

# CHILTON FOLIAT PARISH COUNCIL

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## MINUTES OF THE MEETING OF CHILTON FOLIAT PARISH COUNCIL HELD ON TUESDAY 10 JANUARY 2012

**PRESENT** Nic Coome (Chairman), Gary Crumpler Jim Hynes, Paul Outridge and Graham Francis (Clerk)

**1 Apologies:** Stuart Rolfe, Chris Humphries

The Chairman pointed out that Stuart Rolfe had not attended a meeting since August and was therefore in default of his Membership as a Councillor under the six month rule.

**2 Minutes of the meeting of 8 November 2011**

The minutes of the meeting held on 8 November having been circulated were signed by the Chairman and accepted as a true record.

**3 Declarations of Interest:** There were none

**4 Matters arising from the minutes:**

4 Bursary Draft paper – Nic Coome reported that he had not yet had an opportunity to circulate the flier to all households.

5 Neighbourhood Plan – Since the future implications were not known no further action could be taken at this time. In Chris Humphries' absence further discussion on the matter was deferred.

**5 Correspondence:**

**Dog Control Orders:** Wiltshire Council's proposals were considered adequate for the village.

**6 Co-option of Councillors:**

Some approaches had been made but the Chairman asked Councillors to continue to consider suitable parishioners.

**7 Planning:**

**Plans received by Wiltshire Council**

**E/2011/1711 TCA** Work to trees at Stud House Newton Road – no objection

**E/2011/1710 FUL** Demolish garage and erect two storey extension at 49 Chilton Foliat – no objection

**8 Youth Club Funds:**

It was agreed that Nic Coome and Jim Hynes should see Peter Waite at home to ascertain whether the Youth Club funds amounting to about £720 could be placed under the auspices of the Parish Council. **NC/JH**

**9 Clerk's Salary and PAYE:**

The Clerk had taken advice on this matter and it now appeared necessary to consider the Clerk as an employee of the Council and to set up his Salary payments accordingly. It was proposed by Nic Coome, seconded by Gary Crumpler that the firm of Tonks Ltd be employed to look after the PAYE arrangements and that Paul Outridge should be the Council's liaison person in this regard. This was agreed nem con.

- 10 Ongoing problems:**  
 River Kennet sign now with Lynne Quinton and Jonathan Hayhoe for re-erection.  
 Jim Hynes to consider a short term repair to the Skateboard small ramp.**JH**  
 Sign on Leverton Road to be chased **GF**  
 No further progress on the kerb outside the Old Post Office .

**12 Finance**

a)	Present financial position:	Parish Account	£121.47
		BMM Account	£4261.58
		Charity Account	£2206.28
b)	Payments	G Francis ½ year salary	*£736.96
		G Francis ½ year expenses	£78.24
		Nic Coome Coal Fund	£480.00 (from Charity a/c)
c)	Receipts	HSBC Interest	£0.24p

Payments at 12 (b) were proposed by Nic Coome, seconded by Paul Outridge and agreed nem con

- \* With reference to item 9 it was decided to deduct 20% from the Clerk's salary for payment to HMRC when the arrangements had been set up.  
 Viz.: (Clerk's half year salary £1228.27 less 20% of £2456.54 = £491.30 = £736.96)

- 13 Matters for report:**  
 There were none

- 14 Dates of next meetings:**  
 The next meetings of the Parish Council will be on **Tuesday 13 March 2012** at 8.00 pm. and  
 Tuesday 8 May (APM & AGM)

Items with initials in **bold type** require action.

Signed.....Chairman .....date