

# CHILTON FOLIAT PARISH COUNCIL

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## MINUTES OF THE MEETING OF CHILTON FOLIAT PARISH COUNCIL HELD ON TUESDAY 10 SEPTEMBER 2013

- PRESENT** Nic Coome (Chairman), Gary Crumpler, Jim Hynes, Paul Outridge, Sian Stokoe, Victoria Waters, Graham Francis (Clerk) and 3 members of the public
- 1 **Apologies:** There were none
- 2 **Minutes of the meeting of 9 July 2013**  
The minutes of the meeting held on 9 July having been circulated were accepted as a true record and signed by the Chairman
- 3 **Declarations of Interest:** There were none
- 4 **Outstanding Matters** from previous minutes:  
6-9 Village Gates – These to be erected by Wiltshire Highways, Chairman to give them a date. Meanwhile Jim Hynes agreed to procure 12 posts and to paint the gates. **JH**  
9 River Kennet sign (eastern end) This would be erected once the gates are installed.  
Youth Club Funds - Peter Waite still needs to be contacted for the transfer of Youth Club funds.  
8 Councillor vacancy – The clerk explained that due process of law was required before co-option could be an option since the 39 days had elapsed since the election in May. He was asked to put this in train. **GF**
- 5 **Correspondence:**  
External Auditor – Annual Return for 2012/2013 has been returned and signed off with one comment relating to accounting for fixed assets: *“Commercial concepts of depreciation are not appropriate for local councils. Where insurance value has been used as a proxy, it should not be adjusted for annual changes.”*  
As the greater of the annual income and expenditure is more than £10,000 a flat rate audit fee is payable (£100 + VAT)  
Clerk’s letter to Chairman (discussed under 11d)
- 6 **Planning:**  
**Planning applications received from Wiltshire Council:**  
**13/01035/FUL** Single storey rear extension at The Weirs – no objection  
**13/00992/FUL** Replace wooden post & rail entrance fences with 1.25m high brick walls with flint inserts at East Soley Old Farm House – no objection  
**13/02917/FUL** Conversion of outbuilding at The Old Forge – object – not appropriate for village in conservation area or listed building.  
**13/02689/FUL** Extension of time limit for implementing planning permission at 71 Chilton Foliat – no objection
- 7 **List problems:**  
Only the Chilton Foliat sign on Leverton road was still outstanding.

**8 Standing Orders:**

The Chairman presented an amended version of the Clerk's amendments for discussion. The main bone of contention was paragraph 13 referring to Councillors who should leave the room if they had a prejudicial interest. The Chairman felt that this was unreasonable and amended the paragraph to read "should remove themselves to the public area and be subject to the rules that may apply to a member of the public."

The clerk advised against this amendment but the motion was put to the vote. Nic Coome proposed that his amendments and the changes made by the clerk be adopted. This was seconded by Jim Hynes and passed nem con.

The clerk was thanked for his work in revising these Standing Orders which will now be published and circulated. **GF**

**9 Parish Notice Board:**

Nic Coome proposed that a new board be purchased for the bus shelter for Community Use to tidy up the present clutter of notices. This was seconded by Sian Stokoe and passed nem con with a proviso that not more than £100 be spent.

**10 Recreation Ground:*****Standing orders suspended***

The Chairman invited Mike Fowler, Sir Seton's architect to address the meeting: Mike explained that the scheme was to swap some of the recreation ground for land around the school. That 12 houses would be built on part of the recreation ground around a 'Village Green' together with a play space. All the recreational facilities would be transferred to the school area.

Before any plans were finalised villagers would be invited to an exhibition in the village hall on 26 September accompanied by a survey questionnaire to all homes. It was suggested that a flyer and questionnaire go out together so that everyone would be aware of the exhibition. The new Village Green would be donated to the village by Sir Seton in perpetuity.

***Standing orders reinstated***

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**Finance:**

a) Present financial position:	Parish Account	£423.60
	BMM Account	£3343.81
	Charity Account	£2875.39
b) Payments	G Francis salary arrears	£32.19
	Scofell Landscapes (July cut)	£204.36 (VAT £34.06)
	Scofell Landscapes (Aug cut)	£204.36 (VAT £34.06)
	Grant Thornton Auditors	£120.00 (VAT £20.00)
	Donation of St Mary's PCC	£150.00
		<b><u>£570.91</u></b>
c) Receipts	BMM Account interest	£0.43p
d) Clerk's Salary	Councillors discussed the 1% rise in the clerk's salary as recommended by the NALC. In addition a £6 a month allowance for working from home was also requested. Nic Coome proposed acceptance of these changes, seconded by Gary Crumpler and passed nem con.	

The payments at 11 (c) were proposed by Nic Coome, seconded by Paul Outridge and approved nem con.

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**Matters for report:**

Nic Coome reported that new houses at the west end of the village may have to disturb any new road surface to install utilities. Nic has informed Highways and the builders to try and ensure that this is done before the road is resurfaced.

Nic Coome reminded the clerk to put the Coal Fund on November's agenda **GF**  
Jim Hynes reported on the recent pollution of the River Kennet caused by someone emptying phosphates into the sewage system. Invertebrate life has been wiped out for many miles but fortunately fish have not been affected.

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**Dates of next meetings:**

The next meetings of the Parish Council will be on **Tuesday 12 November** and Tuesday 14 January 2014 both at 8.00 pm.

Items with initials in **bold type** require action.

There being no further business Chairman closed the meeting at 21.30

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**Public Forum**

A new inhabitant of the village, an ex Parish Councillor expressed surprise that the agenda was not published on notice boards. Clerk has agreed that this will be done in future. He was also concerned about speeding traffic and was assured that this topic was regularly debated but with little success in implementing any measures to curb speeding.

Signed.....Chairman .....date