

# CHILTON FOLIAT PARISH COUNCIL

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## MINUTES OF THE PARISH MEETING HELD ON TUESDAY 7 JULY 2015

**Present:** Cllrs Nic Coome (Chairman), James Hynes, Lynne Quinton, Sian Stokoe and Graham Francis (Clerk)

1 **Apologies:** Cllr Paul Outridge (work)

2 **Minutes of the Meeting held on 19 May 2015**

The minutes of the meeting held on 19 May having been circulated were taken as a true record approved and signed by the Chairman.

3 **Declarations of Interest:** There were none

4 **Outstanding matters arising from the minutes:**

Village Gates – Cllr Jim Hynes has painted the gates which will be erected by Wiltshire Highways in due course.

River Kennet Sign – Cllr Nic Coome assured Council that he will erect the sign.

Skateboard repairs – This has been repaired and the area is back in use.

Parish Emergency Assistance Scheme (PEAS) – Council decided not to join this Wiltshire scheme as Members were aware of vulnerable parishioners in cases of emergency.

Salt bins – Clerk was requested to ask WC for an additional salt bin at Crab Tree Close **GF**

Electronic road signs – Clerk was requested to ascertain whether these ‘private’ signs were acceptable to Wiltshire Highways. **GF**

5 **Correspondence:**

A voucher for 10 bags of Warrior compost was given to Cllr Stokoe donated by The Hills Group for entering the Best kept Village competition.

Chairman had received a letter from a parishioner regarding the provision of dog mess bins. The Clerk was asked to respond and to ask Wiltshire Council for assistance. **GF**

Chairman has received an anonymous letter regarding bonfires and asked Councillors to inform him if other similar letters appear.

6 **Planning:**

No planning applications received. All previous applications approved by WC

7 **Recreation Ground:** No further information.

8 **CATG:** Next meeting Monday 14 July at Marlborough Town Hall.

9 **Wheatsheaf sale:**

Cllr Coome explained that a new Community Interest Company is to be set up which dispenses with the normal Company requirements and safeguards the interests of shareholders. Nic Coome is to be registered as an Interim Director until such time as the new shareholders hold their Extra-ordinary Meeting when an election will be held.

10 **Neighbourhood Plan:**

The Chairman explained that he was of the opinion that a Neighbourhood Plan was not relevant to Chilton Foliat and that it would only be of use should an Extensive Planning application be at variance with the Wiltshire Strategic Plan.

**11 FINANCE**

a)	Present financial position:	Parish Account	£8185.78
		Charity Account	£3202.90
b)	Payments		
		Scofell Landscapes May gds mtn	£234.00 (VAT 39.00)
		Scofell Landscapes June gds mtn	£234.00 (VAT 39.00)
		G Francis ½ year expenses	£85.51
		Zurich Insurance Premium	£428.43 ( <i>paid</i> )
		J Hynes materials for gates	£194.04 (VAT £32.34)
		G Francis ½ year salary	<i>awaiting payroll</i>
		HMRC PAYE	<i>awaiting payroll</i>
c)	Receipts	HMRC VAT recovery	£378.21

The payments at (b) were approved by Cllr Coome seconded by Cllr Stokoe and agreed nem con.

Cllr Coome proposed that the Clerk be allowed delegated powers to settle his salary and PAYE when the payroll is presented. This was seconded by Cllr Quinton and agreed nem con.

**d) Charity Work**

The Clerk presented a letter requesting consideration be given to some remuneration for his work with the Parish Charities which have been considered part of his Parish Council obligations. It was noted that the Clerk had not received a Contract of Employment and this matter should be addressed. It was proposed by Cllr Coome that the request was not unreasonable but that the PC should take note of it and discuss it within the Council and then return with its recommendation. This was seconded by Cllr Quinton and agreed nem con. **NC** This to be an agenda item for the September meeting **GF**

**e) Bank reconciliation**

Cllr Hynes received the relevant documents and signed off the Bank Reconciliation.

**12 Matters for Report:**

Cllr Quinton reported that the thatch on the bus shelter was leaking during rainfall and agreed to present three quotations at the next meeting **LQ**

Cllr Quinton had informed County Highways about the missing chevrons at Skates corner. The ongoing problem of the name board on Leverton Road

Cllr Coome directed the Council's attention to the need of the PCC for more funds to assist in the additional grasscutting required in the churchyard. The Clerk was asked to seek a figure from Scofell Landscapes for this work as a comparison. **GF**

The Clerk reminded Councillors of the need to replace the two vacancies on the Council

**13 Dates of next meetings:**

The next meetings of the Parish Council will be on **Tuesday 8 September** and Tuesday 10 November 2015 both at 8.00 pm

There being no other business the Chairman closed the meeting at 21.05

**Note: All initials in Bold Type require Action**

Signed.....Chairman

Date.....

