

CHILTON FOLIAT PARISH COUNCIL

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MINUTES OF THE PARISH MEETING HELD ON TUESDAY 8 SEPTEMBER 2015

Present: Cllrs Nic Coome (Chairman), James Hynes, Paul Outridge, Lynne Quinton, Sian Stokoe and Graham Francis (Clerk)

1 **Apologies:** There were none

2 **Minutes of the Meeting held on 7 July 2015**

The minutes of the meeting held on 7 July having been circulated were taken as a true record approved and signed by the Chairman.

3 **Declarations of Interest:** Cllr Coome declared an interest in item 9 as a Director of a Company considering the purchase of 'The Wheatsheaf' public house.

4 **Outstanding matters arising from the minutes:**

River Kennet Sign – Cllr Nic Coome agreed to fix the sign with Cllr Hynes on Friday. **NC/JH**

5 **Correspondence:**

Chilton Foliat came second in the Best Kept Village Competition, one point behind the winner Letter from Claire Perry MP inviting two Members to the House of Commons tour on **Monday 16 November**. Coach leaves Marlborough at 8.15 pm cost £18. Councillors interested should contact the Clerk as soon as possible.

6 **Planning:**

No planning applications received.

7 **Recreation Ground:** Nothing further to report

8 **CATG:** Next meeting Thursday 10 September at Marlborough Town Hall. Cllr Coome to attend. **NC**

9 **Update on Wheatsheaf sale:**

Cllr Coome explained that a new Community Interest Company has been set up which dispenses with the normal Company requirements and operates in the best interests of the Community. Chilton Foliat Community Enterprise Company has received confirmation from Company's House with Cllr Coome as one of four Directors. A Company Secretary has been appointed who is a qualified lawyer. A Law firm will be needed to deal with the conveyance and an Accountant will also be required. A Prospectus will be issued in due course.

Cllr Hynes expressed thanks on behalf of the Council for all the work done so far by Nic Coome and others. Claire Perry MP has sent a letter of support for the project.

10 **Bus Shelter:**

Cllr Quinton presented three quotes received for the re-thatching of the bus shelter. After debate it was decided to consider the two lowest tenders of £1,680 and £1,700. Cllr Quinton was asked to contact these two artisans seeking a start date. The Clerk will then offer the contract to the company offering the earliest start. **LQ/GF**

11 Charity Accounts:

Councillors considered the Clerk's request for remuneration for his work with the Charity Accounts. Cllr Coome proposed, seconded by Cllr Hynes that this was a reasonable request and approved the sum of £250 p.a. This was agreed nem con. It was decided that this sum should be found from the Precept and not the Charity account.

Debate then turned to ideas for disposing of the Charity income from shares. It was agreed that income from the Dame Elizabeth Pearce fund which appears to be connected with the Village Hall funds should be given directly to the Village Hall Committee annually.

Councillors were asked to consider other ways of disposing of this income to be further discussed at the November meeting. **GF**

12 Clerk's Contract of Employment:

Cllr Hynes felt that the contract needed to include the work involved with the Charity Accounts. With this amendment the Clerk's Contract of Employment was approved.

13 FINANCE

a)	Present financial position:	Parish Account	£5377.07
		Charity Account	£3397.47
b)	Payments	G Francis ½ year salary	£1068.41 (paid)
		HMRC PAYE	£335.07 (paid)
		Scofell Landscapes July gds mtn	£234.00 (VAT 39.00)
		Scofell Landscapes Aug gds mtn	£234.00 (VAT 39.00)
c)	Receipts	Nil	

The payments at (b) were approved by Cllr Coome seconded by Cllr Outridge and agreed nem con.

d) A new firm 'Thirsk Payroll' (part of Thirsk, Sowerby and District Community Care Association) was approved as the payroll provider. They would issue a payroll for the Clerk and HMRC quarterly for a fee of £16.

e) Bank reconciliation
Cllr Outridge received the relevant documents and signed off the Bank Reconciliation.

14 Matters for Report:

Cllr Quinton had informed County Highways about the missing chevrons at Skeats Corner and the ongoing problem of the name board on Leverton Road. She agreed to give Cllr Coome details for the CATG meeting **LQ/NC**

The Clerk suggested that it would be prudent to seek an additional co-option to the Council now that Gary Crumpler had left.

The Clerk asked whether there was any further news of the Youth Club funds. Cllr Coome agreed to investigate further **NC**

15 Dates of next meetings:

The next meetings of the Parish Council will be on **Tuesday 10 November 2015** and Tuesday 12 January 2016 both at 8.00 pm

There being no other business the Chairman closed the meeting at 21.15

Note: All initials in Bold Type require Action

Signed.....Chairman

Date.....