

# CHILTON FOLIAT PARISH COUNCIL

Clerk to the Council: Graham Francis, Telephone 01684 594931

E-Mail: [graham\\_francis@btinternet.com](mailto:graham_francis@btinternet.com)

## MINUTES OF THE ANNUAL GENERAL PARISH MEETING HELD ON TUESDAY 19 MAY 2015

**Present:** Cllrs Nic Coome (Chairman), James Hynes, Paul Outridge, Lynne Quinton, Sian Stokoe, Graham Francis (Clerk) and 6 members of the public

1 **Apologies:** Gary Crumpler

2 **Election of Chairman and Vice-Chairman:**

**Nic Coome** was proposed as Chairman by Paul Outridge, seconded by Lynne Quinton and elected nem con. There were no other nominations.

**Jim Hynes** was proposed as Vice-Chairman by Nic Coome, seconded by Paul Outridge and elected nem con. There were no other nominations.

3 **Declaration of Acceptance of Office by the Chairman:**

Cllr Nic Coome signed his Acceptance of Office witnessed by the Clerk.

4 **Minutes of the Meeting held on 10 March 2015**

The minutes of the meeting held on 10 March having been circulated were taken as a true record approved and signed by the Chairman.

5 **Declarations of Interest:** Cllr Coome declared a pecuniary interest in Item 10 Planning and signed the Declaration.

6 **Matters arising from the minutes:**

Village Gates – Cllr Jim Hynes asked for assistance in painting the gates which was forthcoming from a member of the public and Cllr Stokoe. The Clerk was asked to ascertain from County Highways when they might be fixed. **GF**

Movement of 30mph sign – Cllr Nic Coome would be taking this request to the next meeting of CATG.

Neighbourhood Plan – The Clerk was reminded that this should have been an agenda item but would now be presented at the July meeting. **GF**

7 **Representatives on Outside Bodies:**

Village Hall Committee (2) – Nic Coome + Lynne Quinton

Planning Committee (3) – Nic Coome, Jim Hynes and Paul Outridge.

Marlborough Area Board – Nic Coome

8 **Councillor vacancies:**

The Chairman pointed out that it was now essential to co-opt to fill the two Councillor vacancies since Cllr Crumpler had resigned. A notice to this effect would be posted in the Bus Shelter.

9 **Correspondence:**

**Parish Emergency Assistance Scheme (PEAS)** – It was agreed that Chilton Foliat would join this scheme for dealing with adverse weather conditions and that a request would be made for 1 Ton of rock salt if a suitable storage place could be found. Cllr Coome would contact the pub and if successful would fill in and return the proforma to County. **NC**

**Letter from Internal Auditor** – The Internal auditor reported that there were no matters to draw to the Council's attention. The Clerk was congratulated on a successful report.

**Wiltshire Council** – Notice of the adoption of Wiltshire Core Strategy Development Plan Document

- 9 Correspondence (continued)  
**Request for donation** – Cllr Nic Coome had received a request from the Parish Church towards the upkeep of the churchyard. Cllr Coome proposed the sum of £200 be granted; seconded by Cllr Hynes and agreed nem con.
- 10 **Planning:**  
**Planning applications received by Wiltshire Council**  
**15/02904/FUL** Replacement patio doors with bay window at 6 South Groves – no objection  
**15/03211/FUL** Alterations of existing rear single storey extensions at: Vine Cottage Chilton Foliat  
**15/02598/CLE** Single storey rear extension, rebuilding of porch and outbuilding, replacement windows and insertion of french doors (Certificate of Lawfulness for Existing Use) at 50 Chilton Foliat – no objection  
**Planning applications approved by Wiltshire Council**  
**15/01351/FUL** Kitchen extension to rear incorporating existing conservatory at 7 Orchard Green  
**15/02598/CLE** Single storey rear extension, rebuilding of porch and outbuilding, replacement windows  
**15/00367/FUL** Construction of oak aces garage carport and workshop with studio office on first floor at Littlecote Cottage, Skates Corner  
**13/07100/FUL** Change of use of agricultural land to recreation ground, including formation of playing pitch, 2 multi-use games areas, erection of changing rooms, reconfiguration of car park; and erection of 6 dwellings with access, parking and associated landscaping on Land North Of Chilton Foliat Primary School Stag Hill – approved with many conditions.  
*Cllr Coome proposed that Standing Orders be suspended to allow the public to ask questions. This was seconded by Cllr Quinton.  
 Standing Orders were re-instated after questions and debate.*
- 11 **Ongoing village problems:**  
 The ongoing problem is the lack of a name board on Leverton Road. Cllr Quinton added loss of chevrons on Skates Corner and Crab Lane drainage gulleys. Although the latter has been reported the results were unsatisfactory **LQ**
- 12 **Best Kept Village Competition:**  
 Cllr Quinton has taken the lead on this project with Cllr Stokoe and 120 letters have been delivered to homes. Cllr Quinton reported that the response from the public has been most encouraging.
- 13 **Playground Inspection Report:**  
 Cllr Outridge reported that there were serious problems particularly with some of the Skate Board equipment. In order to comply with safety regulations it was agreed that the Skate Board Area be temporarily closed with tape for repairs. Cllrs Coome and Hynes would attend to the work on Sunday **NC/JH**
- 14 **Finance**
- |    |                             |                                  |                     |
|----|-----------------------------|----------------------------------|---------------------|
| a) | Present financial position: |                                  |                     |
|    |                             | Parish Account                   | £8581.83            |
|    |                             | Charity Account                  | £3202.90            |
| b) | Payments                    | WALC Subscription                | £132.00 (VAT £2.00) |
|    |                             | Playsafety Ltd inspection fee    | £85.20 (VAT £14.20) |
|    |                             | Andrew Ross Trading (Auditor)    | £89.06 (VAT £14.84) |
|    |                             | Scofell Landscapes March gds mtn | £234.00 (VAT 39.00) |
|    |                             | Scofell Landscapes April gds mtn | £234.00 (VAT 39.00) |
|    |                             | PCC Donation for churchyard      | £200.00             |
| c) | Receipts                    | Precept                          | £6614.53            |
- The payments at (b) were approved by Cllr Coome seconded by Cllr Outridge and agreed nem con.

**14d) Annual Accounts**

The unaudited accounts for 2014/2015 were presented to Council for approval and acceptance together with the Annual Governance Statement. This was read out and all questions answered.

It was proposed by NicCoome, seconded by Jim Hynes and agreed nem con that these be approved.

**15 Matters for Report:**

Cllr Coome reported that fibre optic cable was being laid in the High Street in preparation for High Speed Broadband.

Cllr Quinton reported that the thatch on the bus shelter was leaking during rainfall and agreed to source a thatcher **LQ**

**16 Dates of next meetings:**

The next meetings of the Parish Council will be on **Tuesday 7 July**, Tuesday 8 September and Tuesday 10 November 2015 all at 8.00 pm

There being no other business the Chairman closed the meeting at 21.15

**Note: All initials in Bold Type require Action**

Signed.....Chairman

Date.....