

CHILTON FOLIAT PARISH COUNCIL

Minutes of a meeting of Chilton Foliat Parish Council
TUESDAY 13th NOVEMBER 2018, 8.00 pm in the Village Hall

Attending: Cllr. Coome, Cllr. Campbell, Cllr. Hynes, Cllr. Outridge, Cllr. Quinton, Cllr. Stokoe, Cllr. Sutton and 5 members of the public

Meeting Commenced: 2000hrs

1 **Apologies: No apologies submitted**

2 **Minutes of the Meeting of 12th September 2018 were approved.**

3 **Declarations of Interest**

None submitted

4. **Outstanding Matters Not Itemised on the Agenda**

Recreation ground - update on Grasscut

Treework in Fairyland – Clerk to contact contractors for further information regarding restoration of Public Right of Way and on-going work to Trees. Concern expressed over damage to Public Right of Way through Fairyland.

Tree Liabilities– Notification from LCAS highlighting the review of Tree Assessment for Parish Councils. To be noted under Item 9 precept

5. **Planning - Recreation Ground, S106 Agreement.**

Cllr. Coome reported that a lawyer has been engaged, working within the budget limits set. They will consider the Section 106 agreement on PC's behalf and advise. They will take on the more technical aspects of the land transfer. The planning application is approved in every detail except Section 106 and land transfer. Cllr. Coome will chase for notification of when work will commence.

The council has been approached by someone who is interested in purchasing the small skate ramp. Council agreed that there is no future potential for its use in a restored state. It was agreed by all that Cllr. Coome will explore the sale.

6. **Village Hall Committee Report**

Cllr. Quinton reported that significant work is required to the external stonework of the village hall. The sale of the three major pieces for equipment has been completed.

There has been concern expressed over the proposed Community Club House for the Primary School, although, after a meeting with the Chair of the Governors the Committee are generally satisfied that there appears to be no conflict."

Standing orders suspended: proposed by Cllr. Coome, seconded by Cllr. Outridge

7 **Chilton Foliat Open Garden Group**

Vicky Nelligan reported back on an extremely successful open garden event held on 30th June this year. Eleven gardens were open to the public with WI providing refreshments in the village hall. WI made £250 from teas and overall £1421.18 was raised. The ongoing aim is to hold an event every 2 years. The proposal is for part of the money to go back into the community on horticultural projects. One suggestion is the purchase of (galvanised) planting troughs to compliment the new village gates. Troughs to be planted with spring bulbs and perennials (low maintenance). Weeding and routine maintenance would be undertaken by the Group. Costs are being gathered. The Parish Council agreed that this is an excellent idea and extended congratulations to the group for such a successful event and sum raised. Proposal for Troughs - agreed by all.

Second Proposal is to refresh the planting around the Plane Tree. The garden group are happy to take on responsibility to look after this. It was noted this links in to the planned refurbishment of the plane tree wooden base. Agreed by all to accept the offer. Vicky to liaise with Parish Council.

The issue of dog fouling was raised in relation to the area around the Plane Tree, also in front of the church. The group would like to assist people in being more responsible with their dogs. Parish Council to consider suggestions. A tiered approach was discussed with website, flyers and increased signage. Parish Council to progress. Garden Group would consider contributing towards costs.

If anyone has ideas or suggestions for future projects the Garden group are open to ideas. Links to best Kept Village scheme were noted.

Standing orders re-instated.

8. Update on Parish Steward – Cllr. Campbell

Parish Steward next visit is schedule for 22nd November 2018
 Roadside Hedge from Littlecote Cottage to Hungerford – West Berkshire Council have cut the hedge. Thank you to Councillor Campbell for arranging. Replacement signs for Right Of Way signs are not being offered by WCC, they might consider plastic signs. The Parish Council prefers a refurbishment option, possibly for a working party. To be looked at under item 9.
 Streetlight out on Stag Hill to be chased on behalf of a parishioner and Thames Water repair to road to be reported as defective.

9. Report back from CATG - Cllr. Campbell

The next CAGT Meeting is scheduled for December 13th 2018 and it is hoped that the proposed improvements to the corner at Littlecote Cottage (B1492) will be confirmed. Suggestion from meeting to relocate the Deer Sign to a better position.

Speed Indication Devices (SID) were discussed at the last meeting. Several local parishes are looking to purchase these and exploring the option of a bulk order to reduce costs. The B4001 near the school would be a preferred priority position, also beside the church.

The proposal to progress this project was agreed unanimously. Cllr Campbell to report back.

10. Finance:

a)	Parish Account	
	Balance Brought Forward	£8719.05
	Payments	
	Scofell Landscapes July 2018	£324.00
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	HMRC*	£127.40
	* approved under chairman's authority financial standing order no 5.	
	Balance	£7943.65
	To be settled:	
	Cllr. Campbell Expenses	10.40
	Salary	£564.00
	Scofell Landscapes September 2018	£324.00
	PKF Accountants	£96.00
	Projected Balance	£6,949.25
b)	Charity Account	
	Balance	£4210.02

- c) **Bank Reconciliation**
- d) **WCC Improvements to Littlecote Corner.**
 Proposal that the PC contribute towards project costs for the upgrade of Road and Signage at Littlecote Corner. Contribution requested - £875 (Representing a contribution to costs of 25% of total Project costs estimated at £3500). Proposed by Cllr. Coome, Seconded by Cllr. Stokoe. **Cllr. Campbell reminded everyone to document any incidents at this blackspot and report back.**
- e) **Insurance** – Council approved permission for Clerk to gather quotes for insurance for 2019/20 Approved by all. New Village Gates to be added to the Asset Register.
- f) **Christmas Charity Gift**
 Annual Payment confirmed as £30 (unchanged from the last few years) for each qualifying parishioner. Approval given for Chairman to withdraw the £390. Proposed by Cllr. Quinton seconded by Cllr. Outridge.
- g) **Precept: Council discussed precept:** new items included Tree assessment & budget for SID units see item 9. It was agreed 2 years ago to increase the precept in line with inflation (2.2%). Chairman proposed, subject to gathering further costs, that the Precept will rise to £7154 and will go onto the agenda at the next meeting.

11. **GDPR**

Update on progress – Next meeting to be arranged.

12 **WALC – Employment Service Consultation**

WALC proposes extended services to members (4% increase in real terms)
 Agree by all to support.

13. **Correspondence – For Information**

- 12/09/18 WALC GDPR ToolKit
- 12/09/18 WALC Newsletter
- 21/09/18 Rural Initiative Funding Bulletin
- 18/09/18 WALC – Employment Service Consultation
- 18/10/18 Email from Graham Taylor, Silviculture
- 12/11/18 Email from Parishioners regarding parking on the junction of B4192 & B4001 & traffic damage to house

14. **Date of Next Meetings**

8th January 2019, 12th March 2019, 14th May 2019

15. **Standing Orders Suspended**

Public Forum - Mr. & Mrs. Ed Sexton attended the meeting. Two weeks previous their property sustained traffic damage for the 4th time. They asked for help from the PC to address the traffic issue with HGVs using Stag Hill as well as considering the parking at the corner of B4000/B4192 which is compounding the problem.

PC to continue to raise and push the issue:

Raise this at the next CATG Meeting on 13th December.

Raise traffic issues with local PCSO

Encourage people not to park on the corner

Investigate other options

It was noted that the HGV issue also effects Gypsy Lane

It was noted that this is a route taken by school children walking to school

Mrs. Ali Payne, Parent Governor, Chilton Foliat School reported on the school's proposed Clubhouse. This will be built to accommodate the after school club/Breakfast club. There should be no conflict with events or hire for birthday parties with the village hall.

Meeting Concluded 2133hrs

Chairman

Date