

CHILTON FOLIAT PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON
TUESDAY 8TH MAY 2018 at 8.00pm Chilton Foliat Village Hall

Attending: Cllr. Coome, Cllr. Campbell, Cllr. Outridge, Cllr. Quinton, Cllr. Stokoe, Cllr. Nussey ,
5 representatives from Village Organisations/ members of the public, Ann McMath (Minutes)

Meeting commenced 20.00hrs

1. Apologies for Absence: Cllr. Hynes

2. **Election of Chairman and Vice-Chairman and Declaration of Acceptance of Office by the Chairman**

Nic Coome was proposed as Chairman by Paul Outridge, seconded by Lynn Quinton. There were no other nominations. Jim Hynes was proposed as Vice-Chairman by Nic Coome and seconded by Steve Campbell. There were no other nominations. Nic Coome, Chairman and James Hynes, Vice Chairman duly voted in.

Declaration of Acceptance of Office by the Chairman:

Cllr Nic Coome signed his Acceptance of Office witnessed by the Clerk.

3. Minutes of the Meeting held on 13 March 2018, previously circulated were taken as a true record (one numbering change noted) and were approved and signed by the Chairman.

4. Declarations of Interest: There were none

5. Outstanding matters from previous minutes:

Village Gates: On behalf of the Council Nic thanked Steve and Jim for all their hard work and effort in arranging and installing the new parish gates at the entrances to the village. It is an excellent job and well done. The remaining gates near the school will be installed shortly.

Provision of WIFI for the village hall is a step closer now the Hall has a postcode. There will be a report at the next Village Hall meeting on 23rd May 2018. Nic Coome will attend.

6. Representatives on internal and external bodies: proposed structure

Planning Committee: Jim Hynes, Nic Coome and Paul Outridge

Village Hall: Lynne Quinton, Nic Coome

CATG: Steve Campbell

Marlborough Area Board meets approximately 3 monthly, Councillors should feel free to attend.

Council accepted these proposals, all in agreement.

7. Planning:

Update: School planning application will be considered. 8 Kennet Place has had approval for tree works.

8. Parish Steward:

Steve Campbell reported that the parish steward visits for March, April and May 2018 were all cancelled due to re-assignment of duties. Current projects include painting of railings on road bridge (undergrowth to be cleared first). A working party will be needed to paint. Regarding the collapsed stockage post around the Plane tree, WCC have said they will aid installation but not purchase of the posts. After a significant effort Steve has sourced posts which could be cut to requirements and provide the best fit. Budget is looking at £400 including cement. Nic considered that the budget

should cope with that. The sunken man hole cover previously reported is owned by BT and they will not repair unless it is broken.

Steve reported that the CATG meeting on 21st June should have some progress to report on improvements to Littlecote corner (improved signage). Some pot holes were reported at the meeting. **Steve to progress**. Nic thanked Steve for his report.

9. Finances

The unaudited accounts for 2016/2017 were presented to Council for approval and acceptance. It was proposed by Paul Outridge, seconded by Sian Stokoe, agreed by all that these be duly approved.

Current Finances:

a)	Parish Account		
	Brought Forward		£3962.84
	Receipts	Precept	£7000.00
	Payments	Steve Campbell Expenses (paid)	-£17.80
		WALC Subscription	-£151.22
		T.P. Jones (Payroll)	-£58.50
		ROSPA (Play Equipment Inspection)	-£88.20
		St. Mary's Grasscut	-£290.00
	Balance		£10,357.12
b)	Charity Account		
	Brought Forward		£3833.46
	Receipts	Nil	
	Payments	Nil	
	Balance		£3833.46
c)	Bank reconciliation	To be agreed	

10. Correspondence, matters of parochial interest and items for next agenda

- a. Complaint received regarding the recreation ground grasscut. **Clerk to gather costs for a one off cut.**
- b. Concerns raised regarding the long grass on the perimeter of the recreation ground. **Grass cut to take this into consideration.**
- c. Donation to St Mary's Church:
The Chairman explained that £200 had been budgeted for St Mary's Churchyard Grasscut in 2016/2017 but should have been £290 as agreed and previously minuted. Nic Coome proposed a one off payment of £290 (resorting back to £200 for next year). This was seconded by Lynn Quinton. **NC to action.** [Finance report to record this action - see above]
- d. GDPR – Clerk to gather information for compliance with new guidelines and update Chairman in the first instance **AMc to action**
- e. Proposal for thank you be bought for Julia Goodman for all her work. Approved by all, under Chairman's expenses for the value of £50. **PO to action**
- f. ROSPA Report - skateboard part of playground not in use. A visual inspection from the outside took place. After discussion it was recommend that the quarter pipe and ramp be removed. The Chairman thanked Paul for arranging the report.

11. Dates of next meetings: Tuesday 10 July 2018 at 8.00 pm; Tuesday 11 September at 8.00 pm **Standing orders suspended**

12. Public Forum

Can the recreation ground continue to be used or partly used during building work? After discussion it was stressed that it will be reviewed regularly and more will be known once work has started.

Chairman thanked everyone for their attendance and input. **Meeting concluded 20.29hrs**

Chairman:

Date: