

CHILTON FOLIAT PARISH COUNCIL

Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 8th JANUARY 2019, 8.00pm in the Village Hall

Attending: Cllr. Coome, Cllr.Hynes, Cllr. Quinton, Cllr. Outridge, Cllr. Campbell,
Cllr. Nussey, Cllr. Stokoe

Minutes: Ann McMath

Meeting commenced 2001 hrs

1 **Apologies for Absence** – no apologies tabled

2 **Minutes of the Meeting of 13th November 2018**
Approved by all and signed as a true record

3 **Declarations of Interest** - none declared

4. **Outstanding Matters Not Itemised on the Agenda**
Treework in Fairyland raised by Cllr. Quinton following concern by Parishioners regarding ongoing work. The Clerk asked to investigate the Felling Policy as regards the SSSI requirements for the area. [Forestry Commission contacted]. 'Pick up after your dog' signs have been purchased for Fairyland and village locations.

5. **Planning**
S106 agreement for Recreation Ground Building Works
The understanding was that formal planning consent was given, subject to completion of S106. The Chairman has confirmed that notification has been received and that the S106 agreement has gone through. It was noted for the minutes that the sum due to the pc for the maintenance of the public areas is circa £83,000, which will be paid in accordance with the timetable set out in the S106 Agreement.

6. **Village Hall Committee Report**
Following the success of the accordion orchestra concert, the next concert is on 15th February – Jazz Band. The seats in the front of the Village Hall have been removed pending stonework repairs. They will be re-instated following the work.

Wi-Fi

Quotes have been gathered for providing Wi-Fi to the Village Hall. Cllr. Coome proposed that Council approve a spend of up to £260 +VAT for the connection of Wi-Fi Village Hall wi-fi. Seconded by Cllr. Outridge. Agreed by all.

7. **Update on Parish Steward**
The last meeting was on 22nd November. The hedge has been cut back along B4192 pavement and up to the speed signs. Reminder that we have only 4 hrs per month of the Parish Steward's time and so it is important to prioritise items to be addressed. The worksheet list has 11 categories and requests need to be logged 2 weeks in advance of the work sheets being issued. The Parish Steward's next visits to the village are: 31 January, 28th February, 28th March and 26th April

All right of way signs identified as in need of TLC (seven in total) have been removed, cleaned, repainted and refitted.

8. **Report back from CATG**

Littlecote Corner - there have been four road traffic incidents at Littlecote Corner in November 2018 and three incidents in December 2018. This has been prioritised with funding for improvements agreed at a previous meeting. Two chevron signs have been asked for, in addition to the existing two signs. It is suggested the actual bend sign and Reduce Speed Now sign be put onto a yellow sign. It has been requested that the Deer Sign be moved. There is a site inspection pending which Cllr. Campbell will attend. Cllr Campbell reported that the issue with large articulated lorries using Stag Hill was raised at the last meeting and he has been asked to raise this with Spencer Drinkwater – WCC. Cllr. Campbell to progress.

Thank you to Cllr. Campbell for all his work.

9. **Police – Report back from December Meeting**

Cllr. Coome reported back from the meeting held with PCSOs in December. In relation to Littlecote corner the PCSOs are aware of the issues on the bend and are sympathetic. The PCSOs did report on options for Community Speedwatch Campaigns and visits from the Bobby Van for a Group talk on Home Safety. Two main issues were discussed:

1. Lorries using Stag Hill (see Item 8 - being pursued via CATG)
 2. B4192/B4000 cars parking close to the junction and obscuring sightlines for drivers
- The situation with parking seems to have improved since the last pc meeting. The police did advise that they could contact persistent offenders if photographs (with date & time) are provided. There was a discussion regarding Signage and what options are open to the pc and if designation as a Quiet Lane is an option. Cllr. Coome to progress.

Speeding through Village

Cllr. Campbell has received four quotations for the installation of SID (Speed Indication Devices) in the village. The systems are solar powered and vary in specification – some displaying words as well as mph, some active between set hours only to preserve battery life, some logging speed, time and average speed. Prices range from approximately £4,000 to £6,000 depending on the package chosen. It was resolved that the pc would look to support any installation via public donation. [Specification for all quotations have been circulated for comments]. Cllr. Coome to draft wording for a fundraising letter/leaflet. Cllr. Outridge to consider funding options. To go onto the agenda at the next meeting.

10. **Finance:**

a)	Parish Account	
	Balance Brought Forward	£7943.65
	Payments	
	Cllr. Campbell Expenses	10.40
	Salary*	£564.10
	PKF Accountants	£96.00
	Balance	£7,273.15
	To be settled:	
	Cllr. Campbell Expenses - CATG & Paint	£ 36.79
	Salary	£564.10
	HMRC	£127.40
	Cllr. Quinton Expenses – Signs	£6.60

To be credited	
Scofell Landscapes Overcharge due to dry weather	£60.00
Projected Balance	£6598.26

Notes & Amendments
 Scofell Landscapes credit against invoice: 19961 due to dry weather
 £324.00 voided
 * Amendment - £564.00 projected previously

- b) **Charity Account**
- | | |
|---|-----------------|
| Balance Brought Forward | £4210.02 |
| Credit | |
| investment income | £ 170.87 |
| Balance | £4380.89 |
| Payments | |
| Cllr.Coomes Expenses - Christmas Gift – Over 65yr | £390.00 |
| Balance Brought Forward as of 01/01/19 | £3990.89 |
- It was noted that several parishioners have sent their Thanks for the Christmas Gifts.
- c) **Bank Reconciliation**
 Proposed by Cllr. Stokoe, seconded Cllr. Outridge. Unanimously agreed
 Cllr. Coome to action payments.
- d) **Precept:** Council formally approved the precept request for 2019/20 for £7154.00, a 2.2% increase from last year. Proposed by Cllr. Outridge, Seconded by Cllr. Quinton. Approved by all

11. **Clerk's Report**

WALC training course was very useful. The Clerk has drafted the Risk Register. The Chairman will go through actions and assign jobs, then circulate for comments. The new Asset Register was presented – amendments to be added and circulated. Both to on onto the next Agenda.

12. **Correspondence**

Email from Graham Taylor, Silviculture re Treework
 Email from PCSO Emily Sykes, re: B4192
 Email from PCSO Emily Sykes re: Wiltshire Police Group Talk re Home Safety
 WALC Newsletter

13. **Date of Next Meetings**

12th March 2019, 14th May 2019 (APM & AGM 7.30pm start)

14. **Standing Orders Suspended**

Lynne Quinton suggested that the pc summarise the work undertaken during the year and promote on the village website. Planning issues, Village Gates and Railings, Footpath signs to be included. Agreed by all. Lynne will work on the wording.
 Thank you to all.

Chairman

Date