

CHILTON FOLIAT PARISH COUNCIL

Minutes of a meeting of Chilton Foliat Parish Council, held on
TUESDAY 12th MARCH 2019, 8.00pm in the Village Hall

Attending: Cllr. Coome, Cllr.Hynes, Cllr. Quinton, Cllr. Outridge, Cllr. Campbell,
Cllr. Nussey, Cllr. Stokoe

Minutes: Ann McMath

Meeting commenced 2001hrs

1 **Apologies for Absence** - No apologies

2 **Minutes of the Meeting of 8th January 2019** were approved and signed as a true record.

3 **Declarations of Interest** – None Declared

4. **Outstanding Matters Not Itemised on the Agenda**

5. **Planning: 17/09443/FUL Recreation GroundS106**

The S106 document has been received. A link will be put onto the website. Work cannot commence on the existing recreation ground before the new recreation space is made available. Cllr. Coome hopes to discuss timescale with the agent. Questions: Access to the site – could the site be accessed from the North to avoid the school? **Cllr. Coome to check.**

The PC will have to take a view on investment of the sum being made available for the new facilities and upkeep. Key issues identified: the need to seek a reasonable return; accessibility of funds; capital investments; conservatively safe options to achieve a steady regular return. This is to go onto the next agenda under Finance.

It was noted that Cllrs. Coome, Stokoe and Nussey met with a new parishioner, recently moved to Crooked Soley.

6. **Village Hall Committee Report**

Cllr. Quinton reported back that wifi should be available in the village hall by the end of the week. This will be password protected. The hall has improved security and a deposit scheme has been introduced for hall hirers. Recent fundraising has gone very well and a programme of upcoming events is in place. The back room has been cleared and items re positioned, allowing additional space and adding value for hirers.

Chilton Foliat Open Garden Group have installed the first of 6 planters in the village, situated beside the village gateways. Two more will be installed at the Church end of the village. The Stag Hill gateway planters will wait until the work schedule for the building work has been confirmed and a suitable time found. Council note their thanks to all involved.

7. **Update on Parish Steward**

Cllr. Campbell reported that the steward is due to visit the village on 28th March. Work tasks to be submitted on the form (previously circulated) by Thursday 14th March. Concerns were raised over the first footpath (from Church side) in Fairyland. It was decided that this does not come under the remit of the Parish Steward but it should be investigated. – NC/AMc

8. **Report back from CATG**

Improved Signage B4192 Corner (adjacent to Littecote Cottage)

Work was confirmed at the meeting on 30th January. Summary of work: two chevron signs on the LHS of the bend as you approach from Hungerford; a new bend warning sign mounted on yellow background (to include a reduce speed now sign): the deer sign is to be moved closer to the county boundary sign. Work should be complete by June 2019.

Freight Management of HGVs on B4001

WCC were contacted by two parishioners whose property has been damaged many times by HGVs entering the B4001 from the B4192. Following this, WCC contacted Cllr. Campbell for Parish Council endorsement which was duly given. The issue will be discussed at the next CATG on 14th March 2019. To reinforce concerns on this and ensure WCC are fully aware of all the facts, Cllr. Campbell has undertaken a survey of the B4001 and other roads in the locality which serve Membury Industrial Estate.

It was also noted that there has been two Community Conversations held at held at Woodlands St. Mary Village Hall on 24/01/19 and 28/02/19 raising concerns with WBC regarding traffic and Membury Industrial Estate. The meeting was attended by senior WBC Officers, Police, District Councillors, Parish Councillors and Parishioners.

9. **Speed Indication Device for Village**

Cllr. Campbell presented a proposal for the PC to approve the installation of Speed Indicator Devices (SIDS) in the village. Four Quotations were submitted:

Quote 1: Messagemaker £5,214

Quote 2: Stocksigns £3,436

Quote 3: Unipart Dorman £3,490

Quote 4: Elancity £2,374.80

Installation costs for metal pole (concrete & groundwork) £150

Quote 4: £2, 374.80 Elancity was selected as offering the best value and most suitable specification with installation costs of £150 for the pole. It was felt that one unit should be located at the North End of the village near the school. A second unit would be considered for the West End of the village at a later date, following evaluation. Approval of a spend of £2525 for both unit and pole was proposed by Cllr. Coome, seconded by Cllr. Hynes Agreed by all.

WALC to be contacted for advice [contacted 13/03/19] prior to placing the order. Once order is placed, delivery is expected to take 6/8 weeks

Council thanks Cllr. Campbell for the huge amount of work undertaken on items 7,8 and 9.

10. **Finance:**

a)	Parish Account Balance	£7,273.15
	Payments settled:	
	Cllr. Campbell Expenses - CATG & Paint	£ 36.79
	Salary	£564.10

HMRC	£127.40
Cllr. Quinton Expenses – Signs	£6.60
Credited	
Scofell Landscapes Overcharge due to dry weather	£60.00
Mr. B Howell – payment for equipment	£75.00
VAT Return	£371.34
Balance	£7044.60
To be settled:	
Cllr. Coome Expenses – Parcel Secure Delivery ref S106	
Xmas Cards 2018 Ref; Charity Gifts	£34.58
Cllr. Campbell Expenses – Paper	£3.50
Projected Balance	£7006.52

Projected balance is higher than predicted due to the Clerk’s salary phasing.
Cllr. Campbell expenses noted as £3.25. Projected budget noted as : **£7006.27**
Cllr. Hynes proposed approval of the expenses, seconded by Cllr. Outridge
Agreed by all

- b) **Charity Account**
- | | |
|---|-----------------|
| Balance Brought Forward | £3990.89 |
| Credit | |
| investment income | £ 170.87 |
| Balance | £4161.76 |
| Payments to be settled | |
| Village hall payment from Dame Eliz Pearce fund | £281.74 |
| Projected Balance | £3880.02 |
- c) **Bank Reconciliation agreed by Cllr. Outridge & Cllr. Coome**
- d) **Charity Account Proposal (circulated):**
Council to consider and approve proposals regarding the following Charities:
The Dorothy Bethell Charity
The Sarah Hawkin Charity
The Ellen Wilson Charity
The Dora Lady Romily Fund
The Dame Elizabeth Pearce Fund

It is proposed to pay the Village Hall £281.74 to come out of the Charities Account covering 2 payments for last year and this year. It is proposed to transfer the Dame Elizabeth Pearce Fund to the Village Hall Committee. It was proposed to increase the number of trustees for the remaining 4 accounts to a suggested 3 councillors and the Clerk. Cllr. Coome to check the charity commission requirements. Cllr. Stokoe and Cllr. Outridge volunteered to serve as trustees with Chairman and Chilton Foliat Clerk.

Proposal to accept the Charity Account arrangements put forward by Cllr. Coome, seconded by Cllr. Hynes. All in agreement.

11. Clerk’s Report

Council approved the Risk Assessment & Asset Register (Chairman to Sign post meeting)
Approved by All

Grasscut Agreement 2019

Quote 1: Scofell Landscapes £1,560.00 + VAT

Other contractors have been contacted

Council gave authority to spend up to a value of £1,560.00 + VAT on a grasscut agreement.
to be held over by a week to allow for a second quotation. (Cllr. Hynes to follow up).

Proposed by Cllr. Coome, Seconded by Cllr.Campbell

Council approved meeting dates for 2019/2020: 14th May, 16th July, 10th September, 12th
November, 14th January, 10th March, 12th May

12. **Correspondence**

Email from Parishioner regarding Crooked Soley

Email from Graham Taylor, Silviculture

WALC Newsletter

13. **Date of Next Meetings**

14th May 2019 (APM & AGM) 7.30pm start. Clerk to contact local organisations.

14. **Standing Orders Suspended**

Public Forum – no public in attendance

Meeting Concluded 2134hrs

Clerk Ann McMath

Date 16/03/19