

# CHILTON FOLIAT PARISH COUNCIL

Minutes of Meeting, Chilton Foliat Parish Council  
TUESDAY 23<sup>RD</sup> JULY 2019, in the Village Hall

Attending: Cllr. Coome (Chairman), Cllr. Hynes, Cllr. Nussey, Cllr. Campbell, Cllr. Quinton  
Ann McMath (Minutes)

Meeting Commenced: 8.32pm

- 1 Apologies for absence received from Councillor Stokoe [and Councillor Outridge].
- 2 Minutes of the meeting of 14<sup>h</sup> May 2019 were agreed by all with an addendum on item 5: It is noted that SC does not believe that there is any necessity to move the position of the SID on Stag Hill. Signed as a true record.
- 3 To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation – None received.
- 4 Outstanding matters from previous minutes not itemised separately: Whitton Ways article reporting Parish Council achievements is outstanding. NC to circulate this for comments. LQ to then send to Whitton Ways and post on Website.
- 5 Planning: To receive new planning applications: none received
- 6 Parish Steward:  
Cllr Campbell met with the Steward on 6<sup>th</sup> June and reported that all tasks on the list have been completed. The next visit is scheduled for 5<sup>th</sup> September. For September, it is requested the bridge be swept (particularly RHS when leaving the village). Large pothole noted just outside the Old Post Office to be reported on line (NC).
- 7 CATG:  
Cllr. Campbell reported on two issues relative to the Parish:  
Request for improved Signage - B4192 corner adjacent to Littlecote Cottage  
New signage now installed but still awaiting road markings. The issue remains on the CATG Priority List as requested by Cllr. Campbell, pending completion of the work.  
  
Freight Management of HGV's on B4001 (Area Board Community Issue 6973)  
Cllr. Campbell contacted WCC, expressing disappointment with the lack of support on this matter. WCC have contacted West Berkshire Council and advised them of concerns. As yet, WCC have had not reply from WBC. Meantime photographs showing HGVs struggling to negotiate the junction of Stag Hill and the B4192 have been sent in from parishioners and in turn forwarded to WCC. Cllr. Campbell will continue to chase WCC and report any developments. The next CATG Meeting is scheduled for 19<sup>th</sup> September. Councillor Campbell was thanked for his perseverance and hard work..Agreed by all.

## 8 Finance:

- a) **Parish Account**  
**Items settled either by approval at the last PC meeting or by Chairman's authority.**

<b>Balance</b>	<b>£11454.57</b>
<b>Items Settled:</b>	
Clerk Salary (budget 18/19)	£564.10
Clerk's expenses – printer ink	£20.00
WALC Membership 2019/20	£145.62
ROSPA Playground Inspection	£82.20

SSP SID Installation Peripherals (post)	£118.43
Host Papa Invoice – Domain Names for PC	£244.62
123 Reg Invoice – Domain Name for PC	£193.97
St. Mary’s Chilton Foliat – upkeep of village cemetery	£200.00
Scofell Landscapes 21186 (April)	£234.00
Scofell Landscapes 21383 (May)	£234.00
Cllr. Campbell expenses – SID Installation & CATG	£40.59
HMRC	£127.40
Zurich Insurance	£368.24
<b>Balance</b>	<b>£8881.40</b>

**To Be Settled:**

Scofell Landscapes 21580	£234.00
Scofell Landscapes July invoice – advance agreement	£234.00
Cllr. Campbell expenses – CATG Parking & Mileage	17.80
Clerk Salary	£564.10
<b>Projected Balance</b>	<b>£7831.50</b>

Proposal to accept Financial Report and list of payments to be settled – Cllr. Quinton  
 Seconded by Cllr. Hynes. Agreed by all.

**b) Charity Account**

Balance Brought Forward	£4161.76
Investment Income - May	£188.28
<b>Balance</b>	<b>£4350.04</b>

**To Be Settled**

To Village Hall Management Committee	£319.03
<b>Projected Balance</b>	<b>£4031.01</b>

Charity account up to date. The Pearce Charity will be removed as agreed at the previous meeting. Proposal to accept the financial report for the Charity account - Cllr. Campbell seconded by Cllr. Nussey. Agreed by all.

**c) Bank Reconciliation – to be completed PO**

- 9** Speed Indication Devices: The SID is performing well.  
 Statistics from week 5<sup>th</sup> – 11<sup>th</sup> July:  
 2,032 vehicles entering the village from the North (average 290) a day  
 2441 vehicles exiting the village (average 348) a day  
 Average speed of vehicles entering the village from the North – 27.5mph  
 Average speed of vehicles exiting the village heading North – 34.5mph  
 Maximum speed of vehicles entering the village 70 mph  
 Maximum speed of vehicles exiting the village 95mph  
 In summary the data shows the vast majority of drivers act responsibly and take note of the sign.  
 NC and SC to test out the Bluetooth capabilities for data download.

It is proposed that the Council consider approaching parishioners for voluntary contributions to help purchase an additional SID device to be located on B4192 at the West End of the village. Agreed by all to proceed.: Crowdfunding opportunities/website  
 Letter drop around the village

SC to suggest some ideas for text and circulate.

Siting of the camera will take some further discussion due to the positioning of the traffic speed signs. Installation will be complex. The position of the speed signs to be considered at the next meeting. SC to explore options with CATG.

- 10** Promotion of Parish Council & Public Engagement  
Proposal that council posts descriptions and photographs of PC achievements in past 12 months on the village website. Agreed by all. This ties in with item 4. NC to approve text after input from Councillors. SC to provide photographs to accompany article. NC to send for inclusion on the website.
- 11** Public Right of Way (Fairyland) & Dog Fouling
- a Proposal from Cllr. Stokoe for council to consider options to deal with ongoing issues with the Public Right of Way (photos circulated). Agreed by all. Clerk to contact landowner and contractor responsible for work in the area. [29/07/19].
  - b Dog Fouling issues. Thanks go to Cllr. Quinton for arranging dog signs following parishioner correspondence.  
Clerk to contact WCC to gather costs and information on bins, dog bins, costs and servicing.
  - c Council considered repairs to footbridge at village end of footpath. Cllr. Hynes to progress and gather costs. Clerk to contact WCC for information.

- 12** Correspondence, matters of parochial interest and items for next agenda - not for debate

CATG briefing note for new procedure for reporting issues for inclusion at the CATG.

WALC – newsletters x 2

VE Day information for Parish Council to support local Events

Wiltshire Police – Parish Council Report Marlborough & Pewsey

20/05/19 – Email to Cllr. Campbell from East Garston PC requesting information on SID.

02/06/19 – Email to Cllr. Campbell from a parishioner in response to Speed Indication

Device installation, “enormous difference to traffic coming down the hill. Your efforts are most definitely Improving safety coming into the village from the Soley direction”.

WALC – notification on Data Sharing

Email to NC from a parishioner regarding a faulty streetlight near the Church

- 13** Dates of next meeting 10<sup>th</sup> September 12<sup>th</sup> November

***Standing orders suspended***

- 14** Public Forum – to receive questions from the public not to exceed 15 minutes – no questions

***Standing order re-instated***

***Exclusion of Public and Press to discuss staff issues***

- 15** Council discussed amendment to contract for the Clerk.

**Meeting concluded: 9.05pm**

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Draft and approved minutes will be published on the website ([www.chiltonfoliat.com](http://www.chiltonfoliat.com)) and on the village notice board. Hard copies can be made available, please contact the Clerk.

Chairman:

Date: