

CHILTON FOLIAT PARISH COUNCIL

Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 12TH NOVEMBER 2019, 8pm in the Village Hall

Attending: Cllr. Coome (Chairman), Cllr. Quinton, Cllr. Outridge, Cllr. Campbell,
Cllr. Hynes, Cllr. Stokoe, Cllr. Nussey

Meeting Commenced: 8.01pm

- 1 **Apologies for absence** – none received
- 2 **Minutes of the meeting of 10th September 2019**, were agreed as a true record and signed by the Chairman.
- 3 To receive **Declarations of Interest** in accordance with the Code of Conduct and to receive requests for dispensation – None received.
- 4 **Outstanding matters** from previous minutes not itemised separately- None listed
- 5 **Planning:**
 1. 19/08033/FUL – The Old Bakery
Council noted concerns regarding an orangery which has now been removed from the revised plan resubmitted. No Objections
 2. 19/09282/TCA – Tree work – pumping station. No Objections
 3. 19/09456/FUL – 26 West Soley – to be considered at the next planning meeting. [No objections]
 4. Outline proposal for development at The Wheatsheaf Pub. Council were contacted (pre application) regarding proposed plans. Car parking provision discussed. Council await the plans to be submitted.
 5. Addresses for Housing at top of Stag Hill – Council has submitted details to WCC. Council understand that the building development at top of Hill is awaiting WCC sign off for materials. As regards an issue of fly tipping on site, contractors have installed a barrier, blocking off access to site from B4001. In response to a question from a parishioner, no notification has come through regarding a proposed design alteration for the Children's Play area on the recreation ground site. As far as Council is aware, a developer has not yet been appointed for this site.
- 6 **Parish Steward:** Cllr Campbell reported that the Parish Steward attended on 3rd and 30th October and undertook strimming of verges and weeds at the bridge and the grass on the Left-hand side embankment approaching Littlecote Corner. Next visit is scheduled for 28th November. Items for the Parish Steward to be sent to SC by Thursday 14th November.
- 7 **CATG:** Cllr. Campbell reported back on current projects:
Work on Littlecote corner now marked as closed, however road markings are not yet complete. SC will follow up at the next meeting on 12th December. On behalf of the PC, SC will formally seek agreement from the CATG to move the existing 30mph signs on the B4192 at Chilton Foliat 550 metres to the west for the safety of residents and passing vehicles alike. The Parish Council will be expected to support 25% of costs for this task. (Costs expected to be £500). The proposal will be reviewed at the meeting and if agreed will be added to the jobs list. Parishioners can support the relocation of the 30mph zone via email/letters to SC.

8 Finance:

a) Parish Account

Items settled either by approval at the last PC meeting or by Chairman's authority.

Balance	£7831.50
Items Settled:	
Scofell Landscapes 22031	£234.00
Scofell Landscapes 22249	£234.00
HMRC	£ 127.60
Salary	£ 563.90
Items to be settled	
Scofell Landscapes 22458	£234.00
Cllr. Coome Expenses	£35.96
Cllr. Campbell Expenses (CATG)	£17.80
Income	
VAT Refund 2018/19	£249.90
Projected Balance	£6634.14

Proposal to accept the Financial Report and list of payments to be settled – Cllr. Outridge, seconded by Cllr. Quinton. Agreed by all (Cllr. Coome & Cllr. Campbell exempt).

b) Charity Account

Balance Brought Forward

£4219.29

No activity

c) Bank Reconciliation – PO to undertake immediately following meeting

d) Christmas Charity Payments – Proposal for Council to approve payments for Annual Charity Christmas Gift 2019 (£390) - Cllr. Coome, seconded by Cllr. Outridge, agreed by all.

e) Precept 2020/21: Draft precept presented includes figures for grasscut contract & ROSPA inspection, although it is noted that these may not be required in 2020. (Council awaiting news on development on recreation ground - item 5) Proposal from Cllr. Coome for 2020 precept to be set at £7280 (includes a 1.76% rise to cover inflation) unanimously agreed.

9 B4192 Speed Indication Device (SID)

No further activity to report on the placement of a second SID, pending identification of a suitable location. Cllr. Campbell to update the Council when there is news. To be kept in budget. Current SID (B4001) performing well.

8,443 incoming vehicles, average speed 27.4mph max 68mph. 11,441 outgoing vehicles, average speed 33.01mph max 102mph 68% of incoming vehicles entering the village at 30mph or less
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West

Berkshire Council senior road safety officer, Cheryl Evans visited the SID on 1st November for a demonstration, as they are considering purchasing several devices. SC asked for use of a Bluetooth enabled android device to aid information retrieval, Cllr. Coome to provide.

The recent WCC briefing notice regarding SID was highlighted. It is noted that under FAQs there is provision for Parish Councils to use discretion when considering SIDs.

10 Repairs to Bridge in Fairyland

Council noted, with thanks, that repairs to bridge have been undertaken.

11 Plane Tree

Two quotations have been received for replacement of the surrounds. Quote 1: (Via Cllr. Quinton) £2, 500 - £3,000, Quote 2: £2,110.68+ Vat. Due to the listed status and the importance of the tree (thought to be the oldest Plane Tree in the UK), Cllr. Coome has been in discussion with Martin Cook at WCC and District Councillor James Sheppard. Any work will require approval in advance from WCC Highways and WCC Tree Officer. Cllr. Coome to progress and report back. It is noted that a parishioner has requested a plaque be put up near the tree marking its importance.

12 Salt Bin Provision

Proposal for Council to consider a request for a new salt bin located near to Craven Farm Cottages – withdrawn by parishioner.

13 Road Closure B4192

The recent closure of B4192 for road works was discussed. The PC (also Bus Companies, Schools and School Transport) were not notified in advance of work. Cllr. Coome has contacted WCC and can confirm that the PC contact details are noted correctly. Several parishioners have reported damage to cars due to potholes which have appeared following the increased heavy traffic in Leverton Lane/Gypsy Lane during the diversion.

14 Freight Management of HGV's on B4001

Council considered a recent notice from WCC regarding Freight Management. The pc believes that the situation at the corner of B4192/B4001 is a length issue for HGVs rather than a weight issue and further discussion raised points in regard to weight limit and farm traffic. Council recognise that it is not an easy solution and any decision must not cause further issues and disruption elsewhere. Cllr. Campbell to make further investigations regarding specific HGV traffic serving Membury Industrial Area and talk to WBC. Issue to be kept on file pending a clear way forward.

15 Promotion of Parish Council & Public Engagement

PC Newsletter to be issued annually. Promoted on website and December issue of Whitton Ways.

16 Correspondence, matters of parochial interest and items for next agenda - not for debate

WCC Briefing notes received:

19-016 Public Highway Improvements (via Cllr. Campbell)

19-030 We're Targeting Fly-Tippers Campaign

19-031 Chippenham Bid Renewal Ballot

19-032 Community Governance Review

19-033 Payphones Consultation

19-035 Surviving Winter Grant

WALC Oct Newsletter (circulated)

Nov Newsletter

Flyer booking form for Preparing for Audit & Year End – 14th January

Flyer booking form for Charing Skills – 17th January

VE Day 75th Anniversary

The Good Councillor's Guide to Transport Planning

NALC CIL guide

Neighbourhood Plans and Health & Wellbeing

Email to the Clerk from Mr. P Lawson, Perdix, 23/09/19 – Footpath at Fairyland* work noted as complete.

It was noted that several parishioners had expressed their satisfaction with the work. Council thanked the Clerk for her hard work in the matter.

Police Report (October 2019)

Parishioner contacted Cllr. Campbell regarding Dog Walkers using Fairyland

[Cllr. Stokoe has been in touch].

Church Warden has contacted Cllr. Campbell to ask for a PC representative to give a reading at the Church Carol Service, 8th December. Cllr. Campbell to represent the PC , Thanks noted.

17 Dates of next meeting 14th January, 10TH March, 12th May (Annual Parish Meeting).

Standing orders to be suspended

18 Public Forum – no questions

Standing order to be re-instated

Meeting Concluded: 9.15pm

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact the Clerk.

Chairman

Date: