

CHILTON FOLIAT PARISH COUNCIL

Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 10TH MARCH 2020, 8pm in the Village Hall

Attending: Cllr. Coome (Chairman), Cllr. Quinton, Cllr. Outridge, Cllr. Campbell,
Cllr. Hynes, Cllr. Stokoe, Cllr. Nussey, A McMath
1 Member of the Public

Meeting commenced 2000 hrs

- 1 Apologies for absence - none
- 2 The Minutes of the meeting of 13th January 2020 were agreed as a true record and signed by the Chairman.
- 3 To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation. No declarations received.
- 4 Outstanding matters from previous minutes not itemised separately:
The chairman has received a thank you from Ramsbury Fire Service for allowing a recruitment sign to be placed on the village green. They are still recruiting.
A plaque and photograph commemorating the late Ellie Skehan is being unveiled in the village hall on Saturday 14th March.
- 5 **Planning:** To receive new planning applications:
20/01581/TCA The Birches, Chilton Foliat – No objection
20/01218/FUL The Wheatsheaf - Support
20/01831/LBC The Wheatsheaf
20/01764/TCA Little Weirs Chilton Foliat – No objection
All documents are available on WCC website

In addition it was noted that the proposed enlargement of a logistics facility at Membury Industrial Estate, 19/02979/OUTMAJ (West Berks Council) was still under consideration

- 6 **Parish Steward:** Cllr Campbell reported that the Parish Stewards have been directed 100% into dealing with potholes across the country due to the large volume of reports that WCC has received. This method of working will continue throughout February and March. Next visit for the Steward is scheduled for 2nd April and items for attention should be sent to Cllr. Campbell asap. It was reported at the meeting, the culvert at the bottom of Crabtree Close is blocked and causing flooding. It was reported that tarmac outside Barn Cottage has lifted, this should be reported via WCC website.
- 7 **CATG:** Cllr. Campbell reported that the Parish Council has two items on the CATG agenda (1) 40/50mph speed zone at the western end of the village (extending from the existing 30mph signs to manor farm. (2) request for “unsuitable for HGV” signs to be erected at each end of Stag Hill (B4001). Cllr. Campbell will look to talk to West Berkshire Council as well as WCC, for signs to cover the other end of Stag Hill. Cllr. Coome will attend the next CATG on 12th March.
- 8 **Repair of footpath (roadside) to Hungerford**
The condition of the footpath and the fencing is very concerning. Cllr. Quinton to report it on WCC website. Cllr. Coome to ask at CATG on 12th March for advice as who best to contact and where responsibility lies with as regards the fence. Cllr. Coome to feedback directly to Cllr. Quinton.

9 Finance:

a) Parish Account

Items settled by approval at the last PC meeting.

Balance	£6634.14
Items to be settled	
Cllr. Campbell Expenses (CATG) 12 th December	£ 17.50
Cllr Coome Expenses (Coal Fund Cards)	£ 5.99
Salary	£428.10
HMRC (by 19 th January)	£ 93.40
Income	£0.00
Projected Balance	£6089.15

All items noted to be settled have been paid.

It was reported that we are expecting an invoice from WCC for £530 for the PC contribution to the signage improvements on the bend - B4192.

Proposal for prior approval to pay the invoice when it is received by Cllr. Coome, Seconded Cllr. Campbell, approved by all.

Proposal for prior approval to pay the salary (Clerk) (notification due) £428.10 by Cllr. Coome, seconded by Paul Outridge.

It is noted that HMRC payment (notification due) will be covered by Chairman's delegated powers.

b) Charity Account

Balance Brought Forward

£4326.32

Payment to the Village Hall Management Committee

£391.58

Balance

£3934.74

Latest statement shows interest payment of Items to be paid to Village Hall

£178.15

£ 35.92

Balance as of 10/03/20

£4077.60

Proposal to accept the Financial Report and list of payments to be settled by Cllr. Coome, Seconded by Cllr. Campbell.

c) Bank Reconciliation – signed off at the meeting by Cllr. Outridge

10 Speed Indication Device (SID)

Cllr. Campbell presented the data received from the 2019 traffic survey B4192. The report showed speeding was present but not to a level that WCC would consider requires action. Council heard that concerns that the metro count was in the wrong position on the B4192 have been raised by parishioners.

WCC have published a practice note for SIDs (available from Cllr. Campbell).

It details certain steps that need to be addressed prior to installation of a SID including metro count, community speedwatch campaign and, once information has been gathered, details criteria to be met of: 30mph limit 85% percentile speed 35.1mph and over. Question raised over whether Parish Councils may choose to add sites which do not meet criteria. Cllr. Coome to clarify and report back to Council.

Cllr. Campbell has identified a possible suitable site for a SID subject to approval of the landowner (Parish Church). He has met with Church wardens on site.

11 Community Speed Watch Campaign

Cllr. Coome to raise this at the next WCC area board and specifically ask if a speedwatch campaign is required prior to installing a SID. Clerk to re-contact the speedwatch team for information on procedures and costs.

12 Green Infrastructure and Open Space collaboration and Household Survey

Cllr. Coome presented the maps to council. It was agreed to include the new recreation area projected as part of the planning application and also include the current recreation area (coloured differently). The survey should be flagged on the website & bus stop. Deadline for responses – extension agreed by WCC by 10th April.

13 ROSPA PLAYGROUND INSPECTION

Council noted the 2020 playground inspection is scheduled April/May. Cllr. Outridge will organise a site spring clean.

14 Briefing note 20-10 - A summary of the governments £220m “better deal for bus users”.

Council considered the briefing paper (circulated). The tight deadline (27th March) was noted. Discussion covered: the current use of buses, particularly use of early morning buses (*see also input under item 19) and what changes might be benefit parishioners – including younger and older parishioners, non-drivers, college and school students. Environmental benefits were highlighted. Clerk to ask for feedback on the website. Cllr. Coome to lead on response. Agreed by all.

15 Plane Tree Surround & Funding Options

Cllr. Coome is waiting for a site visit date and time and will report back to Council.

16 Reports to be signed off

Asset Register 2020 approved by all and signed by the Chairman at the meeting. (Restorative costs for the Thatch to be updated for 2021 if required).
Risk Register 2020 approved by all and signed by the Chairman at the meeting.

CoronaVirus – Covid-19

Cllr. Hynes raised this as a priority – highlighting impact of Covid-19 on parishioners (in particular the elderly and infirm). As a developing scenario this will be considered at the next meeting and if required, the Parish Council can convene an emergency meeting. Clerk will send through related information as it comes in. Cllr. Coome to confirm contact list and also make contact with older parishioners (over 75) to ascertain needs.

17 GRASSCUT AGREEMENT

Out of three companies contacted, one quotation was received for £1,560 + VAT. - This is based on fortnightly grass cutting and 4 strimming visits for the recreation ground, to run from March until end of October. Proposal to accept quotation from Scofell Landscapes Ltd at £1560 + VAT by Cllr. Coome, Seconded by Cllr. Hynes. All in agreement.

18 Correspondence, matters of parochial interest and items for next agenda - not for debate

19/01/20 Email to Cllr. Coome regarding PCC diocese meeting 18th March
25/02/20 Email CPRE WILTSHIRE AND THE HILLS GROUP BEST KEPT VILLAGE COMPETITION 2020
Note date for Chilton Foliat Garden Trail – 4th July 2020
18/02/20 Copy of Correspondence received from school to developers regarding recreation ground.

19 Dates of next meeting 12th May (APM & AGM), 14th July

Standing orders suspended

- 20** With reference to item 14. The council heard from a parishioner who has used the early morning service 7.06am bus from Chilton Foliat to Hungerford which allows commuters to catch the 7.30am train to London. The service, although not particularly well used, does allow plenty time to catch the train. The council discussed the benefits of linking buses to specific trains, as a way of reducing traffic through the village.

Standing order re-instated

Meeting Concluded 2104hrs

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact the Clerk.

Chairman

Date: