

CHILTON FOLIAT PARISH COUNCIL

Minutes of a Meeting of Chilton Foliat Parish Council

TUESDAY 26TH MAY 2020, 8pm via Skype

On 4th April 2020, the Government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7th May 2021.

Following the Coronavirus Act 2020 and subsequent Local Government and Police and Crime Commissioner (Coronavirus) (Postponement of Elections and Referendums) (England and Wales) Regulations 2020, no elections will take place in 2020. The elected official will remain in their posts until 2021.

Attending: Cllr. Coome (Chairman), Cllr. Quinton, Cllr. Outridge, Cllr. Campbell, Cllr. Hynes, Cllr. Stokoe, Cllr. Nussey, A McMath (Clerk)

Meeting commenced 2007hrs

- 1 **Apologies for absence:** Cllr. Hynes sent notice that he will join the meeting later due to work commitments.
- 2 **The Minutes of the meeting of 10th March 2020**, were approved as a true record. To be signed by the Chairman.
- 3 **To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation.** No declarations received.
- 4 **Outstanding matters from previous minutes not itemised separately:**
Plane Tree – due to current situation no meetings are scheduled with Wiltshire Council on this matter. Cllr. Coome will update council once a meeting has been arranged.
- 5 **Planning:**
Wiltshire Council Awaiting Decisions:-
20/03100/LBC & 20/02533/FUL The Old Forge, Chilton Foliat
Minor amendment to 18/01419/FUL & 18/01583/LBC to include for additional rooflight and alternations to entrance. - NO OBJECTION

Decisions:-
19/12159/FUL Soley House – gatehouse - approved
20/01803/DOC Recreation Ground & land north of Chilton Foliat
Primary School. Discharge of condition 7 – approved
20/00988/TCA 48 Chilton Foliat - approved
20/01581/TCA The Birches – approved
20/01218/FUL Wheatsheaf – approved with conditions
20/01831/LBC Wheatsheaf – approved with conditions
20/01764/TCA Little Weirs - approved

West Berkshire Council Awaiting Decision:-
19/02979/OUTMAJ Walkers Logistics
Cllr. Coome to monitor the situation and will inform the council on planning matters.

6 Finance:

Parish Account

Balance

£6089.15

Items settled

*Invoice 9035224 Wiltshire Council – signage improvements £530.00

*Salary £462.00

*HMRC (by 19th April) £102.00

* approved at meeting 10th March 2020

Items settled by Chairman's delegated power:

Scofell Landscapes Invoice 23361 - March £234.00

Clerks Expenses - Hard drive £38.96

Clerks Expenses – Printer Ink	£35.49
Clerk’s Expenses – Printer Ink	£41.44
Clerks Expenses – Memory Sticks	£5.76
Scofell Landscapes Invoice 23541 – April	£234.00
ROSPA Playground Inspection invoice 48028	£82.20
Receipts:	
**Mystery Payment from Wiltshire Council	£6740.92
Precept Payment 2020/21:	£7280.00
Balance	£18266.22

Advance approval sought for:

Zurich Insurance	£371.15
Clerk Salary (to max of)	£500.00
HMRC (to max of)	£125.00
Cllr. Coome Expenses – CATG	£40.59
Scofell Landscapes Invoice – May	£234.00
WALC Membership 2020//21	£156.98
St. Mary’s Chilton Foliat – upkeep of village cemetery20/21	£250.00

b) Charity Account Balance £4077.60

2011hrs Cllr. Hynes joined the meeting

** Council asked to note the payment from Wiltshire Council for £6740.92, reason as yet unknown. Wiltshire Council has been asked for clarification as to the payment.

Council discussed proposal to increase payment for the upkeep of village cemetery to £250.00 (from £200). Payments have been kept at £200 for some time. Proposed by Cllr. Coome, Seconded by Cllr. Outridge, agreed by all.

Council approved the insurance quotation of £371.15 from Zurich Insurance, agreed by all.

Proposal for Council to approve the Financial Report for both accounts and list of payments settled by Chairman’s delegated powers and list of payments to be settled. Proposed by Cllr. Outridge, seconded by Cllr. Stokoe, agreed by all.

c) Bank Reconciliation – to be confirmed at the next meeting

d) Defibrillator Box Purchase

Cllr. Quinton to update Council on the purchase of a new double skinned cabinet. Due to issues with the current cabinet the Defibrillator has developed problems and has been replaced by a loan machine, which is temporarily situated near to the village hall. Details of where the machine can be found is clearly signed. Proposal for council to approve expenditure of up to £900 for the purchase and installation of the cabinet on behalf of the Village Hall Committee. The Village Hall Committee has earmarked funds to cover costs

e) Tree clearance from Coronation Gardens

Proposal from Cllr. Quinton for a dead tree to be cut down and removed from site. Cllr. Coome to discuss with a parishioner who can help remove the tree. Council agreed costs of up to £50. Proposed by Cllr. Coome, Seconded by Cllr. Stokoe

7 Approval of Accounts for 2019/20

Proposal for Council to approve last year’s accounts for onwards transmission to auditor. Proposed by Cllr. Outridge, seconded by Cllr. Nussey, agreed by all.

8 Date of next meeting: To Be Arranged

Items raised - not for discussion:

Recreation Ground - reported as being used every day during the lockdown period.
(Thank you to Cllr. Hynes for securing the gate). New locks have been installed.
Abandoned car has been reported & removed – Cllr. Outridge

Standing orders to be suspended

- 9 Public Forum – to receive questions from the public – none**
Standing order to be reinstated

Meeting concluded 2034 hrs

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact the Clerk.

Chairman:

Date: