

# CHILTON FOLIAT PARISH COUNCIL

## Minutes of a Meeting of Chilton Foliat Parish Council TUESDAY 21<sup>st</sup> JULY 2020, 8pm via Skype

On 4th April 2020, the Government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7<sup>th</sup> May 2021.

**Attending:** Cllr. Coome (Chairman), Cllr. Quinton, Cllr. Outridge, Cllr. Campbell,  
Cllr. Hynes, Cllr. Stokoe, Cllr. Nussey, A McMath (Clerk)

### 2005hrs meeting commenced

- 1 **Apologies for absence** – none received
- 2 **The Minutes of the meeting of 26<sup>th</sup> May 2020 were approved as a true record.** To be signed by the Chairman.
- 3 **To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation.** No declarations received.
- 4 **Outstanding matters from previous minutes not itemised separately:**
  1. **Plane Tree** – no progress on this. Chairman will update council with any news.
  2. **Damaged Tree on Coronation Gardens** – local resident has agreed to remove.

### 2006 hrs meeting paused (technical issues)

### 2009 hrs meeting recommenced.

3. **Mystery payment from Wiltshire Council** – Chairman confirmed this is a CIL - Community Infrastructure Levy payment. Chairman will talk to the CIL Officer at Wiltshire Council for further information and report back to the Parish Council.
4. **Defibrillator box** – Cllr. Quinton to update
- 5 **To receive new planning applications**  
**20/03978/LBC** The Wheatsheaf - Minor internal alterations: SUPPORTED  
**20/04295/FUL** Soley House – Renewal of Approval E/10/1481/FUL: AWAITING DECISION  
Planning committee to forward comments  
**West Berkshire Council Awaiting Decision:**  
**19/02979/OUTMAJ** Walkers Logistics – no news (WBC planning portal reporting a system failure)

### Recreation Ground

Cllr. Campbell reported that notices were left on cars parked at the recreation ground entrance requesting the area is kept clear from 19<sup>th</sup> July. Work likely to start on Recreation Ground in September. Entrance to the site to be cleared first. Chairman noted that there are trees to be retained in this area (2 Ash, 1 Monkey Puzzle and 1 Scots Pine).

- 6 **Parish Steward:** Cllr Campbell reported that Steward has been continuing to work and there is nothing outstanding on the list. Crabtree Gully has been cleared out and the grass embankment at Littlecote Corner has been cut back to allow better visibility. The next visit is scheduled for 4<sup>th</sup> September. Please send through any Parish Steward requests to Cllr. Campbell in advance.

Cllr. Quinton asked if the blocked drain on Littlecote Road could be re reported to Wiltshire Council. Cllr. Quinton has reported the pothole and flooding on Littlecote Road to Thames Water and asked if this could be followed up. Clerk to action both points and liaise with Cllr. Hynes.

- 7 **CATG:** Cllr. Campbell reported that CATG meetings are currently suspended however there was some news regarding the issue of HGV traffic through the village. A parishioner has been in touch

with Danny Kruger MP and Cllr. Bridget Wayman. Although the issue was recognised in their replies, it was felt there were some inaccuracies and Cllr. Campbell has addressed these in a reply to Mr. Kruger and Cllr. Wayman. Cllr. Campbell has also approached CATG to explore an option for the pc to purchase advisory road signs for the village. West Berkshire Council have already discussed the option to install 2 signs at a cost of £500. Wiltshire Council have requested that this go through CATG. Cllr. Campbell to copy in District Cllr. James Sheppard to correspondence and update Council on progress.

## 8 Finance:

### Parish Account

**Balance c/f** **£18266.22\***

(\*includes Payment CIL Recreation Ground Development of £6740.92)

#### Items settled

|  |         |
|--|---------|
| Zurich Insurance                                       | £371.15 |
| Salary   | £462.00 |
| HMRC   | £102.00 |
| Cllr. Coome Expenses – CATG                            | £40.59  |
| Scofell Landscapes Invoice 23719 – May                 | £234.00 |
| WALC Membership 2020//21                               | £156.98 |
| St. Mary's Chilton Foliat – upkeep of churchyard 20/21 | £250.00 |
| Scofell Landscapes Invoice 23922 – June                | £234.00 |

**Balance c/f** **£16415.50**

#### **Advance Approval Sought for:**

*Scofell Landscapes Invoice – July* £234.00

*Scofell Landscapes Invoice – August* £234.00

Proposed by Cllr. Outridge, Seconded by Cllr. Quinton. Approved by all

### b) Charity Account

**Balance b/f** **£4077.60**

Income £188.28

Payment to Village Hall\* £37.29

**Balance c/f** **£4228.59**

\* from Elizabeth Pierce Foundation

- c) **Bank Reconciliation – PO.** To follow after the meeting. Statements to be forwarded. It was requested that CIL income and expenditure is identified separately. Approved by all.

## 9 Recreation Ground & Fairyland

As regards the issue of dog fouling, the council noted that signs have been put up to encourage people to pick up after their dog at the Recreation Ground and also Fairyland. There has been some improvement noticed. It was felt that little can be done to police the situation. Cllr. Campbell reported that there is a Wiltshire Dog Warden. Cllr. Quinton to organise a hedge trim to make sure the bin is more prominent (see correspondence) The 'no cycling' signs on the public right of way ( Fairyland) are small and can be easily missed, again a difficult issue to police. Keep under review.

## 10 Wiltshire Council Flood Resilience

Cllr. Hynes to be the pc contact for Wiltshire's Weather Team, Emergency Planning and the Environment Agency.

**11 Community Action Volunteers**

It is hoped to continue CAG and not formally disband it in case of any Covid -19 second spike or a local lockdown. Council noted the CAG achievements - to date 25 requests for assistance in addition to weekly shopping trips throughout lockdown. A 'Thank You' note to be sent to volunteers was approved by all.

**12 Correspondence, matters of parochial interest and items for next agenda - not for debate**

Email to Cllr. Coome from Wiltshire Police, police reports to recommence.

Telephone call to Cllr. Quinton regarding the Fairyland Bin being overgrown (item 9)

20/07/20 Email to Cllr. Outridge regarding re opening of village facilities following lockdown

As regards the village hall, questions were raised over procedures for reopening.

Cllr Coome to circulate govt. guidance to the Village Hall Committee and will attend the next

meeting. Cllr. Outridge reported that following government guidance, the Playground was reopened

on 6<sup>th</sup> July after a risk assessment was completed. (New signage in place). The skateboard park

remains closed and the gate is locked.

14<sup>th</sup> July 2020 email from a parishioner to Cllr. Stokoe regarding a blocked footpath (now resolved)

27<sup>th</sup> June 2020 email from a parishioner to Cllr. Campbell regarding dog fouling and cyclists in

Fairyland (item 9)

25<sup>th</sup> June enquiry from a parishioner to Cllr. Stokoe regarding a blocked footpath (now resolved)

22<sup>nd</sup> June email from a parishioner to Cllr. Campbell regarding dog fouling on recreation ground (item 9).

9<sup>th</sup> June email from Flood Resilience Officer to pc requesting contact information (item 10).

**13 Date of next meeting: September TBC & Items for next agenda**

***Standing orders to be suspended***

**14 Public Forum – to receive questions from the public – no questions.**

***Standing order to be re-instated.***

**Meeting concluded 2104 hrs**

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Draft and approved minutes will be published on the website ([www.chiltonfoliat.com](http://www.chiltonfoliat.com)). Hard copies can be made available.

Chairman

Date: