

# CHILTON FOLIAT PARISH COUNCIL

## Minutes of a Meeting of Chilton Foliat Parish Council TUESDAY 8th SEPTEMBER 2020, 8pm via Skype

On 4th April 2020, the Government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7<sup>th</sup> May 2021.

**Attending:** Cllr. Coome (Chairman), Cllr. Quinton, Cllr. Outridge, Cllr. Campbell, Cllr. Stokoe, Cllr. Nussey, A McMath (Clerk)

### 2011hrs meeting commenced

- 1 **Apologies for absence** – [Cllr. Hynes]
- 2 **Minutes of the meeting of 21<sup>st</sup> July 2020** were approved by all as a true record. To be signed by the Chairman.
- 3 **To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation.** It was noted that for discussions in detail regarding the recreation ground development, Cllr. Outridge and Cllr. Campbell will declare an interest. For meetings regarding the development two council members will attend where possible.
- 4 **Outstanding matters from previous minutes not itemised separately:**
  - Plane Tree** – Cllr. Coome noted that the situation is getting worse. Covid-19 has delayed meeting with Wiltshire Council, Cllr. Coome pursue and report back report.
  - Coronation Gardens** – Thank you to Cllr. Quinton for organising removal of the tree and to the parishioner for actioning. Expenses to be submitted as previously agreed.
  - Defibrillator** – Cllr. Quinton reported that Defibrillator is back up and running after repairs. The Village Hall Committee has organised and covered costs for this (from 100 club funds).
- 5 **Planning:**
  - a) **Recreation Ground** – Cllr. Coome reported back on an initial meeting with the developer and landowner, Donnington New Homes and Sir Seton Wills. At the meeting, timescale and minor alterations were raised. It is unlikely that work will commence before Christmas. The developer is looking at minor alterations to the plans in particular to the positioning of the playpark and access to the recreation ground. Cllr. Coome raised the issue of tree preservation and this was acknowledged by the developer. The walnut tree is included in the Development Plan and shown as being retained. The developer has pledged that the Parish Council will be kept in the loop with progress. It was noted the Parish Council however must remain vigilant throughout. Council note their thanks to Cllr. Coome for his work on this.

Cllr. Coome reported on a meeting with a parishioner who is concerned regarding maintaining access to the recreation ground from their property. Cllr. Coome stated that the amendments being proposed by the developer may achieve this. The repositioning of the play area (previously proposed by the PC) may also help.

- b) **New planning applications: 20/06839/FUL** Boomerang Stables. Planning committee to consider the application post meeting and report back.
- c) **West Berkshire Council Awaiting Decision:19/02979/OUTMAJ** Walkers Logistics - ongoing
- 6 **Parish Steward:** Cllr Campbell reported that the Steward is scheduled to visit the village this week. He has asked for the bushes and vegetation on the pathway from Littlecote Cottage to West Berkshire Boundary to be cleared (will benefit pedestrians). Any further requests to be emailed to Cllr. Campbell. Request for the bridge to be swept submitted at the meeting.
- 7 **CATG:** Cllr. Campbell to reported that due to Covid-19 no meetings have been taking place however an online meeting is scheduled for 17<sup>th</sup> September. Cllr. Campbell will attend. The Parish Council have two items on CATG list. (Items need to be in the top 5 to be actioned).

1. Request for Speed Limit Signs (40/50MPH) to be sited further out at the Western end of the village. Previous figures quoted for this are £2500 for a review of which the PC could cover 25% (previously agreed). The item is number 15 on the CATG list.
2. 'Unsuitable for HGV signs' for the B4001 Stag Hill. Currently number 22 on the list. The PC is prepared to fund the signs (costs quoted by West Berkshire Council for siting at the Northern end of Stag Hill - £500). Cllr. Campbell has written to Mr. Danny Kruger MP regarding the matter however the decision lies with CATG. Cllr. Campbell will report back to council. Council recorded their thanks to Cllr, Campbell for his work with this.

8 **Finance:**

a) **Parish Account**

<b>Balance c/f</b>	<b>£16415.50</b>
(*includes Payment CIL Recreation Ground Development of £6740.92)	
<b>Items settled</b>	
Scofell Landscapes Invoice – July - 24117	£234.00
<b>To be settled</b>	
Scofell Landscapes Invoice – August - 24305	£234.00
<b>Income</b>	
VAT Rebate	£843.92
Zurich Insurance Rebate	£16.11
<b>Balance</b>	<b>£16807.53</b>
<b>Advance approval sought for</b>	
Scofell Landscapes Invoice – September	£234.00
Scofell Landscapes Invoice – October	£234.00

b) **Charity Account**

<b>Balance b/f</b>	<b>£4228.59</b>
Income	£188.28
<b>Balance</b>	<b>£4416.87</b>

(It is noted that two grasscuts were missed. Situation is being monitored by Clerk).

Proposal to accept financial statement and advanced approval for payments listed by Cllr. Campbell seconded by Cllr. Outridge. Agreed by all.

- c) **Bank Reconciliation** – completed post meeting by Cllr. Outridge.
- d) **Community Infrastructure Levy** – Cllr. Coome reported that he has requested clarification on the sum received and what relation it bears to the figures supplied:  
£48058 Open space maintenance contribution  
£33148 Play area maintenance contribution  
(PC should expect 15% of what is set out in S106 of planning application)  
Cllr. Coome is in touch with Wiltshire Council CIL officer to clarify what the pc has been given so far, what it can expect (in terms of %). Also what the funds may be used for. As previously noted, CIL funds need to be accounted for separately and reported to Wiltshire Council at year end.
- e) **Bank Account - proposal for Council to consider options for Council Banking** - Cllr. Coome will bring proposals to the next meeting for alternative banks and banking arrangements. There have been delays in updating the bank account details and signatories. It is noted that the previous Clerk, Mr. Francis retired in 2017.

9 **Broadband Improvements** - Cllr. Coome has offered to serve on a broadband task force set up to address the issue of poor broadband coverage in rural areas set by Mr. Danny Kruger, MP. (It is noted that there has been a survey recently completed in the area for fibre optic provision - Sept 20).

10 **Plane Tree** – see item 4

11 **Community Speedwatch** –Cllr. Coome to raise the issue of Community Speedwatch Campaign at the next Area Board. Two Cllrs have undertaken a SID course via Wiltshire Council.

12 **Correspondence, matters of parochial interest and items for next agenda - not for debate**

20/08/20 Email to Cllr. Campbell regarding bin/dog bin provision & path erosion in Fairyland. (Reported to WC & to be raised at Area Board).

Email to Cllr. Campbell from Mr. D. Kruger, MP regarding ‘not suitable for HGV’ signage on B4001. (see item 7).

06/08/20 Wiltshire Council Request for Salt Bin Audit - bin opposite Bullrush cottage reported as requiring filling.

31/07/20 Police report received – new format expected

29/07/20 Email to Cllr. Coome regarding roadworks and diversion through Chilton Foliat

13 **Date of next meeting:** 10<sup>th</sup> November either online or in person depending on current guidelines.

**Items for agenda:**

Village Hall – notice given there may be upcoming vacancies on the committee

Cllr. Coome to contact Chairman of Village Hall  
Draft Budget for 2021/22  
Bank Account options  
Littlecote Road – recurring issue with leaking pipe (Cllr. Quinton has contacted Thames Water)

***Standing orders to be suspended***

- 14** Public Forum – to receive questions from the public

***Standing order to be re-instated.***

**21.19 hrs meeting concluded**

Draft and approved minutes will be published on the website ([www.chiltonfoliat.com](http://www.chiltonfoliat.com)). Hard copies can be made available.

Chairman

Date: