

**CHILTON FOLIAT PARISH COUNCIL**  
**Minutes of a Meeting of Chilton Foliat Parish Council**  
**TUESDAY 10th NOVEMBER 2020, 8pm via Skype**

On 4th April 2020, the Government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7<sup>th</sup> May 2021.

**Attending:** Cllr. Coome (Chairman), Cllr. Quinton, Cllr. Outridge, Cllr. Campbell,  
Cllr. Hynes, Cllr. Stokoe, Cllr. Nussey, A McMath (Clerk)

**2000 hrs meeting commenced**

- 1 **Apologies for absence** – none received
- 2 **Minutes of the meeting of 8<sup>th</sup> September 2020** were approved by all with the following amendment: to item 5a: The walnut tree is included in the Development Plan and shown as being retained. To be signed by the Chairman.
- 3 **To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation** – none received
- 4 **Outstanding matters from previous minutes not itemised separately:**  
**Plane Tree** - no progress due to lockdown. Cllr. Coome expressed concern regarding the further deterioration in the condition of tree surround (pathway side). It is felt that this is a matter of public safety. Cllr. Coome to contact Wiltshire Council regarding this. Previous quotations for replacement of the surround to be updated (pathway side) and scale of work to be determined. Quotations to be circulated to council.  
  
**Flooding on Littlecote Road** – Thames Water has sealed the leak. Thank you to Cllr. Quinton for arranging. It is reported that there is still an issue with a leak in the field. Cllr. Hynes to contact the landowner.
- 5 **Planning Applications:**  
**20/08725/TCA** – Tree Removal - approved  
**20/06839/FUL** – Land at Boomerang Stables - decision due January  
**20/09234/FUL** – Soley House – committee to feedback  
**20/09402/FUL** – Aspen House – committee to feedback  
**20/09826/TCA** – Whispers – committee to feedback  
  
**West Berkshire Council Awaiting Decision:19/02979/OUTMAJ** Walkers Logistics
- 6 **Parish Steward:** Cllr. Campbell reported that the undergrowth on the pavement from Skeats Corner to West Berkshire boundary has been cleared and has made a real difference. Nothing is currently on the worksheet. Next visit is 26<sup>th</sup> November. Please email Cllr. Campbell with actions.
- 7 **CATG:** Cllr. Campbell reported that CATG gave approval for WC to provide a quote for the installation of “Unsuitable for HGV” signs at the junction of the B4001 (Stag Hill) and the B4192. The survey has been completed and the senior traffic officer has confirmed that the signs can be replaced however the existing posts are in a poor state of repair and also need replaced. WC have asked for a contribution of £150 from the Parish Council for the work (out of £750 costs).  
**Proposal for Council to approve the spend of £150 for replacement of signs and posts - Cllr. Coome, seconded by Cllr. Outridge and agreed by all.**

**Speed Limit Review (west end of the village - 40mph zone)**

On the CATG list of actions this is now 14 out of 25. Cllr. Campbell will update Council on progress.

The pc have agreed to contribute 25% of costs for a speed limit survey (out of £2,500 spend) The survey is required prior to any review.

- 8 **Area Board Meeting: Community Speedwatch Campaign:** Cllr. Coome has the form and is looking at the criteria for where best to site a metro count prior to submitting. He will progress this.

**Bin Provision.** Cllr. Coome reported that in future WC will not fund the purchase or servicing of new bins. Purchase and service costs to be gathered and circulated to Council. It is noted that Cllr. Quinton has been contacted by the school regarding dog mess on the pavement beside the school and they have requested a dog bin. Cllr. Quinton to liaise with the school. It is noted that when the Recreation Ground closes there will be an increase in the number of dogs walked in the village. (Pick up after your dog requests placed the Rec and Fairyland have had some positive results).

9 **Finance:**

a) **Parish Account**

**Balance c/f** **£16807.53**

(\*includes CIL Payment Recreation Ground Development of £6740.92)

**Items settled (approved at last meeting) -**

Scofell Landscapes Invoice – September 24520 £234.00

Cllr. Expenses – Cllr. Quinton - £50.00

Tree removal (previously approved 26/05/20 item 6E)

**Item settled by Chairman's delegated powers**

HMRC (by 19<sup>th</sup> October) £102.00

**Items to be settled**

Salary £462.00.

Scofell Landscapes Invoice – October 24707 £108.00

(Previously approved up to £234, includes deduction for 2 cuts)

**Income:**

\*CIL (no2) Payment Wiltshire Council £7864.40

**Balance** **£23,715.93**

**\*Update on Community Infrastructure Levy.** Cllr. Coome reported that 2 out of 3 CIL payments have been received so far (£14,605.32) This is a percentage of the total S106 payment. There are a wide selection of items which this money can go towards, however the concerns of the PC are on providing and maintaining facilities for the village. Cllr. Coome will clarify what is provided by the scheme for the benefit of the village and also what the upkeep requirements will be.

b) **Charity Account**

**Balance b/f** **£4416.87**

Payment to Village Hall (from charity) £37.29

**Balance c/f** **£4379.58**

**Proposal to accept the Financial Report and list of payments to be settled - Cllr. Quinton, seconded by Cllr. Outridge. Agreed by all.**

c) **Xmas 2020 - Charity Xmas Spend** **£510.00**

**Proposal for Council to approve payments for Annual Charity Christmas Gift - Cllr. Hynes, Seconded by Cllr. Outridge. Agreed by all.**

d) **Draft Precept 2021/2022:** Budget projections presented with and without the upkeep of the recreation ground. **Proposal for 2021/22 precept to be set at £7320. (includes a 0.55% rise to cover inflation based on Sept. Inflation Index) – Cllr. Outridge, seconded Cllr. Campbell. Agreed by all.**

- e) **Bank Account** - proposal for Council to consider options for Council Banking – to go to the next meeting due to technical difficulties.
- f) **Bank Reconciliation – PO** to complete post meeting
- 10) **Website Accessibility Requirements** – Cllr. Coome has had legal clarification on this matter. As the website is a community website, legislation requires the Parish Council to be compliant for the Parish Council pages and documents relating to PC. The Clerk to review and report back on actions.
- 11) **Community Action Group update**, it was agreed by all that the CAG will continue and any requests for assistance to be dealt with as before. Details listed online for CAG are up to date.
- 12) **Neighbourhood Watch** – Cllr. Campbell to investigate options for a NHW scheme or similar within the village. All to consider the best means of communication (Whatsapp, Facebook, Website) for notifications.
- 13) **Village Hall** – Cllr. Coome reported that the next meeting of the Village Hall committee is on 17<sup>th</sup> November (virtual) Cllr. Outridge and Cllr. Coome to attend the meeting. It is expected that there will be vacancies on the management committee. Cllrs. Coome and Outridge have volunteered for interim positions if required.
- 14) **Correspondence, matters of parochial interest and items for next agenda - not for debate**  
 15/09/20 Neighbourhood Watch update (circulated)  
 29/09/20 Email to Cllr. Coome from a parishioner requesting a Speed Indication Device in the village.  
 01/10/20 Email from SSE preparing for Winter (item for website & noticeboard requested)  
 02/10/20 Email to Cllr. Coome from WALC regarding website Accessibility Regulations  
 14/10/20 Form for Electoral Register (via Clerk)  
 15/10/20 Council Tax Setting Timetable 2021/2022  
 21/10/20 Email to Cllr. Coome from a parishioner regarding a break in  
 21/10/20 Briefing Note 20-33 - Public Space Protection Orders (PSPO)  
 29/10/20 Email to Cllr. Coome regarding website Accessibility Regulations (item 10)  
 03/11/20 Email from WC regarding Marlborough Area Support Groups (item 11)  
 Email to Cllr. Quinton from the school regarding dog mess (item 8)  
 Email to Cllr. Campbell regarding Bin Provision in Fairyland & Path Clearance (actioned)  
 Email to Cllr. Campbell regarding speeding at the West End of the Village
- 15) **Date of next meeting:** 12<sup>th</sup> January 2021  
**Items for next agenda:**  
**Bank Account** - proposal for Council to consider options for Council Banking
- Standing orders to be suspended***
- 16) Public Forum – to receive questions from the public - no questions  
***Standing order to be re-instated.***

### 2113 hrs Meeting Concluded

Draft and approved minutes will be published on the website ([www.chiltonfoliat.com](http://www.chiltonfoliat.com)). Hard copies can be made available.

Chairman:

Date: