

CHILTON FOLIAT PARISH COUNCIL
Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 12TH JANUARY 2021, 8pm via Skype

On 4th April 2020, the Government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7th May 2021.

Attending: Cllr. Coome (Chairman), Cllr. Quinton, Cllr. Outridge, Cllr. Campbell,
Cllr. Stokoe, Cllr. Nussey, A McMath (Clerk)

2014 hrs meeting commenced

- 1 **Apologies for absence** – [Cllr. Hynes]
- 2 **Minutes of the meeting of 10th November 2020, were approved by all. To be signed by the Chairman.**
3. **To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation** – none received

4. **Finance:**

a) **Parish Account**

Balance b/f **£24,285.93**

(*includes CIL Payment Ref: Recreation Ground Dev.£14,605.32)

Items settled

Salary £462.00

Scofell Landscapes Invoice – October 24707 £108.00

Items to be settled

Salary £462.00

HMRC (by 19th January) £102.00

Income: **£0.00**

Projected Balance **£23,151.93**

b) **Charity Account**

Balance b/f **£4379.58**

Income £185.43

Settled:

VHMC Pearce Fund Money £36.73

Xmas 2020 Coal Fund (approved 12/11/20) £420.00

To be settled:

Cllr. Expenses – Cllr. Coome , Coal Fund, Cards for £8.99

Charity Gift

Balance **£4099.29**

Proposal to accept the Financial Report and list of payments to be settled – Cllr. Outridge,
Seconded – Cllr. Quinton, approved by all.

c) **Precept 2021/2022:**

Proposal for Council to approve the precept request for 2021/22 set at £7320. (which includes a 0.55% rise to cover inflation based on Sept. Inflation Index).

Approved by all. Chairman to sign the precept form.

- d) Council considered and accepted an offer to purchase and remove the decommissioned skate park rail. **Approved by all**

e) **Bank Reconciliation** – completed 09/01/21 – Cllr. Outridge

Cllr Outridge to investigate investment accounts for the Parish Council. (Benefit of local branches stressed).

- 5 Outstanding matters from previous minutes not itemised separately:**
Dog Bin/Dog Signage – Council agreed to prioritise area around the school and the adjacent new homes. Chair of School Governors to be kept updated.
- Speedwatch Review/ Speed Indication Device**
 A Metrocount request has been submitted to Wiltshire Council by Cllr. Coome (earlier metrocount conducted in June 2019). It is noted that this could take a substantial amount of time to achieve. Council proposes to go ahead with the installation of a SID at the western entrance to the village. A suitable location has been identified. Cllr. Campbell to progress the application form – approved by all.
- 6 Planning: To receive new planning applications**
20/09486/FUL, Chilton Cottages – no objections
West Berkshire Council Awaiting Decision:19/02979/OUTMAJ Walkers Logistics
- 7 Parish Steward:** Last visit was on 7th January – focussing on filling in potholes in Leverton Lane. This year’s schedule is still to arrive, please send items through to Cllr. Campbell. Items raised at meeting – leaf and detritus to be cleared from pavement up to school - safety concern. Craven Cottage to Crabtree - drain at bottom of Crabtree blocked. Cllr. Campbell will check when the streetcleaner is next due. Potholes on B4192 can be reported via MYWILTS app including uploading of photos. Clerk to check details for Gully Clearance.
- 8 CATG:** The PC has 2 items on CATG list: 1. 40/50mph speed limit zone on western side of village. This has moved up 3 places to number 11 (out of 27) on the list. Noted this is a high cost item with contribution requested from pc. 2. Installation of New Signage (Unsuitable for HGV) on B4192/B4001 – now installed and SC has requested it is removed off the agenda. Next stage in this project is for signage to be installed by West Berkshire Council at the Northern end of the village. Request has been submitted. WBC will confirm costs and expected contribution from pc once plans are complete. It is expected to include 4 signs on B4000/B4001 junction (2 x before, 2 after the junction) and signs on the junction of A4/B4192.
- 9 Trees**
Plane Tree – Cllr. Coome updated council: Quotation 1 – Replacement of the surround (footpath side only) - £630.20+VAT Returning to finish the remaining 3 sides - £1,899.61+VAT Whole surround - £2,532.82 + VAT. Lead time 2/3 months. Other quotations pending and will be circulated.

Orchard Green Tree Survey – Cllr. Coome updated council: Quotation 1 - Costs for a visual survey of each tree onsite and generation of all necessary paperwork and maps - £300.00+VAT Other quotations pending and will be circulated.

 Low hanging branch on Walnut Tree (Orchard Green) noted as possible obscuring of signage.
- 10 Orchard Green** - Cllr. Coome reported that in December contractors, installing fibre optic cable for BT Openreach, dug up and installed a manhole on Orchard Green without permission and without applying for a Wayleave. The manhole installed is defective and is allowing water to flow into Orchard Green properties. This suggests the existing drains have been damaged during the work. The grass is badly damaged. Cllr. Coome and Cllr. Quinton are working to support parishioners in the affected properties and to restore the Green and movement of manhole. Cllr. Coome to update council on progress.
- 11 2021/22 meeting schedule** was approved by all: 12th January, 9th March, 11th May (APM&AGM) July 13th, Sept 14th, Nov 9th. Meetings will continue to be online up until 7th May at least. Dates are subject to change (including the Election date – 6th May).
- 12 Correspondence**, matters of parochial interest and items for next agenda
 30/10/20 email regarding proposed tree work St. Mary’s Church
 30/10/20 email regarding Churchyard Grant
 11/11/20 email regarding 2021 census (March 2021)
 12/11/20 email Flood & Winter preparedness
 16/11/20 email from St. Mary’s PPC regarding response

30/11/20 email to Cllr. Campbell requesting info on Speed Indication Device
02/12/20 email to Cllr. Coome from a parishioner regarding damage to Orchard Green
11/12/20 email WBC Planning Policy Review
11/12/20 email from a Parishioner proposing a Village Celebration on Recreation Ground –
Council support this - to be linked with collection and presentation for retiring village postman – Cllr.
Outridge, Cllr. Quinton and parishioners

13 Date of next meeting: 9th March

Items for the agenda:

Bank Account Review including Investment Account
Speed Indication Device – Western entrance to village
2021 Village Celebration
Postman Retirement

Standing orders to be suspended

14 Public Forum – to receive questions from the public

Standing orders to be re-instated

21:14 hrs Meeting Concluded

Draft and approved minutes will be published on the website (www.chiltonfoliat.com). Hard copies can be made available, please contact the Clerk.

Chairman

Date: