

CHILTON FOLIAT PARISH COUNCIL
Draft Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 14TH SEPTEMBER 2021, 8pm, Chilton Foliat Village Hall

Attending: Cllr. Coome, Cllr Outridge, Cllr. Campbell, Cllr. Sutton, Cllr. Stokoe, Cllr. Quinton, Cllr. Hynes
A McMath, Clerk

Meeting Commenced: 2002 hrs

- 1 Apologies for absence - none received
- 2 The minutes of the meeting of 13th July 2021 were agreed by all as a true record and signed by the Chairman.
- 3 To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation. Cllr. Campbell and Cllr. Outridge declared a pecuniary interest - item 5 b.
- 4 Outstanding matters from previous minutes not itemised separately – no items
5. **Planning:**
 - a) **To receive new planning applications**
PL/2021/06675 Boomerang Stables – Appeal against refusal to grant permission.
PL/2021/07750 Soley House - PC no objection
PL/2021/07455, PL/2021/08372, Mill Cottage – PC approve
 - b) **Other issues**
Recreation Ground (Field View) Following concerns raised regarding the condition of the recreation ground, Cllr. Coome confirmed that the developer is responsible for the site condition and grasscut for at least a year (maintenance period). The developers have confirmed that a contractor has been appointed for maintenance of the site. Cllr. Coome to pass this information to the complainants.

Popham Close
Cllr. Coome to talk to the developers as regards the relocation of the play area within the site. Planning approval lies with Wiltshire Council and any changes must go through the proper process. It is understood that the layout for the play area on site will commence end of September. Cllr. Coome to talk to the developers prior to this.
- 6 **Parish Steward:** The request to cut back hedges and weeds on B4192 to Hungerford - completed. Next visit 23rd September. Request to cut back weeds adjacent to white railings near bridge. Cllr. Campbell to ascertain ownership of railings at Mill House. Additional requests to be sent to Cllr. Campbell.
- 7 **Community Area Transport Group:**
Request for a 40 or 50mph restricted speed zone at west end of the village, B4192 from existing 30mph sign to Manor Farm cottages. Atkins has been requested to conduct a speed survey. Next meeting 16th September.

Stag Hill (B4001) Unsuitable for HGV signage – West Berkshire Council have yet to carry out installation of signage at the Northern End of B4001. The design has been completed but there is backlog of work (18th months).

Weight restriction signage on Soley Lane – Wiltshire Council has issued the order, the completion target is 8th November. Thank you to Cllr Campbell for his work on this.
- 8 **Village Hall** – proposal for Council to consider purchasing a new public litter bin to replace the post mounted) bin. Agreed by all that this is necessary. Costs to be circulated for a full size (pavement standing) bin.

9. Finance:

a) **Parish Account**

Balance b/f **£26,372.93**

(*includes CIL Payment Ref: Recreation Ground Dev.£14,605.32)

Items settled

SID installation costs £547.10

Scofell landscapes Invoice 25943 £36.00

Scofell Landscapes Invoice 26154 £72.00

Clerk's expenses (approved meeting 18/05/21, Item 15) £50.00

Cllr. Campbell expenses (SID Installation) £10.19

Salary £462.00

HMRC (by 19th July) £102.00

Balance **£25,093.64**

Items to be settled

Scofell Landscapes 26338 Recreation Grd £36.00

Scofell Landscapes 26340 Orchard Grn £30.00

Scofell Landscapes 26509 Recreation Grd £36.00

Scofell Landscapes 26510 Orchard Grn £90.00

Scofell Landscapes 26586 Recreation Grd £72.00

Salary £462.00

HMRC (by 19th October) £102.00

Income:

VAT Refund £845.14

Projected Balance **£25,110.78**

Proposal to accept the financial report and list of payments settled – Cllr. Outridge, seconded Cllr. Hynes, agreed by all.

b) **Charity Account**

Balance b/f **£4,398.98**

Income £188.28

Items settled

Village Hall Payment £37.29

Items to be settled

Village Hall Payment £37.29

Balance **£4,549.97**

Proposal for Council to accept the financial report for the charity account – Cllr. Outridge, seconded Cllr. Hynes, agreed by all.

c) **Bank Reconciliation completed prior to the meeting** – Cllr. Outridge

10. **Banking Arrangements** – proposal that the Parish Council move the current account from HSBC to Unity Trust and that the Hampshire Trust is used for deposit accounts - Cllr Coome seconded by Cllr. Hynes, agreed by all. The Council thank Cllr. Outridge for his work on the review.

11. **Parish Council Financial Standing Orders** - proposal that the updated Financial Standing Orders be adopted when the new bank accounts become operational (Item 10) – Cllr. Coome, seconded by Cllr. Hynes, agreed by all.

12. **Plane Tree** – proposal that Council approve the replacement of the plane tree surround using oak sleepers at a cost of £4,546.26+VAT (total cost £5,455.51) – Cllr. Coome, seconded by Cllr. Quinton, agreed by all. Council request that sleepers are placed horizontally and recommend a membrane is used on the inside of the surround between soil and oak.

13. **Village Gates/Planters** – Village Gates require some maintenance. Cllr. Quinton to source paint. It is noted that parishioners are taking over the upkeep of the planters at each village entrance (B4092). Cllr. Outridge to approach potential volunteers for the upkeep of planters at the Field View entrance (B4001). Costs to be gathered for regular strimming of verges in front of the planters.
14. **Wiltshire Council Climate Strategy Consultation** – the role of Parish Council as facilitator/communicator was considered. Suggested topics include effective house insulation, car share scheme, energy saving. Item to go to Village Hall Committee and onto the newsletter list. Cllr. Stokoe will contact the facebook moderator to post a reminder of how to contact the Parish Council and meeting dates.
15. **Planned Road Closures for Stag Hill** – Council noted upcoming road closures linked to the new development, despite the efforts of the developer to co-ordinate and allow one closure.
16. **Platinum Jubilee** – It was agreed a beacon could not be accommodated. Wider discussion for village celebration to be considered at the next meeting.
17. **Correspondence, matters of parochial interest and items for next agenda - not for debate**
Email to Cllr. Coome from White Horse Housing regarding the recreation ground behind Field View.
Email from Cllr. Coome to Mr. Danny Kruger MP regarding broadband to the village
Email notification of Designation of a new Neighbourhood Plan Area – Newbury Parish
Email to Cllr. Coome from Chair, Chilton Foliat School regarding football pitch inspection
Email from Cllr Coome to Solicitor regarding the recreation ground behind Field View.

Agenda Items for next meeting:

Noticeboards/Communication/ Public Engagement including Parish Council Newsletter
Budget setting for 21/22
Village Celebration 2022

18. **Dates of next meetings:** November 9th, January 11th

Standing orders to be suspended

19. **Public Forum** – to receive questions from the public- none received
Standing orders to be re-instated

Meeting Concluded: 2106hrs

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: amcmath_cfpc@btinternet.com

Chairman:

Date: