

CHILTON FOLIAT PARISH COUNCIL
Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 11TH January 2022, 8pm, Chilton Foliat Village Hall

Attending: Cllr. Coome, Cllr Outridge, Cllr. Campbell, Cllr. Sutton, Cllr. Stokoe, Cllr. Quinton, Cllr. Hynes
A McMath, Clerk & Two Members of the Public

Meeting Commenced: 2001hrs

1 Apologies for absence – non received

2 The minutes of the meeting of 9th November 2021 (previously circulated) were approved as a true record and signed by the Chairman.

3 To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation. Cllr. Outridge and Cllr. Campbell declared a interest – item 5b.

4 Outstanding matters from previous minutes not itemised separately – none

5. Planning:

a) **To receive new planning applications**

PL/2021/11552 – Bridge House Leverton Lane (Tree work)

PL/2021/09420 - Recreation Ground Stag Hill – No objection

b) **Other issues**

Popham Close – grass has been planted and the recreation space has been cleared. It was noted that the trees on the Eastern boundary were being removed this week. The developer was contacted for clarification and confirmed that the trees were being removed due to their poor condition and being replaced with new trees.

SSEN Transformer: The removal of the poles to the present location was mandated by Wiltshire Council Planning. The relocation was permitted development. Costs from SSEN have now been received for the possible relocation of the poles. Initial costs are around £76, 000, not including the excavation of the trench around the recreation ground. Taking this into account, it places costs in the region of £100,000. Council agreed that the Chairman should contact SSEN to find practical alternatives for its location and gather ballpark figures for options. The question was asked if the developers are amenable to mitigate the impact of the transformer and its position on the nearest residents? Chairman to circulate a list of questions to council prior to contacting SSEN.

Recreation Ground (Field View). Following concerns raised regarding the condition of the recreation ground, it was stressed that the Parish Council is under no obligation to accept the recreation ground if it is not fit for purpose. Prior to accepting legal ownership the pc will commission a post installation report (ROSPA or similar organisation) and be guided by the outcomes. Report costs to be gathered and circulated prior to the next meeting (expected to be in the region of £395 + VAT). Chairman to pass this information to the school.

Removable Goal posts have appeared on the recreation ground however Cllr. Coome reported that they are unsuitable. The size of goals should be proportionate to the size of the playing field and should be anchored into place. It was proposed that the Chairman write to the solicitor and developer to stress that portable goal posts are not acceptable. All in agreement.

6 Parish Steward: Cllr. Campbell met with the steward on 16th December and discussed the fallen tree (West End of the village). The Steward removed the stump from the pavement and also noted fly tipping on Littlecote Lane. This was reported by Cllr. Campbell and cleared by Wiltshire Council within 5 days. Tasks currently on the work list: Culvert at bottom of Crabtree Close and Soley Bottom currently both blocked. Any other items to be emailed to Cllr. Campbell.

7. Community Area Transport Group: The last meeting was 9th December the PC has one issue on the agenda – 40 or 50 speed restriction at West end of the village (B4192) from existing 30 mph sign

to Manor Farm Cottages. This is awaiting a speed limit review, to be completed hopefully by the end of March (backlog dependent).

Stag Hill (B4001) – request for WBC to install HGV restrictions at Northern end of B4001 reported as still outstanding due to a massive backlog of work.

Request for Wiltshire Council - Soley Lane weight restriction sign now in place. Cllr. Campbell to visit site.

8 **Openreach Telegraph Pole – Skeats Corner**

Cllr. Coome received an email regarding fibre broadband provision from Mr. Danny Kruger, MP. BT Openreach have confirmed to him that there are no plans to install Full Fibre broadband to the village – it is only being provided to the school. BT wrote to Mr. Kruger explaining that the installation work undertaken recently was for a different supplier, however this does not match with the information the Parish Council has. The chairman will contact Mr. Kruger to appraise him of the situation.

Cllr. Campbell noted how frustrating it is to see the telegraph pole reinstated in the original position after being hit. The holes dug by BT Openreach contractors caused flooding to one property. An interim job to repair the work has been undertaken however the Chairman asks councillors to report if the full repair is not achieved soon. The joins in the middle of the road are opening up quite badly. Cllr. Campbell will report to WC.

9. **Environmental Planning:**

Cllr. Outridge proposed that Council consider an environmental policy. On ongoing project looking at tree and hedgerows planting for example, allowing the village to be more environmentally friendly. Associate and external groups such as Action River Kennet, the Environment Agency, North Wessex Downs and village partners such as the Church and School to be contacted. It was agreed a subgroup should meet to consider proposals and report back to Council. Cllr. Outridge to lead, Cllr. Stokoe volunteered. Suggestions for the group to be circulated.

10. **Finance:**

a) **Parish Account**

Balance b/f **£25,110.78**

(*includes CIL Payment Ref: Recreation Ground Dev.£14,605.32)

Items settled

Scofell Landscapes 26799 Recreation Ground £108.00

Scofell Landscapes 26801 Orchard Green £90.00

Scofell Landscapes 27018 Recreation Ground £72.00

Scofell Landscapes 27020 Orchard Green £60.00

Income:

Wiltshire Council 17/09443/FUL TRA **£7,864.40**

Invoice ref: 1903067297 – CIL Payment tranche 3 of 3

Items to be settled

Salary £462.00

HMRC (by 19th January) £102.00

Scofell Landscapes 27258 Plane Tree Surround £5,455.51

Projected Balance **£26,625.67**

Proposal to accept the financial report and list of payments settled by

Cllr. Outridge, seconded by Cllr. Hynes, agreed by all.

b) **Charity Account**

Balance b/f **£4,549.97**

Income **£192.85**

Items settled

Cash withdrawal for Coal Fund* £480.00

(Approved meeting 9/11/21 item 12 c).

Village Hall Payment **£38.20**

HSBC Bank Charge **£5.00**

Items to be settled

Cash to be returned **£120.00**

Cards (Receipt submitted)

£5.99

Balance

£4,333.63

Proposal for Council to accept the financial report for the charity account by Cllr. Outridge, Seconded Cllr. Quinton, agreed by all.

*Coal Fund – current criteria for gift – parishioners over 65 and living alone.

c) Precept 2022/2023:

Proposal for Council to approve precept request for 2022/23 set at £7540.00 (which includes a rise of 3.0% to cover inflation based on CPI for September 2021). Unanimously agreed. Chairman to sign the precept form (online).

d) Bank Reconciliation – Cllr. Outridge, completed prior to meeting

e) Update on new bank accounts – Specimen signatures required for Unity Bank Account. Next Finance Meeting to be arranged – Cllr. Outridge, Cllr. Coome & the Clerk.

Charity Account – to avoid bank charges the charity account will be kept under the same account as the current account but with a separate ledger. Once the new bank account is set up the account will merge. All in agreement.

11. Grass Cut & Maintenance Contract 2022- The Clerk ran through the specification and asked for any addition requirements to be sent through. Clerk hoping to visit the Popham Close site to review the grass area. Use of volunteers for specific maintenance raised - to be explored further.

12. SSEN – update on power interruptions in December – Cllr. Coome

13. Proposal for Council to approve the dedication of a picture and commemorative plaque to commemorate Mrs. T Elliot. This is to be placed in the village hall on behalf of both the Parish Council and Village Hall Committee as a fitting tribute to Mrs. Elliot who did so much for the village in so many ways over many years – approved by all. Cllr. Coome to contact the family.

14. Council noted the dates for Parish Council Meetings 2022: 11th January, 8th March, 10th May (APM), 12th July, 13th September, 8th November

15. Village Celebration 2022 – The Church and School are planning Jubilee celebrations. The Village Hall Committee will coordinate with Church and School. The recreation area at Popham Close will not be available.

16. Correspondence, matters of parochial interest and items for next agenda - not for debate

Email to Cllr Campbell regarding SID advice

Email to Cllr. Coome regarding SSEN Transformer, Popham Close,

Email to Cllr. Coome regarding flyer circulated in the village (Recreation Ground/Popham Close)

Email to Cllr. Outridge regarding flyer/website post (Recreation Ground/Popham Close)

Email to Cllr. Campbell from Wiltshire Highways re reactive roadworks

Email to Parish Council regarding school car park Health and Safety

Email to Cllr. Campbell regarding SSEN issues in the village

Email to Cllr. Coome from SSEN regarding ongoing issues

Email to Cllr. Coome regarding flooding/ damage to property following road works (BT Openreach)

17. Dates of next meetings: 8th March, 10th May (AGM & APM)

Standing orders suspended at 2100hrs

18. Public Forum – to receive questions from the public

Question raised regarding condition of handrail on footbridge in Fairyland (B4192 end) To be reported by Parish Council.

Question regarding relocation of transformer at Popham Close. Parish Council to explore options to retrieve the situation (item 5b).

Standing orders to be re-instated 2105hrs

Meeting Concluded 2106hrs

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: amcmath_cfpc@btinternet.com

Chairman:

Date: