

CHILTON FOLIAT PARISH COUNCIL
Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 27TH SEPTEMBER 2022, 8pm, Chilton Foliat Village Hall

Attending: Cllr. Coome, Cllr. Hynes, Cllr. Campbell, Cllr. Stokoe, Cllr. Sutton,
Cllr. Outridge, Ann McMath, Clerk and four members of the public

Meeting Commenced 2001 hrs

1. **Apologies for absence** received from Cllr. Quinton.
2. **Minutes of the meeting 12th July 2022** were approved as a true record and signed by the Chairman.
3. **To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation** – none received.
4. **Outstanding matters from previous minutes not itemised separately** – no items.
5. **Planning: To receive new planning applications:**
PL/2022/06827 - 5, Craven Cottages – No Objection
PL/2022/06315 - 71 Chilton Foliat – No Objection
PL/2022/05233 - Vine Cottage – No Objection
 - a. **Upper Recreation Ground**
Cllr. Coome and Cllr. Outridge met with representatives from Wiltshire Council, the developer and a landscaper last month. The area is currently showing signs of severe drought. A plan has been set out in an effort to improve the situation for next season. Remedial works to start in November

Proposal for Council to give approval for Cllr. Coome (Chairman) and Cllr. Campbell (Vice Chairman) to sign the documents for the land transfer between Sir Seton Wills and Chilton Foliat Parish Council. Proposed by Cllr. Coome, seconded by Cllr. Hynes.
Unanimously agreed.
 - b. **Popham Close Update**
Cllr Hynes raised the issue of uneven ground in Popham Close car parking area. This area is unfinished (it is expected to be completed last). Cllr. Coome confirmed the application for the Tree Preservation Order will be progressed next week.
 - c. **Proposal for Council to approve the formation a Recreation Ground Committee**
Approved by all. It was agreed that the committee should comprise of three members and meet as required. Cllr Hynes – Chair, Cllr. Campbell and Cllr. Outridge.
6. **Parish Steward:** The next visit is on 10th October. Items raised at the meeting were clearing the culvert at the bottom of Crabtree Close and the footpath between Littlecote Corner and Hungerford. The footpath has been previously attended to and it is noted that the West Berkshire stretch is in a much poorer condition. Cllr. Campbell will investigate. Any items for the attention of the parish steward to be reported to Cllr. Campbell.
7. **Local Highways & Footpath Improvement Group (LHFIG)**
Cllr Campbell attended the last meeting on 22 September. The Parish Council had one item on the agenda, the request to create a permanent pavement to replace the virtual (painted) pavement on the approach to the Square. Wiltshire Council have agreed to review and will report back. It is on the list. Cllr. Campbell also clarified that Rights of Way signage now falls under LHFIG. As a result, the Parish Council has submitted a request for the two new steel signposts for the re fitting of the Right Of Way signage.

Road Signage – West Berkshire Council have sent through the signage proposal for 'No HGV' signs. Cllr Campbell will visit the sites and check the positions as some amendments need to be made. He has briefed Cllr. James Sheppard on the situation who will do all he can to convince Wiltshire Council to support the project. He recommends the Council contact Dr. Mark McClelland.

Projected costs are expected to be £20,000. It is noted that this project commenced pre pandemic.

a. Speed Indication Devices

Cllr. Campbell reported that both SIDs are working well. The SID on the B4192 did stop recording daily data for some time however after working with the supplier's technician, the situation has been resolved. Data from May will be compared with current data to flag variations. Cllr. Campbell noted his concern about the speed of passing cars when working on site downloading data.

b. Community Speed Watch on B4192.

Council agreed to progress. Clerk to gather information and circulate to council
Cllr. Coome reported that there has been correspondence from parishioners enquiring about creating a 20mph limit in the village. This is following two crashes where cars were written off. When a speed reduction was previously explored the Council were notified that the B4192 did not qualify for consideration. However it was agreed to re-examine the options. The Clerk is to contact WC and report back. Any proposal for changes would go to LHFIG.

2040hrs Standing orders suspended

Parishioners raised concerns about speeding traffic through the narrowest part of the high street near to the Plane Tree which has been the site of recent accidents. Question of signage was discussed and suggested further options to consider, including a third Speed Indication device on B4192 (west side), a traffic calming chicane (Baydon village chicane highlighted as an example) and further signage. There was a question if Bollards could be installed to protect buildings. It was stressed that the Parish Council is aware of the issues and do want to help. Cllr. James Sheppard has been contacted and it was recommended that parishioners also contact Mr. Danny Kruger MP about the matter. The Parish Council will explore option and have asked for further details from parishioners to aid progress.

2055hrs Standing order reinstated

c. Proposed significant roadworks (closure) B4192 Hungerford to Littlecote Corner

To date the roadworks have not been confirmed by Wiltshire Council who are working to minimise the disruption and are in touch with the Parish Council. It was agreed that the Parish Council submit a pre-emptive statement to Wiltshire Council and by extension West Berkshire Council, making the following consideration should the road closure go ahead.

Stag Hill

It is imperative that Stag Hill should not be used as a diversion route only local traffic should have access. The need to minimise HGV and occasional user traffic is critical particularly in light of the single carriage restriction at the junction of Popham Place and Stag Hill. 'No through traffic' signs should be in place to force traffic to use the A338 and along B4000. It is noted that Schools should be contacted.

Leverton Lane

Route should not be used – 'No through route' signage must be in place.

Communication

News regarding the roadworks will be posted on the parish website. It was agreed by Council for a statement to be posted on Facebook with a reminder of how to contact the Parish Council and to encourage parishioners to visit the parish website for information.

8. Finance

The Council has received a Community Infrastructure Levy payment £4,356.06 (Ref Carisbrooke). The Council will receive section 106 payment for current development once Land Registry is confirmed.

a) Proposal to accept the financial report and list of payments to be settled – proposed by Cllr. Coome Seconded by Cllr. Stokoe, agreed by all

b) Charity Account CCLA to receive details of the new account

c) Charity Trustees It was agreed unanimously to increase the number of Charity Trustees. It was agreed that all serving Councillors would be included as Charity Trustees.

d) SSEN Resilient Communities Fund. The Parish Council have been notified that they have been successful in the application for a grant towards the purchase of a generator to be based at the

village hall. It is intended to allow the Council to offer heat, light and limited refreshments if necessary.

e) Bank Reconciliation – completed prior to meeting Cllr. Outridge

9. **Correspondence**, matters of parochial interest and items for next agenda - not for debate
Email from Mr. Danny Kruger, MP regarding Rural Broadband Project
Email to Cllr. Campbell regarding Thames Water
Update from Cllr. Quinton regarding footpath through Fairyland – it is noted that nettle issue has been resolved. Cllr. Stokoe has contacted the landowner regarding an overgrown footpath near to Soley.
10. Date of next meeting: 8th November 2022, 10th January 2023

2113hrs Standing orders suspended

11. **Public Forum** – to receive questions from the public
Parishioners thanked the Parish Council for their efforts with traffic calming. They raised specific concerns regarding the planned roadworks (item 7c) and the HGV diversion up Stag Hill. It was reiterated that the Parish Council are in touch with Wiltshire Council over diversion routes and signage. The Parish Council share the valid concerns that HGVs may ignore signage.

Community Wildlife Project

It was reported that the inaugural Community Wildlife Project meeting held last week was well attended with over 30 people. Three speakers , local wildlife expert Peter Marren, Wendy Allen designer and Duncan Lee Farm Manager Ramsbury estate gave an excellent talk. It is hoped to have meetings every 2 months with a dedicated wildlife page on the website with links to projects and online mapping.

Village Defibrillator.

It was reported that the battery has been replaced. There is no indication of why the last battery failed so quickly. The defibrillator is checked weekly and it is noted that rechargeable batteries are not suitable for defibrillators. Currently annual maintenance cost is £150, a battery costs £300. The Village Hall will maintain the defibrillator – some villages are decommissioning their units due to costs.

2124 hrs Standing orders re-instated

Meeting concluded 2125hrs

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: ann.mcmath@chiltonfoliat.com

Chairman

Date:

CHILTON FOLIAT PARISH COUNCIL
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TUESDAY 27TH SEPTEMBER 2022, 8pm, Chilton Foliat Village Hall
Financial Report August 2022

	Accounts	General	CIL	Charity	Totals
Balances b/f:					
30 June 2022 Bank Balance	HSBC	£569.06	£0.00	£4,463.40	£5,032.46
30 June 2022 Bank Balance	Unity Trust	£16,161.53	£15,354.85	£0.00	£31,516.38
	Cashbook Balance (Total)	£16,730.59	£15,354.85	£4,463.40	£36,548.84
Payments settled:					
6 July 2022 July Bank Charges	HSBC	£5.00			£5.00
18 July 2022 June Orchard Green Cut	Unity Trust	£30.00			£30.00
18 July 2022 June Old Rec Cut	Unity Trust	£72.00			£72.00
18 July 2022 Clerk's Salary	Unity Trust	£462.00			£462.00
18 July 2022 Clerk's Tax	Unity Trust	£102.00			£102.00
26 July 2022 July Bank Charges	HSBC			£5.00	£5.00
22 August 2022 July Orchard Green Cut	Unity Trust	£60.00			£60.00
22 August 2022 July Old Rec Cut	Unity Trust	£36.00			£36.00
Income					
26 July 2022 Charity Income	HSBC			£193.00	£193.00
Transfers					
14 July 2022 Bank Transfer (HSBC to Unity Trust)		£564.06			£564.06
26 July 2022 Charity Account Transfer (HSBC to Unity Trust – Cheque)				£4,651.40	£4,651.40
Balances:					
31 August 2022 Bank Balance	HSBC	£0.00	£0.00	£0.00	£0.00
31 August 2022 Bank Balance	Unity Trust	£15,963.59	£15,354.85	£4,651.40	£35,969.84
	Cashbook Balance (Total)	£15,963.59	£15,354.85	£4,651.40	£35,969.84
Items to be settled:					
Closure of HSBC account	Unity Trust	£15.00			£15.00
Clerk's Salary (June – September)	Unity Trust	£462.00			£462.00
HMRC	Unity Trust	£102.00			£102.00
Projected Balances:					
Bank Balance	HSBC	£0.00	£0.00	£0.00	£0.00
Bank Balance	Unity Trust	£15,384.59	£15,354.85	£4,651.40	£35,390.84
	Cashbook Balance (Total)	£15,384.59	£15,354.85	£4,651.40	£35,390.84