

CHILTON FOLIAT PARISH COUNCIL
Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 10th January 2023, 8pm, Chilton Foliat Village Hall

Attending: Cllr. Coome, Cllr. Sutton, Cllr. Outridge, Cllr. Campbell, Ann McMath, Clerk and one member of the public.

Meeting Commenced 2000 hrs

1. **Apologies for absence received from Cllr. Stokoe and Cllr. Hynes.**
2. **To approve the minutes of the meeting of 8th November 2022 (previously circulated).**
Minutes approved as a true record and signed by the Chairman.
3. **To receive Declarations of Interest** in accordance with the Code of Conduct and to receive requests for dispensation. Cllr. Coome declared an interest with regard to Item 5 – PL2022/09289.
4. **Outstanding matters from previous minutes not itemised separately** – no items
5. **Planning:**
 - a) **To receive new planning applications**
PL/2022/09582 – Chilton Foliat Sewage Pits (related to PL/2022/08179) removal of hedge no objection. This is related to the closure of the sewage works.
PL/2022/09289 – 7, South Groves - no objection.
PL/2022/09044 – Littlecote Cottage - no objection
PL/2022/08607 – Boomerang Stables - no objection to conversion. The Parish Council lodged concerns regarding impact on infrastructure.
PL/2022/08406 – 2, Tanyard - no objection
PL/2022/08179 – Logistics Chilton Foliat Sewage Works - see PL/2022/09582.
 - b) **Other issues:**
Walkers Logistics Application - 19/02979/OUTMAJ. The Parish Council have objected to this on grounds that the issue of increased HGV traffic coming through Chilton Foliat is not addressed. There is no mention of prohibiting traffic coming down the Stag Hill.

Trinity Grain Ltd. Development - A notice concerning increased use of the facility at Membury was recently posted in the Newbury Weekly News. Cllr. Sutton to gather further information and Cllr. Coome to write to the Traffic Commissioners requesting that the B4001 is to be avoided by HGVs as a licence condition.

Popham Close
There is a meeting arranged with the developer on 11th January to discuss outstanding issues. Cllr. Coome has talked with Wiltshire Council and expects the Parish Council to receive the first tranche of S106 funds shortly. No date has been given for 2nd tranche as yet and no time limit on spend.
6. **Parish Steward:** Parish steward is currently engaged with potholes which will impact on activities. There are currently two items on the list - gully clearance at Crabtree Close and potholes eastward of Littlecote Cottage. Cllr. Campbell will document potholes this week and report them to Wiltshire Council. Condition of potholes on the road to Ramsbury to be reported. The next visit will be 31st January - subject to availability.
7. **Local Highways & Footpath Improvement Group (LHFIG)** The last meeting was on 24th November. No Councillor was available to attend this meeting. The next meeting is 2nd March, Cllr. Coome will attend if Cllr. Campbell is unable to. There are currently two items on the agenda – a request for virtual pavement on the high street to be installed as a permanent pavement and the replacement of steel posts for Public Right of Way signs at Crooked Soley. At the LHFIG meeting it was noted that the installation of a permanent pavement is not feasible, and that the replacement of the steel posts is a maintenance issue. Cllr. Campbell will chase up both issues and report back.

HGV Road Signage – This will be discussed at the next LHFIG meeting in March. West Berkshire Council have confirmed costs of £20,000 for the installation of the HGV signs and have requested a contribution from Wiltshire Council. Cllr. McClelland from Wiltshire Council has committed to a contribution of £5,000 and has asked if the Parish Council could also contribute to costs. It is noted that the installation of ‘no HGV’ signage at the bottom of Stag Hill has made a difference to HGV traffic using Stag Hill. Installing further signage could further reduce heavy traffic coming down Stag Hill and contribute to the wellbeing of the village. It is proposed that the Parish Council contribute £1,250 towards costs by Cllr. Coome, seconded by Cllr. Campbell, agreed by all.

Speed Indication Devices – both SIDS continue to perform well. Monthly reports will be sent through shortly.

8. **Community Wildlife/Environment Group:** A website is being developed as a separate entity to the village website and is progressing well. The next meeting is on 17th January. The group has ordered 420 saplings for a hedge (to be sited on the western side of the recreation ground). A planting event will be arranged in March as part of a programme of events. The group will liaise with the Recreation Ground Committee and other local wildlife groups.
9. **Recreation Ground Committee**
The Recreation Ground Committee hope to meet shortly. Cllr. Coome will arrange a meeting with the school as regards the recreation ground car park. To be considered at the next Parish Council meeting.
10. **Finance** – see attached
 - a) Proposal to accept the financial report and list of payments to be settled. Approved by all. It is noted that the Coal Fund final figure was £320.
 - b) Investment Account – the application for a deposit account with Unity Trust Bank is underway. The Finance Committee will meet shortly to consider options for deposit accounts. Institutions including Cambridge and Counties Bank and Virgin Money are being considered. All investments to be FSCS guaranteed.
Proposal for Council to give approval to the Finance Committee to open an investment account and deposit £20,000 once the 1st tranche of S106 funds has been received – proposed by Cllr. Coome, seconded by Cllr. Campbell approved unanimously.
 - c) Draft Budget – Proposal for Council to approve the 2023/24 precept request of £7540.00, approved unanimously
 - d) Council to note annual statement for the Charity Commission – to be reported at the March meeting.
 - e) Council to approve the removal of Cllr. Quinton as a signatory on the Unity Trust bank account following her resignation. All other Terms and Conditions on the account remain unchanged. The bank is entitled to rely on this amendment to the mandate and will be notified of any future changes. Proposed by Cllr. Coome, seconded by Cllr. Campbell, approved by all.
 - f) Bank Reconciliation – completed prior to meeting, Cllr. Outridge.
11. **Proposal for Council to consider Co-Option of a Councillor.** Cllr. Coome reported that two candidates have come forward. Co-option will be finalised at the March Meeting. The candidate attending this meeting was invited to present to Council.

2038 hrs standing orders suspended

Cllr. Coome thanked the candidate for the presentation.

2044 hrs standing order reinstated

12. **Proposal for Council to consider the request for a defibrillator to be sited at West Soley.** Cllr. Sutton to consider the feasibility of this and will contact experts for advice and if possible, a site visit. External funding, siting, electricity supply and maintenance costs to be considered.
13. **Council noted the dates of Parish Council Meetings 2023:** 10th January, 14th March, 9^h May (Annual Parish Meeting and Annual General Meeting), 11th July, 12th September, 14th November
14. **Village Celebration 2023** - Proposal for Council to note the Coronation date, 6th May and additional bank holiday Monday 8th May 2023. The Village Hall Committee have event plans underway as part of a 6-month programme. A possible village fete for August was suggested..

15. **Correspondence, matters of parochial interest and items for next agenda - not for debate**
Email to Cllr. Coome regarding Speeding on B4192, High Street. He has replied confirming that a 20mph zone is not possible in the area however the Parish Council are looking at signage options. Cllr Campbell to research illuminated speed signs options and report back at next meeting.
Email to Cllr. Coome from new owners of the pub. A meeting is to be arranged to discuss future plans.
Defibrillator - a defibrillator training event will be arranged for end of February/ early March in the Village Hall. Costs are expected to be around £200.00.
16. **Dates of next meetings:** 14th March, 9th May (AGM & APM)
- Standing orders to be suspended***
17. **Public Forum** – to receive questions from the public – no questions
Standing orders to be re-instated

Meeting concluded 2101hrs

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: ann.mcmath@chiltonfoliat.com

Chairman:

Date:

CHILTON FOLIAT PARISH COUNCIL
Meeting of Chilton Foliat Parish Council
TUESDAY 10TH JANUARY 2023, 8pm, Chilton Foliat Village Hall
Financial Report December 2022

		CATEGORIES				
		General	CIL	S106	Charity	Totals
Balance b/f:						
1 November 2022	Bank Balance	£18,958.59	£19,710.91	£0.00	£4,651.40	£43,320.90
Income						
2 November 2022	CIL Payment		£123.78			£123.78
	Totals	£0.00	£123.78	£0.00	£0.00	£123.78
Expenditure						
14 November 2022	Scofell Invoice 29498 *	£60.00				£60.00
14 November 2022	Scofell Invoice 29497 *	£36.00				£36.00
17 November 2022	Cllr. Outridge's Expenses	£12.29				£12.29
19 December 2022	Coal Fund				£440.00	£440.00
31 December 2022	December Bank Charges	£18.00				£18.00
	* Paid under Chairman's Authority					
	Totals	£126.29	£0.00	£0.00	£440.00	£566.29
		£0.00	£0.00	£0.00	£0.00	£0.00
31 December 2022	Bank Balance	£18,832.30	£19,834.69	£0.00	£4,211.40	£42,878.39
Income:						
	Coal Fund Return				£120.00	£120.00
Items to be settled:						
	Clerk's Salary	£462.00				£462.00
	Clerk's Tax	£102.00				£102.00
	Environment Website Hosting	£118.97				£118.97
	Clerk's Expenses	£10.00				£10.00
	Chairman's Expenses				£7.30	£7.30
	Projected Bank Balance	£18,139.33	£19,834.69	£0.00	£4,324.10	£42,298.12