

CHILTON FOLIAT PARISH COUNCIL

Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 14th March 2023, 8pm, Chilton Foliat Village Hall

Attending: Cllr Campbell, Cllr. Sutton, Cllr. Stokoe, Cllr. Outridge, Cllr. Hynes,
Ann McMath, Clerk and three members of the public.

Meeting Commenced 2002 hrs

1. **Apologies for absence received from Cllr. Coome**
2. **To approve the minutes of the meeting of 10th January 2023 (previously circulated)**
Minutes approved as a true record and signed by the Vice Chairman.
3. **To receive Declarations of Interest** in accordance with the Code of Conduct and to receive requests for dispensation - none received.
4. **Outstanding matters from previous minutes not itemised separately**– no items raised.
- * **See Item 11**
5. **Planning:**
 - a) **To receive new planning applications**
PL/2023/01602 - The planning committee has yet to comment.
A meeting is to be arranged.
PL/2023/01055 – Littlecote Cottage
PL/2023/00929 – Duck House
PL/2023/00847 – The Birches
 - b) Other issues- none reported
6. **Parish Steward:** Cllr. Campbell met with the Steward on 23/02/23. Ringway has been taken over by Milestone as contractors to Wiltshire council. No changes to personnel and practices are envisaged. The Parish Steward visit schedule is temporarily suspended as Parish Stewards focus on pothole repairs. It was noted that potholes on the B4192, Littlecote Corner to the county boundary have been temporarily infilled. The issue of the road centreline in the High Street was raised as a major concern requiring an urgent attention. It is dangerous, particularly to cycles and motorbikes. Cllr. Campbell to raise this matter.
7. **Local Highways & Footpath Improvement Group (LHFIG)**
The last meeting was on 02/03/23. Chilton Foliat PC has three items on the agenda:
 1. The request for a raised pavement adjacent to the village hall. Wiltshire Council do not consider this to be feasible. Cllr. Campbell has requested a site visit to alleviate their concerns.
 2. Crooked Soley Right of Ways signs, new posts have now been installed with refurbished signs fitted by the Parish Council.
 3. HGV Issues on Stag Hill. HGV traffic is still an issue particularly coming down the Stag Hill (B4001) Further to the request for 'No HGV' signage from the North end of the village, West Berkshire Council have proposed 12 sites for signage which include the junction of B4000/B4001 and also from the A4 turning at Hungerford. Costs are estimated to be £20,000. The Parish Council has pledged £1250 and Wiltshire Council is supporting in principle up to £5000 towards costs. Wiltshire Councillor Caroline Thomas has agreed to take up the matter with West Berkshire Council direct and report back. The next meeting is on 11/05/23. Cllr. Campbell to attend.

The condition of the footbridge in fairyland was raised as an issue. Cllr. Hynes to supply photographs. Clerk to report.
8. **Chilton Foliat Wildlife** - Cllr. Outridge and Cllr. Stokoe
Proposal for Council to approve the transfer of ownership of the chiltonfoliatwildlife.com website to the Parish Council. All details to be the same as Chilton Foliat.com This was proposed by Cllr. Outridge, seconded by Cllr. Campbell, agreed by all.
The group reported the event on 2nd March, Farm to Fork was well attended and well received.

Tree planting events are planned to 1st and 15th April, with whips sourced from the Woodland Trust.

9. Recreation Ground Committee

Grass cut and maintenance requirements for 2023 - one quotation has been received out of four companies contacted. Council agreed for the Recreation Committee to move this forward. Council noted that the ROSPA assessment for the Popham Close play area is not required this year (2023).

Council confirmed receipt of a proposal from Chilton Foliat Community Association regarding the installation of a Multi-Use Games Area (MUGA) adjacent to Field View. The Recreation Ground Committee is asked to give it full and proper consideration.

10. Finance – see attached

- a) Proposal to accept the financial report and list of payments to be settled by Cllr. Stokoe, seconded by Cllr. Outridge, agreed by all.
- b) Investment Account – update from the Finance Committee.
£5,000 has been moved to the Instant Access Account opened in February. Another £15,000 will be deposited in this account as agreed at the last meeting. An investment account with Cambridge and Counties Bank is in the process of being opened.
- c) Bank Reconciliation - completed prior to the meeting by Cllr. Outridge.

11. Proposal for Council to consider Co-Option of a Councillor

Item 11. Co-option of Councillor was moved up the agenda and dealt with after item 4

Standing orders suspended 2007 hrs

Council received applications from two candidates, Mr. Charles Mills and Mr. Joel Mumby. Cllr. Campbell thanked them for the presentations.

Standing orders re-instated 2012 hrs

12. Village Projects – Cllr. Outridge and the Clerk met with Mott McDonald

Bentley (MMB) who are Thames Water Contractors, currently working on the pipework project along the B4192. They have offered assistance with local projects – in particular biodiversity projects. Potential projects should be within the area that MMB are currently working to be included as part of the reinstatement plans. Ideas discussed were wildflower verges and rewilding areas at the recreation ground. MMB suggested they could help with ponds and species specific projects. It was agreed after discussion that Councillors are to suggest options to progress.

13. Asset Register 2023 – One amendment was noted for the Asset Register. This was approved by all. To be signed by the Chairman

Risk Assessment 2023 – The Risk Assessment was circulated beforehand. It is noted that there are some revisions to be made. To be signed off at the next meeting.

14. Village Hall & Village Events – Cllr. Outridge reported that there is first aid training day this week with defibrillator training following in May. The Village Hall secretary is producing the first of a quarterly newsletter which will feature events and information from organisations in the village. It is aimed that this will be a common forum to make information readily available. This will go out as a flyer initially. Coronation items and a village gala are some of the upcoming items.

15. Correspondence, matters of parochial interest and items for next agenda - not for debate

Email to Cllr. Coome regarding traffic calming on B4192, High Street.
Email to Cllr. Coome regarding power cuts in the village.
Email to Cllr. Campbell regarding speed indication devices.
Email to Cllr. Coome regarding the churchyard grant.
Email to Cllr. Coome regarding an additional salt bin for Field View
SSEN – power cuts to go onto the agenda for the next meeting -
Councillors to circulate comments prior to this.

16. Dates of next meetings: 9th May (AGM & APM), 11th July

2100 hrs Standing orders suspended

17. Public Forum

Power Cuts

A parishioner was in touch with both SSEN and Mr. Danny Kruger MP last year regarding the frequent power cuts. It is understood that SSEN have no capital works planned to remedy the situation.

The email will be forwarded to the PC for reference and to help with the response to the situation.

Council received a question regarding the situation with the planned planting of trees in the area adjacent to the electricity transformer at Popham Close. Cllr. Campbell to review progress on this issue with the Chairman.

Further to item 12. regarding the Thames Water pipe work reinstatement. It was suggested that a hedgerow could be planted alongside the field side bordering with the B4192 from Littlecote Corner to Hungerford.

2107 hrs Standing orders re-instated.

Item 11. Co-option of a Councillor. Following a vote by Councillors present at the meeting, Cllr. Campbell declared that Mr. Joel Mumby is hereby co-opted onto the Council, having received the highest number of votes.

The Clerk is requested to contact Wiltshire Council for information regarding procedures for increasing the number of councillors on the Parish Council.

2120 hrs Meeting concluded

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: ann.mcmath@chiltonfoliat.com

Chairman:

Date:

CHILTON FOLIAT PARISH COUNCIL
Meeting of Chilton Foliat Parish Council
TUESDAY 14TH MARCH 2023, 8pm, Chilton Foliat Village Hall
Financial Report February 2023

CATEGORIES

		General	CIL	S106	Charity	Totals
Balance b/f:						
1 January 2023	Bank Balance	£18,832.30	£19,834.69	£0.00	£4,211.40	£42,878.39
Income						
6 January 2023	Coal Fund Return				£120.00	£120.00
30 January 2023	S106 Tranche 1			£60,005.28		£60,005.28
	Totals	£0.00	£0.00	£60,005.28	£120.00	£60,125.28
Expenditure						
13 January 2023	Clerk's Tax	£102.00				£102.00
13 January 2023	Clerk's Salary	£462.00				£462.00
16 January 2023	Clerk's Expenses	£10.00				£10.00
16 January 2023	Chairman's Expenses				£7.30	£7.30
16 January 2023	Environment Website Hosting	£118.97				£118.97
	Totals	£692.97	£0.00	£0.00	£7.30	£700.27
28 February 2023	Bank Balance	£18,139.33	£19,834.69	£60,005.28	£4,324.10	£102,303.40
Items to be settled:						
	Cllr Campbell Expenses	£11.60				£11.60
	Clerk's Expenses	£45.00				£45.00
	March Bank Charges	£18.00				£18.00
	Clerk's Salary	£462.00				£462.00
	HMRC	£102.00				£102.00
	Payroll Admin	£85.92				£85.92
	Audit Fee	£80.00				£80.00
	Projected Bank Balance	£17,334.81	£19,834.69	£60,005.28	£4,324.10	£101,498.88