

CHILTON FOLIAT PARISH COUNCIL

Minutes of a Meeting of Chilton Foliat Parish Council TUESDAY 9TH MAY 2023, 8pm, Chilton Foliat Village Hall

The Local Government Act of 1972, schedule 12 para 7 requires a Parish Council to hold an Annual Meeting each year during the month of May at which the Chairman and Vice-Chairman shall be elected. Therefore a meeting of Chilton Foliat Parish Council will be held on Tuesday 9th May 2023 immediately after the Annual Parish Meeting with the following agenda:

Attending: Cllr. Coome, Cllr. Campbell, Cllr. Hynes, Cllr. Stokoe, Cllr. Sutton, Cllr. Outridge, Cllr. Mills, Wiltshire Cllr. James Sheppard and fifteen members of the public, A McMath, Clerk (Minutes)

Meeting commenced 2018 hrs

1. **Declaration of Acceptance of Office for a New Councillor.** Mr. Charles Mills signed the declaration of acceptance.
2. **Election of Chairman and Vice-Chairman.** Cllr. Coome proposed for Chairman by Cllr. Outridge, seconded by Cllr. Hynes, approved by all. Cllr. Campbell proposed for Vice Chairman by Cllr. Coome, seconded by Cllr. Hynes, approved by all. Cllr. Coome, Chairman and Cllr. Campbell Vice Chairman duly voted in. Declaration of Acceptance of Office signed by Cllr. Coome as Chairman
3. **Apologies for absence** - none received
4. **Proposal for Council to approve the minutes of the meeting 14th March 2023**, previously circulated. The minutes were approved as a true record and signed by the Chairman.
5. **To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation** – none received.
6. **Outstanding matters from previous minutes not itemised separately** – no items.
7. **Representatives to internal and external bodies**
 - a) Council to consider the co-option of non-council members to the Recreation Committee. Unanimously agreed by Council.
 - b) Council to confirm Committee Membership:
 - Planning Committee - Cllr. Coome, Cllr. Hynes, Cllr. Mills
 - Finance Committee – Cllr. Coome, Cllr. Campbell, Cllr. Outridge,
 - Recreation & Open Spaces Committee – Cllr. Hynes, Cllr. Outridge, Cllr. Campbell
 - Village Hall Management Committee - Cllr. Coome, Cllr. Outridge
 - Local Highways & Footpath Improvement Group (LHFIG) – Cllr. Campbell
 - Area Board Representative – open to any Councillor
 - Chilton Foliat Wildlife Representative – Cllr. Stokoe, Cllr. Outridge
8. **Planning: To receive new planning applications:**

PI/2023/01602 – The Wheatsheaf

Cllr. Coome reported that this planning application is an amendment to the original application (approved in 2020). This amendment includes changes to the car park and the removal of trees to which the pc objected. Cllr. Coome understands the application is likely to be amended again and therefore will be re-opened for comments. The Parish Council will comment on it again. Individuals are entitled to comment via the Wiltshire Council Planning website. The understanding is that tree removal will come off the application and re iterated that the application is in abeyance.
9. **Parish Steward:** Cllr. Campbell reported that Milestones have taken over as contractor for Wiltshire

Council. All Parish Stewards are engaged in pot hold repair. The next visit to the village is scheduled for 15th June (half a day allocated). On the task list:

1. Clearance of the gully on B4192 adjacent to Manor Farm Cottages.
 2. Repair to a significant pothole on the B4192 adjacent to the junction with Leverton Lane.
- Please contact Cllr. Campbell with any items to go onto the list by the end of May.

10. **Local Highways & Footpath Improvement Group (LHFIG):** The next meeting is on 11th May with three Chilton Foliat items on the agenda:
 1. **Request for a raised pavement adjacent to the village hall.** After a site visit with Steve Hind from Wiltshire Council it was determined that the installation of a raised pavement would be too difficult given the restricted road width. It was agreed to look at extending the virtual footpath with the addition of a bollard and dropped kerb to improve accessibility.
 2. **HGV issues on the B4001** West Berkshire Council have agreed to consider signage installation (costs up to £20,000). Wiltshire Council have in principle agreed to contribute £5000 with £1250 of this contributed by the Parish Council. Cllr. Caroline Thomas (Wiltshire Council) will take this forward with West Berkshire Council.
 3. **Request for a bollard on the highway to prevent building damage from traffic on B4192.** The property in question has been struck by passing vehicles in the past, Cllr. Campbell and Cllr. Coome met with Steve Hind from Wiltshire Council on site. A draft plan is being drawn up detailing a combination of road markings, bollards and possibly warning signage.
11. **Chilton Foliat Wildlife Group** – Cllr. Outridge reported that there are several planned meetings on topics including wildlife photography, a bat walk, bees and hedgehogs. A new Chilton Foliat Wildlife website is being developed and is hoped to be up and running by the end of July.
12. **Recreation Ground & Open Spaces Committee** – Grass Cut & Maintenance Contract
Council resolved to approve the appointment of Scofell Landscapes to service the main grass cut and maintenance requirements 2023, for Field View Playing Field, Popham Close and Orchard Green, on recommendation of the committee. Three quotations were received by the Committee. Ground conditions at Field View Playing Field are too soft to allow the pitch to be rolled at this time.
13. Finance – see attached
 - a) Proposal for Council to accept the financial report and list of payments to be settled by Cllr. Outridge, seconded by Cllr. Campbell, approved unanimously.
 - b) Investment Account – update from Cllr. Outridge. Resilience across all bank accounts has been boosted with additional signatories and designated preparers. The investment account allows diversifying of funds to comply with Financial Services Compensation Scheme (FSCS) guidance
 - c) Cambridge & Counties Bank – Proposal for Council to approve the deposit of £50,000 into a 2 Year fixed Bond by Cllr. Outridge, Seconded by Cllr. Coome, unanimously agreed.
 - d) Bank Reconciliation – completed prior to meeting - Cllr. Outridge
 - e) Proposal for Council to approve costs for Insurance 2023/24 up to £500 (approved under item a). Final costs will be determined with playground handover..
 - f) Proposal for Council to approve costs for Parish Online mapping for 23/24 –up to an amount of £80 (approved under item a).
 - g) Proposal for Council to approve a spend of £180 for the upgrade of Chilton Foliat Wildlife website (ref item 11) by Cllr. Coome, Seconded by Cllr. Outridge, unanimously approved.
 - h) Approval of Accounts for 2022/23
Proposal for Council to approve last year's accounts for onwards transmission to auditor by Cllr. Coome, seconded by Cllr. Stokoe, unanimously approved.
14. **Risk Assessment 2023** - proposal for Council to approve the risk assessment for 2023 - unanimously approved, signed by the Chairman.
15. **Recreation Ground & Car Park** - Council to note a meeting with school representatives has been arranged to consider future plans.
16. **Power Cuts** – Council to consider options and actions regarding the recent multiple power outages in the area. Eleven outages have been noted within the last year. The last power cut was blamed on

trees. Concern was expressed at the failure of SSEN on the upkeep of the network. In the event of another power cut, Cllr. Coome urges all parishioners to contact SSEN, via telephone, website or the SSEN app to keep pressure up for improvements. It was agreed that Cllr. Hynes and Cllr. Mills will draft a letter to Mr. Danny Kruger MP.

17. **Kennet Valley Wetland Reserve** – proposal for Council to approve a donation of £250 to support the project by Cllr. Coome, seconded by Cllr. Hynes, unanimously approved..
18. **Village Website:** The Council thank Julia Goodman for running the village website and for all her hard work. Proposal for Council to approve a token of appreciation to be given (up to £100 in vouchers) by Cllr. Coome, Seconded by Cllr. Outridge, unanimously approved.
19. **Correspondence, matters of parochial interest and items for next agenda** - not for debate
Email to the Clerk & Chairman regarding diversion routes on B4192 during planned M4 closures
Email to the Chairman regarding Dog Fouling, Popham Close (it is noted that the dog warden at Wiltshire Council can be contacted).
Email from Wiltshire Council regarding Community Volunteers
20. **Date of next meeting:** July 11th, September 12th

Standing orders suspended at 2106 hrs

21. **Public Forum** – to receive questions from the public
Planning Application - The Wheatsheaf Pub (ref item 8)
Questions were asked regarding the size and impact of the building on the surrounding area and neighbouring properties; the impact of the project on privacy; increased traffic; increased parking requirements and concern for the existing trees in a conservation area. The benefits of the project were questioned. The consultation process followed by Wiltshire Council was queried.

Cllr. Coome reported that the Parish Council were content to support the building amendments but not the removal of the trees. The Parish Council are statutory consultees and have to consider the best long-term interests of the village. The Parish Council support the pub and wish to keep it viable as a village asset. The Parish Council do not consider planning applications as residents, but take a wider view. Individuals can comment on planning applications on the Wiltshire Council website. This application is in abeyance. A revision will be put forward and will go out to consultation.

Cllr. Sheppard reiterated that as an individual and neighbour, parishioners have the right to comment on an application, but it has to be on planning terms. He urged people to make sure their objections are known. Core policy for Wiltshire Council will take the biggest weight in applications. Wiltshire Council Highways are consultees and if Highways decide that the amendments are too great then they can advise changes. It is a balance to keep the pub as a viable business without undue impact. He noted that in the current economic climate, pubs in general are diversifying to remain viable.

Parking on the High St

Parking outside the pub creates a hazard for people leaving their driveways. Double yellow lines were noted by the Parish Council as too urban with a hatched area making it clear the space is required, being preferred. The question of alternative-coloured double lines was raised. Repainting the single white line outside of the pub was raised as a means of dissuading parking. Also suggested was a suggestion for 'no parking' signage on the square. The Parish Council would like to find a way of improving parking in the village in general. Many good ideas have been thwarted by rules and regulations.

Question regarding speeding limits in the village – the Parish Council has explored many options for lowering the speed limit in addition to the Speed Indication Devices which have been installed. They are aware of the issues and regularly review the situation. Dog Fouling at Popham Close was raised as an issue. Plans are in place for additional signage and additional bins. Cllr. Coome thanked everyone for their input.

Standing orders re-instated 2144hrs

Meeting Concluded 2145 hrs

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: ann.mcmath@chiltonfoliat.com

Chairman

Date:

CHILTON FOLIAT PARISH COUNCIL
Meeting of Chilton Foliat Parish Council
TUESDAY 9TH MAY 2023
Financial Report April 2023

Current Account		CATEGORIES				
		General	CIL	S106	Charity	Totals
Balance b/f:						
1 April 2023	Bank Balance	£17,459.81	£19,834.69	£55,005.28	£4,324.10	£96,623.88
Income						
26 April 2023	Precept	£7,540.00				£7,540.00
	Totals	£7,540.00	£0.00	£0.00	£0.00	£7,540.00
Expenditure						
3 April 2023	Transfer to Savings A/C			£15,000.00		£15,000.00
	Totals	£0.00	£0.00	£15,000.00	£0.00	£15,000.00
30 April 2023	Bank Balance	£24,999.81	£19,834.69	£40,005.28	£4,324.10	£89,163.88
Items to be settled						
	Parish Online Subscription*	£250.00				£250.00
	Scofell Invoice April			£96.00		£96.00
	WALC Subscription	£153.76				£153.76
	Churchyard Grant	£250.00				£250.00
	Wildlife Website	£216.00				£216.00
	Clerk's Expenses	£16.98				£16.98
	Gift for Julia Goodman	£100.00				£100.00
	Scofell Invoice May			£186.00		£186.00
	Scofell Invoice June			£186.00		£186.00
	Insurance*	£500.00				£500.00
	* Up to a maximum of ...					
	Projected Bank Balance	£23,513.07	£19,834.69	£39,537.28	£4,324.10	£87,209.14

Savings Account		Credits	Debits	Total
31 March 2023	Brought Forward			£5,007.29
3 April 2023	Transfer from Current Account	£15,000.00		£15,000.00
30 April 2023	Savings Balance	£15,000.00	£0.00	£20,007.29
30 April 2023	Period End Position			£109,171.17