

CHILTON FOLIAT PARISH COUNCIL

Minutes of a Meeting of Chilton Foliat Parish Council
TUESDAY 14TH NOVEMBER 2023, 8pm, Chilton Foliat Village Hall

Attending: Cllr. Coome, Cllr. Campbell, Cllr. Outridge, Cllr. Hynes, Cllr. Sutton,
Cllr. Mills, A McMath, Clerk (Minutes) and 1 member of the public

Meeting Commenced 2000 hrs

1. Apologies for absence received from Cllr. Stokoe.
2. Proposal for Council to approve the minutes of the meeting 7th September 2023, previously circulated– the minutes were approved as a true record and signed by the Chairman.
3. To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation – none received.
4. Outstanding matters from previous minutes not itemised separately – no matters raised.
5. **Planning:** to receive new planning applications
PL/2023/03749 & 03985, The Wheatsheaf
The Planning Committee has not yet met to consider the amended plans. It is understood that Wiltshire Council Conservation Officer has concerns regarding the internal alterations. The Chairman has asked District Councillor James Sheppard to call in the application, allowing it to go to the Wiltshire Council Planning Committee. This will allow the Parish Council to plead the cause of the pub .The Parish Council stress that conservation is more than maintaining buildings, it is a way of life. The Chairman will keep the Council updated.

PL/2023/09422 Popham Close, Removal of Dying Cherry Tree
PL/2023/09084 Soley House, West Soley,
PL/2023/06800, 8 The Groves: Wiltshire Council approved
PL/2023/06400, 6, The South Groves :Wiltshire Council approved
PL/2023/05818, Boomerang Stables : Wiltshire Council refused
West Berkshire Council 23/02142/ FUL, Membury - application for a new asphalt plant.
The Chairman attended a meeting and presentation at Lambourn Parish Council regarding this. Strong objections were raised at the meeting citing additional vehicle movements and pollution. (Estimates of up to 62 vehicle movements per day). The Chairman raised concerns regarding uncontrolled vehicle movement on B4001. The Chairman proposes objections are logged with West Berkshire Council and that he attends the WBC Planning Committee, when the application is called in. Proposal unanimously approved.
6. **Parish Steward:** The last visit to the village was 30th October. The steward cut back undergrowth, repaired potholes and cleared rain gullies. The next visit is scheduled for 23rd November, with tasks to include clearance of debris on Stag Hill including at the junction of B4192/B4001 and wet leaves on pavement at the school. Two significant potholes on B4192 near to Littlecote Corner have been reported to Wiltshire Council. Chairman to circulate current WC timescales for repairs. It was noted that the BT box on Littlecote Corner has once again been knocked over. The condition of path in Fairyland has been reported to Wiltshire Council. Parish Council to progress repairs.
7. **Local Highways & Footpath Improvement Group (LHFIG):** The last meeting was on 19th October with three Chilton Foliat items on the agenda:
Item 8-22-10: Request for a raised pavement adjacent to the village hall.
WC agreed to extend the virtual footway adjacent to the village hall and add a dropped kerb. WC have subsequently re-instated the virtual pavement hatched markings. An extension to the markings and dropped kerb remains to be done and this is unlikely to be done until next year.
N.B: A request to re-instate the no parking white line outside the Wheatsheaf Public House was subsequently added to the original request and this has been done.

Item 8-22-17: HGV issues on the B4001
Installation of “Unsuitable for HGV” signage at the northern end of the B4001 (Stag Hill) in West West Berkshire Council informed Wiltshire Council in early October that due to significant staff

shortages there has been no progress on this issue. However, with an intake of new staff and returning staff they hope to rectify this soon and will provide an update on the 30th November.

Item 8-23-3: Request for bollard in highway to prevent building damage from traffic

A cottage at the east end of the village has been struck by passing vehicles in the past. A request to install a protective bollard and road markings was submitted to Wiltshire Council. Wiltshire Council agreed to draft a scheme to address which it was hoped would include a bollard, revised road markings and a warning sign. However, I was informed at the LHFIC that WC now considered it only necessary to re-instate the road edge to resolve the problem. This was challenged and WC agreed to review this again with a view to introduce hatched road markings around the property. WC suggested that the home owner consider fitting warning chevrons on the corner of the property. Cllr. Campbell met with the owner of the property on the 10th November and updated them on the situation and suggested the fitment of the warning chevrons on the building. This they will consider.

Speed Indication Device (SID) data recording.

Both devices are working well and the data is now being shared with Wiltshire police monthly. There has been one visit to the village to date by the police speed enforcement unit and it is hoped that this will be repeated over time to dissuade speeding through the village. SID download backup with Councillor Mills remains to be done.

8. Recreation Ground & Open Spaces Committee

- a) Grass Cut & Maintenance 2024 - Proposal for Council to approve requirements (circulated). Proposed by Cllr. Coome, Seconded Cllr. Campbell, unanimously approved
- b) Multi Use Games Area - Proposal for Council to approve clarifications in response to correspondence from Chilton Foliat Community Association (circulated)..Proposed by Cllr. Coome, Seconded by Cllr., Campbell. The Recreation Committee to contact the CFCA to progress. It is noted that the size of MUGA must be usable whilst maintaining access for grass cutting

The planned work to the football pitch is on hold due to adverse ground conditions. Popham Close - planting of saplings is being arranged (item 9). It was proposed that tree planting for the entrance and replacement to the dying cherry tree be dealt as one project. Tree planting near to the transformer will be separate (meeting to be arranged). Committee remain conscious of budgets when planning. A replacement oak post is to be installed at the entrance to Popham Close to prevent further damage from trucks. It was agreed that one car park space be designated and a post installed. Unanimously approved.

9. **Chilton Foliat Wildlife** Four hundred tree whips have been delivered and will be planted on 25 November if weather allows (end of January 2024 at the latest). A series of talks and activities for 2024 are planned. The Group report that website traffic to www.chiltonfoliatwildlife.com continues to increase and the circulation list is growing.

10. Finance – see attached

- a) Proposal for Council to accept the financial report and list of payments to be settled – proposed by Cllr. Coome, Seconded by Cllr. Hynes. Unanimously agreed.
- b) Investment Account - Council to approve proposal from the Finance Committee to deposit £20k with another institution to keep within Financial Service Compensation Scheme (FSCS) protection limits. Hampshire Trust Bank, The Charity Bank and Redwood Bank considered. All are covered by FSCS and can be opened online. The preferred choice is Hampshire Trust. Bank. It is proposed that Council delegate final arrangements to the Finance Committee to progress. Proposed by Cllr Coome, seconded by Cllr. Campbell.
- c) Draft Budget- Proposal for Council to approve a 2024/25 precept request of £7917, as recommended by the Finance Committee. This represents an increase of 5%. Approved unanimously.
- d) Proposal for Council to approve a spend of up to £400 for a suitable salt bin to be located at Field View. Approved unanimously.
- e) Coal Fund 2023 - the Finance Committee recommend that the Coal Fund payment (from the charities for parishioners over 65 years old and living alone) is distributed via the Village Hall organisation. The 2022 payment was £40/per person. The Committee propose a budget of up to £600 to cover coal fund costs proposed by Cllr. Coome, Seconded by Cllr. Hynes.
- f) Bank Reconciliation – Cllr. Outridge, completed prior to meeting

11. **Wiltshire Police** – the latest report from Wiltshire Police can be found under Police Reports at www.chiltonfoliat.com. Next Community Consultation – 15th December 2023, 1 – 3pm in the Village Hall – all welcome.
12. **Correspondence, matters of parochial interest and items for next agenda - not for debate**
 Email from a parishioner regarding impact of planning application for land at Membury Putnam Properties 23/02142/MINMAJ
 Email to Cllr. Coome from Kennet Valley Wetland Project with an update on progress and thank you for donation
 The Chairman has been contacted by the owners of the Wheatsheaf Pub. They advise that the pedestrian access to the rear of the pub will be closed whilst building work is going on.
 Village Pantomime in December 7 – 9th December. Tickets selling fast
13. **Date of next meeting:** January 9th, March 12th
Standing orders to be suspended
14. **Public Forum** – to receive questions from the public - no questions
Standing orders to be re-instated

Meeting Concluded 2118hrs

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: ann.mcmath@chiltonfoliat.com

Chairman

Date:

CHILTON FOLIAT PARISH COUNCIL						
Meeting Tuesday 14 November 2023, 8pm, Chilton Foliat Village Hall						
Financial Report October 2023						
		General	CIL	S106	Charity	Totals
CURRENT ACCOUNT						
1 September 2023	Brought Forward	£12,944.07	£9,834.69	£51,951.04	£5,102.52	£79,832.32
Income						
	Totals	£0.00	£0.00	£0.00	£0.00	£0.00
Expenditure						
11 September 2023	Clerk's Expenses	£55.00				£55.00
13 September 2023	Cllr. Campbell's Expenses	£13.90				£13.90
22 September 2023	Abbey Access Ltd (Generator)	£1,444.97				£1,444.97
29 September 2023	Clerk's Salary	£792.85				£792.85
30 September 2023	Bank Charges	£18.00				£18.00
12 October 2023	Clerk's Tax	£184.80				£184.80
	Totals	£2,509.52	£0.00	£0.00	£0.00	£2,509.52
31 October 2023	Bank Balance	£10,434.55	£9,834.69	£51,951.04	£5,102.52	£77,322.80

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Financial Report October 2023

	General	CIL	S106	Charity	Totals	
CURRENT ACCOUNT						
Items to be settled:						
7 November 2023	Kennet Wetland Donation *	£250.00			£250.00	
8 November 2023	Transfer To C&C Savings A/C *		£30,000.00		£30,000.00	
	Scofell (July – October)		£1,308.00		£1,308.00	
	Heartbeat (Defib. Training)	£210.00			£210.00	
	Clerk's Expenses	£20.50			£20.50	
	Chairman's Expenses	£58.36			£58.36	
	Clr. Campbell's Expenses	£12.40			£12.40	
	Audit Fee	£378.00			£378.00	
	Coal Fund (up to)			£600.00	£600.00	
	<i>* Previously Approved</i>					
	Projected Bank Balance	£9,505.29	£9,834.69	£20,643.04	£44,485.54	
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SHORT TERM SAVINGS						
1 September 2023	Brought Forward	£0.00	£0.00	£20,118.19	£0.00	£20,118.19
30 September 2023	Credit Interest			£136.64		£136.64
31 October 2023	Savings Balance	£0.00	£0.00	£20,254.83	£0.00	£20,254.83
LONG TERM SAVINGS						
31 October 2023	Savings Balance	£10,000.00	£10,000.00	£30,000.00	£0.00	£50,000.00
8 November 2023	Transfer from Current Account			£30,000.00		£30,000.00
	Projected Savings Balance	£10,000.00	£10,000.00	£60,000.00	£0.00	£80,000.00
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31 October 2023	Overall Period End Position	£20,434.55	£19,834.69	£102,205.87	£5,102.52	£147,577.63