

# CHILTON FOLIAT PARISH COUNCIL

Minutes of the Meeting of Chilton Foliat Parish Council  
TUESDAY 14TH MAY 2024, 8pm, Chilton Foliat Village Hall

*The Local Government Act of 1972, schedule 12 para 7 requires a Parish Council to hold an Annual Meeting each year during the month of May at which the Chairman and Vice-Chairman shall be elected. Therefore a meeting of Chilton Foliat Parish Council will be held on Tuesday 14th May 2024 immediately after the Annual Parish Meeting with the following agenda:*

**Attending:** Cllr. Coome, Cllr. Hynes, Cllr. Stokoe, Cllr. Sutton, Cllr. Mills,  
Wiltshire Cllr. James Sheppard and five members of the public, A McMath, Clerk (Minutes)

## Meeting commenced 2010 hrs

- Election of Chairman and Vice-Chairman**  
Cllr. Coome proposed for Chairman by Cllr. Hynes, seconded by Cllr. Stokoe, approved by all.  
Cllr. Campbell proposed for Vice Chairman by Cllr. Coome, seconded by Cllr. Mills, approved by all.  
Cllr. Coome, Chairman and Cllr. Campbell, Vice Chairman duly voted in. Declaration of Acceptance of Office signed by Cllr. Coome as Chairman.
- Apologies for absence** accepted from Cllr. Outridge & Cllr. Campbell
- Proposal for Council to approve the minutes of the meeting 12<sup>th</sup> March 2024**, previously circulated. The minutes were approved as a true record and signed by the Chairman.
- To receive Declarations of Interest in accordance with the Code of Conduct and to receive requests for dispensation** – none received.
- Outstanding matters from previous minutes not itemised separately:** A request for Wiltshire Council to include the condition of the village road surfaces in the major maintenance forward plan has been made as a matter of urgency.
- Council approved representatives to internal and external bodies:**  
Planning Committee - Cllr. Coome, Cllr. Hynes, Cllr. Mills  
Finance Committee – Cllr. Coome, Cllr. Campbell, Cllr. Outridge,  
Recreation & Open Spaces Committee – Cllr. Hynes, Cllr. Outridge, Cllr. Campbell  
Village Hall Management Committee - Cllr. Coome, Cllr. Outridge  
Local Highways & Footpath Improvement Group (LHFIG) – Cllr. Campbell  
Area Board Representative – open to any Councillor  
Chilton Foliat Wildlife Group – Cllr. Stokoe, Cllr. Outridge
- Planning - to receive new planning applications:**  
PL/2023/05818 - Part of Boomerang Stables (appeal). The Parish Council will not be giving representation at the appeal as it is a technical planning matter.  
PL/2024/03206- Boomerang Stables – no objection.  
PL/2024/03175- Wheatsheaf Inn – the Parish Council has sought clarification on whether the footprint has increased. The Parish Council reserve the right to reconsider the decision made pending this clarification.  
PL/2024/02911 - Tanyard House, Tree Work – approved by Wiltshire Council.  
PL/2024/02119 - Soley House :Erection of barn – 2 storey. Wiltshire Council decision pending.  
PL/2024/01997 & PL/2024/019972262 (LBC) – 55 Chilton Foliat - erection of single story extension. No Objection.
- Parish Steward:** There are no Parish Steward visits planned for the month of May as the stewards are currently engaged with visibility verge works. The next visit will be on the 6th June – work requests to Cllr. Campbell.

9. **Local Highways & Footpath Improvement Group (LHFIG):** Council was updated on projects \*:  
**Item 8-22-10: Request for a raised pavement adjacent to the village hall** – awaiting footpath markings  
**Item 8-22-17: HGV issues on the B4001.** Councillor James Sheppard is in contact with Highways and supports the request for a Traffic Restriction Order (TRO). He asks that photographs of HGVs negotiating the village (particularly near to the school) be sent to him.  
**Item 8-23-3: Request for bollard in highway to prevent building damage from traffic** – revised road markings are now in place and the Parish Council awaits to see how effective these measures are.  
**AOB:** Numerous potholes on the B4192 between the Kennet bridge and the West Berkshire County line have been infilled. It remains to be seen how durable the repairs will be. The Parish Council considers that this stretch of highway including the section through the village needs resurfacing but Wiltshire Council have given no indication as to when this will be done.  
**Speed Indication Devices** – both SID's working well. Data reported to Wiltshire Police monthly  
\*Full report can be found on the [www.chiltonfoliat.com](http://www.chiltonfoliat.com) under Parish Council.
10. **Thames Water:**  
Cllr Coome attended a meeting arranged between Thames Water, Parishioners and Mr. Danny Kruger, MP to address the issues of tankering in the village and the consequences of ground water ingress to the sewers. Thames Water intend to install a lining to the existing clay pipes to alleviate the issues. Concerns were raised with Thames Water's financial situation and the effect that may have on the project. Cllr. Sheppard asked for details of the Thames Water attendees and timescales. It is accepted that neighbouring villages are in a similar situation. Cllr. Coome is in contact with them and with the River Keeper, as local river management will also have an effect.
11. **Recreation Ground & Open Spaces Committee:** The Committee report that a tree planting system is in place but struggling with wet weather. One tree is scheduled to come down in the Autumn, avoiding the nesting period. The playing field at Field View has been rolled. Goal mouths will require a smaller machine. A plan is in place for planting around the transformer to lessen the impact on the neighbouring property. The Parish Council have agreed to contribute to costs up to a maximum of £500 for this and will provide a parking space. The annual playground assessment has been completed. Strips to be installed to discourage birds from the play equipment. It is noted that there are potholes in the car park at Field View.
12. **Finance** – see attached
- a) Proposal for Council to accept the Financial Report and list of payments to be settled from Cllr. Mills, Seconded by Cllr. Sutton, approved by all
  - b) Investment Account  
Council to approve the opening of a 1 year business savings account with Nationwide Building Society. Six signatories to be appointed – Cllr. Coome, Cllr. Campbell, Cllr. Hynes, Cllr. Stokoe, Cllr. Sutton and Cllr. Mills. Appointed account operators – Cllr. Outridge and the Clerk, Ann McMath. Proposed by Cllr. Mills, Seconded by Cllr. Stokoe, approved by all
  - c) Bank Reconciliation completed prior to the meeting
  - d) Proposal for Council to approve costs for Insurance 2024/25 up to a maximum of £700 (details circulated). Finance committee to consider benefits of a 3 year agreement for policies, approved by all.
  - e) Proposal for Council to approve costs for Parish Online mapping for 24/25 at a cost of £60 by Cllr. Coome, seconded by Cllr. Hynes, approved by all
  - f) Approval of Accounts for 2023/24  
Proposal for Council to approve last year's accounts for onwards transmission to auditor (circulated) – approved by all.
13. **Proposal for Council to consider the purchase of a Speed Indication Device** to be sited on the B4192, on the verge near to the Plane tree and activated when travelling East to West. The SID will be solar powered and a simpler system. To go to the July meeting.
14. **Chilton Foliat Wildlife** – Upcoming events include a talk by local experts on Bees & Pollinating Creatures, 4<sup>th</sup> July in the Village Hall. Pollinating plants will also be available at the meeting. There will be an Action River Kennet talk in September. The Wildlife Group are always looking for more members. Please visit [www.chiltonfoliatwildlife.com](http://www.chiltonfoliatwildlife.com)

15 **Village Website & Village Communication**

Proposal for Council to thank Julia Goodman for her hard work running and developing the village website. Proposal for Council to approve a token of appreciation up to a total of £100 by Cllr. Coome, seconded Cllr. Hynes.

Proposal for Council to thank Ali Payne for her assistance in posting urgent information on the village Facebook page. Proposal for Council to approve a token of appreciation up to a total of £50 by Cllr. Coome, Seconded Cllr. Hynes.

16. **Village Broadband Provision** – The situation regarding poor broadband provision in rural areas was raised. Current provision means it is difficult to do business from home and expensive for households which have to pay for mobile broadband. Parishioners struggle to find what plans are in place for improvements and when they can expect to get normal broadband. Cllr. Stokoe underlined the difficulties experienced in finding a contact number or any contact name to discuss the matter. The MP has been contacted three times. It is noted that fibre is provided to the School and Popham Close. Cllr. James Sheppard and Cllr. Coome to take this up.

17. **Wiltshire Police:** the Community Conversation scheduled for Saturday 18<sup>th</sup> May has been postponed.

18. **Correspondence, matters of parochial interest and items for next agenda - not for debate:**

Email to Cllr. Campbell regarding a Speed Indication Device for B4192

Email to Cllr. Coome regarding planning process

Cllr. Coome will attend a Planning Service Stakeholder meeting on 25<sup>th</sup> June

[Report from Cllr. Sheppard]

19. **Date of next meeting:** July 9<sup>th</sup>, September 10<sup>th</sup>

Standing orders suspended 2050 hrs

20. **Public Forum – to receive questions from the public**

Topics raised: Thames Water Pumping station

Plane Tree Interpretation panel

Wheatsheaf Pub – planning process & request to reconsider design

Wheatsheaf Pub – footpath lease conditions & width of footpath

High Street - road surface separation and repairs

Standing orders re-instated 2108hrs

Cllr. James Sheppard thanked Chairman Nic Coome for his work with the Council.

Cllr. Coome thanked the Parish Councillors and the Clerk for their contributions and hard work.

Draft and approved minutes will be published on the website ([www.chiltonfoliat.com](http://www.chiltonfoliat.com)) and on the village notice board. Hard copies can be made available, please contact: [ann.mcmath@chiltonfoliat.com](mailto:ann.mcmath@chiltonfoliat.com)

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Chairman:

Date:

CHILTON FOLIAT PARISH COUNCIL  
Meeting Tuesday 14 May 2024, 8pm, Chilton Foliat Village Hall  
Financial Report April 2024

		General	CIL	S106	Charity	Totals
<b>CURRENT ACCOUNT</b>						
<b>1 April 2024</b>	<b>Brought Forward</b>	<b>£8,743.69</b>	<b>£9,834.69</b>	<b>£20,643.04</b>	<b>£5,054.14</b>	<b>£43,211.99</b>
<b>Expenditure Accrued From 2023-24</b>						
9 April 2024	Clerk's Salary	£792.85				£792.85
12 April 2024	HMRC	£184.80				£184.80
26 April 2024	Payroll Costs	£85.92				£85.92
	<b>Totals</b>	<b>£1,063.57</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£1,063.57</b>
<b>Income</b>						
1 April 2024	PL/2023/01602		£2,938.99			£2,938.99
17 April 2024	Precept	£7,917.00				£7,917.00
	<b>Totals</b>	<b>£7,917.00</b>	<b>£2,938.99</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£10,855.99</b>
<b>Expenditure Nil</b>						
<b>30 April 2024</b>	<b>Totals</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>30 April 2024</b>	<b>Bank Balance</b>	<b>£15,597.12</b>	<b>£12,773.68</b>	<b>£20,643.04</b>	<b>£5,054.14</b>	<b>£54,067.98</b>
<b>Items to be settled:</b>						
	WALC Subscription	£167.15				£167.15
	Gifts for Julia & Ali	£150.00				£150.00
	Clerk's Expenses (Trees)			£58.00		£58.00
	Cllr. Outridge Expenses (Trees)			£47.23		£47.23
	Grass Cutting (March)			£383.22		£383.22
	Web Software	£59.00				£59.00
	Grass Cutting (April)			£383.22		£383.22
	Playground Inspection			£187.20		£187.20
	Grass Cutting (May) *			£383.22		£383.22
	Insurance *	£700.00				£700.00
	Parish Online *	£60.00				£60.00
	* Advance Approval Requested					
	<b>Projected Bank Balance</b>	<b>£14,460.97</b>	<b>£12,773.68</b>	<b>£19,200.95</b>	<b>£5,054.14</b>	<b>£51,489.75</b>

CHILTON FOLIAT PARISH COUNCIL  
 Meeting Tuesday 14 May 2024, 8pm, Chilton Foliat Village Hall  
 Financial Report April 2024

		General	CIL	S106	Charity	Totals
<b>SAVINGS ACCOUNTS</b>						
<b>Instant Access Savings Account</b>						
1 April 2024	Brought Forward	£0.00	£0.00	£20,535.06	£0.00	£20,535.06
	Nil					£0.00
30 April 2024	Savings Balance	£0.00	£0.00	£20,535.06	£0.00	£20,535.06
<b>C &amp; C Savings Bonds</b>						
1 April 2024	Brought Forward	£10,000.00	£10,000.00	£60,000.00	£0.00	£80,000.00
	Nil					£0.00
30 April 2024	Savings Bonds Balance	£10,000.00	£10,000.00	£60,000.00	£0.00	£80,000.00
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<b>OVERALL PERIOD END POSITION</b>						
30 April 2024		£25,597.12	£22,773.68	£101,178.10	£5,054.14	£154,603.04