

CHILTON FOLIAT PARISH COUNCIL

Minutes of a Meeting of Chilton Foliat Parish Council

Tuesday 9th July 2024, 8pm, Chilton Foliat Village Hall

Attending: Cllr. Coome, Cllr. Campbell, Cllr. Outridge, Cllr. Stokoe, Cllr. Sutton, Cllr. Mills, Cllr. Hynes
Wiltshire Cllr. James Sheppard and nine members of the public, A McMath, Clerk (Minutes)

Meeting commenced 2001 hrs

1. **Apologies for absence** – Cllr. Hynes is delayed.
2. **To approve the minutes of the meeting of 14th May 2024 (previously circulated).** The minutes were approved as a true record and signed by the Chairman.
3. **To receive Declarations of Interest** in accordance with the Code of Conduct and to receive requests for dispensation – no items.
4. **Outstanding matters from previous minutes not itemised separately** – no items.
5. **Planning:**
 - a) **Applications previously advised**
PL/2024/02119 Soley House – Approved by Wiltshire Council
PL/2024/03206 Boomerang Stables – Approved by Wiltshire Council
 - b) **New planning applications**
PI/2024/04463 3, Whitelock's Piece - Permitted Development
PL/2024/05317 10 Popham Close -- Parish Council support
PL/2024/03348 The Wheatsheaf – Parish Council support
PL/2024/03175 The Wheatsheaf – Parish Council support
PL/2024/03701 The Wheatsheaf – Resubmitted: Parish Council content
24/00764/OUTMAJ Kennet Valley Wetland Reserve Hungerford – West Berkshire – Parish Council support
 - c) **Applications previously tabled**
23/02142/MINMAJ – Membury, Provision of asphalt plant - West Berkshire Council yet to consider.
The Parish Council is monitoring when it will come to the planning committee.

Standing Orders Suspended 2006 hrs

Public Forum to receive questions from the public

Questions from parishioners relating to: PL/2024/03348, PL/2024/03175, PL/2024/03701

Parishioners stressed that they wish the pub to be a success but have concerns with individual elements of the planning applications including the highway proposals contained in PL/2024/03348. Both the Parish Council and Cllr. James Sheppard confirmed that the highways elements are not part of the planning process and as such will not be considered as part of the application, however this does not negate the other parts of the application. The in-depth highways report referenced at the previous public meeting was commissioned by the owner of the Wheatsheaf, not Wiltshire Council highways.

Parishioners raised concerns regarding communication between the Parish Council and parishioners, the decision-making process and the proposed arrangements to give permission for drainage and allow access to the proposed cellar from the lane. Questions were asked about the potential impact on the neighbouring property due to deliveries, staff use of side access, bin storage, noise and the potential for unauthorised use of the lane. Other key questions raised the issue of policing/monitoring of lease conditions and the safety of pedestrians including school children.

The Chairman reported that there are two parts to the proposed agreement with the Wheatsheaf.

1. Temporary permission for drainage to be installed under the lane
2. Permission for the lift shaft to be installed. The Parish Council is happy to consider this but it is subject to a legal agreement with the Parish Council, the owners of the Wheatsheaf and

the owners of the neighbouring property. The lift shaft can only be installed and used if the legal agreement is in place. It was stressed that use of the facilities on the lane will be subject to legal restrictions.

The Chairman stated that the pub is the only public village asset and the long-term interests of the village are not necessarily the same as individuals. The Parish Council will always encourage individual representation to Wiltshire Council. Parishioners stated that they wish a pub that is open, aligned to the size of the site and is neighbourly.

The Parish Council is more than happy to take the issues raised back to the owner and will suggest that the owner has a public meeting to share information. The Parish Council will not be considering entering into a legal agreement until the planning application is approved. The Chairman promised an update will go onto the website.

Standing Orders reinstated 2043hrs, Cllr. Hynes joined the meeting.

6. **Parish Steward:** The Parish Steward visited on 4th July and concentrated on gully clearance. Photos can be found on the website under Parish Steward. There are no visits planned for August as Stewards will be focussing removal of noxious weeds. The next visit is scheduled for 5th September.
7. **Local Highways & Footpath Improvement Group (LHFIG) & Speed Indication Devices**
Next LHFIG meeting – Thursday 11th July with two Chilton Foliat items on the agenda:
Item 8-22-10: Request for a raised pavement adjacent to the village hall – awaiting footpath markings
Item 8-22-17: HGV issues on the B4001 – A request for a traffic restriction order (TRO) has been submitted. This will be considered as part of the Freight Management Strategy which is scheduled for review in 2025. It was agreed for Cllr. Campbell to go back to West Berkshire Council to determine if a simpler, more localised signage approach can be considered. Cllr. Sheppard will also raise this with the Wiltshire Council cabinet member for Highways.
Access for off road parking for No 1 & 2 Stag Hill was raised. Steve Campbell to follow up.
Speed Indication Devices – both SID's working well. Data is reported to Wiltshire Police monthly.
8. **Proposal for Council to approve the purchase of a Speed Indication Device to be sited on the B4192 (details circulated).** The Finance Committee recommend the purchase of a Message Maker Unit. This unit has a good pedigree with the option to download data. This is to be sited in the vicinity of the plane tree. The Parish Council will talk to parishioners when determining the final position.
Proposal for Council to approve a spend of up to £5,000 to cover purchase and installation.
Proposed by Cllr. Coome, seconded by Cllr Stokoe, unanimously agreed.
9. **Chilton Foliat Wildlife** - upcoming meetings include a talk on Bees & Pollinators on 18th July, a talk from Action River Kennet is to be rescheduled. A family hedgehog event including hedgehog house building is planned for September and a Corvid event in October.
10. **Recreation & Open Spaces Committee –** update from the Committee.
The hedge trimming around the SID has been completed and treework at Popham Close is planned for September. The committee report that volunteers are hard to find for projects. Contractor costs are being gathered for maintenance of Popham Close and Field View (to be circulated). Landscape problem areas have been addressed by the contractor and a working party will be arranged to address the lying water. A repaint of the village gates will be arranged. The installation of new benches is being planned. A meeting is to be arranged regarding a Multi-Use Games Area. A meeting is to be arranged with the school regarding the car park. The community wildlife project at Field View with White Horse Housing is progressing. The committee are in discussion with the Chilton Foliat Opens Garden Group, which have generously offered to fund an interpretation panel for the Plane Tree from the proceeds of last year's very successful event.
Proposal for Council to approve a spend of up to £5000 for maintenance of parish council areas.
Proposed by Paul Outridge, seconded by Steve Campbell, unanimously approved.
11. **Finance – see attached**
 - a) Proposal for Council to accept the financial report and list of payments to be settled.
 - b) Bank accounts – Proposal for Council to approve moving £20,000 from the current account to the

instant access account. Unanimously approved.

c) Investment Account – Proposal for Council to approve the opening of a new 1-year business Bond (5.2%) with Redwood Bank, investing £20,000. FSCS covered. Unanimously approved.

d) Churchyard Grant – Proposal for Council to approve an increased grant of £500 for 2024/25 as recommended by the Finance Committee. The committee recommend giving two options for the following two years. The increase can be fixed at £500 or reflect an increase of 10% of the annual grasscut bill for three years. Unanimously approved. St. Mary's Church thank the Parish Council.

e) Bank Reconciliation – completed prior to the meeting – Cllr. Outridge.

12. **Community Infrastructure Levy** - Proposal for Council to approve a wish list of items for the Parish – Cllr. Coome. All Councillors asked to forward suggestions to the Clerk.
13. **Wiltshire Police** – Wiltshire Police plan to arrange a community consultation in the Autumn and will publicise dates in advance. The most recent police report is posted on the website.
14. **Village Hall & Village Events** – upcoming events include a musical theatre event in the church, 7.30pm, 13th July, and the Bees & Pollinators event on 18th July. The next Coffee and Cake event is scheduled for 20th July. Yoga continues during the summer on Tuesdays.
15. **Correspondence, matters of parochial interest and items for next agenda - not for debate**
Proposal from Chilton Foliat Open Garden Group for village – item 10
Email from Thames Water to Cllr. Coome re continuation of surveying
It is reported that BT Openreach is close to agreeing a new location for the Junction box at Littlecote corner.
An overgrown footpath was reported at East Soley – Chairman to investigate.
16. **Dates of next meetings:** 10th September, 12th November
Standing orders suspended - see item 5
17. **Public Forum** – to receive questions from the public
Standing orders re-instated

Meeting concluded 2124 hrs

Draft and approved minutes will be published on the website (www.chiltonfoliat.com) and on the village notice board. Hard copies can be made available, please contact: ann.mcmath@chiltonfoliat.com

Chairman:

Date:

CHILTON FOLIAT PARISH COUNCIL
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Financial Report June 2024

CURRENT ACCOUNT		General	GIL	S106	Charity	Totals
	1 May 2024 Brought Forward	£15,587.12	£12,772.88	£20,843.04	£5,854.14	£54,057.08
Income	10 May 2024 VAT Refund	£185.11	£240.83	£289.00	£0.41	£715.35
	17 May 2024 CIL Funding 16/06817/FJL		£3,779.70			£3,779.70
	31 May 2024 Charity Income				£157.17	£157.17
	Totals	£186.11	£4,020.53	£289.00	£157.58	£4,652.22
Expenditure	22 May 2024 WALC Subscription	£187.15				£187.15
	22 May 2024 Scotell Invoice (March)			£383.22		£383.22
	22 May 2024 Scotell Invoice (April)			£383.22		£383.22
	24 May 2024 Playground Inspection			£187.20		£187.20
	24 May 2024 Julia Goodman (Web Software)	£59.00				£59.00
	24 May 2024 Clr. Outridgs Expenses (Trees)			£47.23		£47.23
	5 June 2024 Clerk's Expenses (Trees)			£56.00		£56.00
	20 June 2024 Community First (Insurance)	£469.78				£469.78
	20 June 2024 Grass Cutting (May)			£383.22		£383.22
	20 June 2024 Geosphere Ltd (Parish Online)	£90.00				£90.00
	30 June 2024 Bank Charge	£18.00				£18.00
	Totals	£773.93	£9.00	£1,442.66	£9.00	£2,216.02
	30 June 2024 Bank Balance	£15,818.30	£18,794.21	£18,409.65	£5,211.72	£58,534.18
Items to be settled:	Gifts for Julia & All *	£150.00				£150.00
	Clerk's expenses	£44.16				£44.16
	Chairman's Expenses	£35.01				£35.01
	Grass Cutting (June)			£383.22		£383.22
	Clerk's Salary	£793.05				£793.05
	HMRC	£184.60				£184.60
	Churchyard Grant	£500.00				£500.00
	SID **		£5,000.00			£5,000.00
	Grass Cutting (July) **			£383.22		£383.22
	* Previously Approved					
	** Advance Approval					
	Projected Bank Balance	£18,311.40	£11,794.21	£18,793.51	£5,211.72	£48,056.82

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SAVINGS ACCOUNTS	General	CIL	£100	Charity	Totals
Instant Access Savings Account					
1 May 2024 Brought Forward	£0.00	£0.00	£20,535.06	£0.00	£20,535.06
Interest			£140.79		£140.79
30 June 2024 Savings Balance	£0.00	£0.00	£20,675.85	£0.00	£20,675.85
C & C Savings Bonds					
1 May 2024 Brought Forward	£10,808.00	£10,808.00	£80,000.00	£0.00	£90,808.00
Nil					£0.00
30 June 2024 Savings Bonds Balance	£10,808.00	£10,808.00	£80,000.00	£0.00	£90,808.00
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OVERALL PERIOD END POSITION					
30 June 2024	£25,816.99	£25,794.21	£100,176.80	£0,211.72	£157,999.03