

**CHILTON FOLIAT PARISH COUNCIL**  
**Minutes of a Meeting of Chilton Foliat Parish Council**  
**TUESDAY 10th September 2024, 8pm, Chilton Foliat Village Hall**

**Attending:** Cllr. Coome, Cllr. Campbell, Cllr. Outridge, Cllr. Stokoe, Cllr. Sutton, Cllr. Hynes and three members of the public, A McMath, Clerk (Minutes)

**Meeting commenced 2002 hrs**

1. **Apologies for absence** - none received.
2. **To approve the minutes of the meeting of 9th July 2024.** The minutes were approved as a true record and signed by the Chairman.
3. **To receive Declarations of Interest** in accordance with the Code of Conduct and to receive requests for dispensation - no items.
4. **Outstanding matters from previous minutes not itemised separately** – no items.
5. **Planning:**
  - a) **New planning applications**

PL/2024/07694 /PL/2024/07771 – The Old Rectory – yet to go to the planning committee  
PL/2024/06685 – 55 Chilton Foliat – discharge of conditions (believed non material).

**b) Applications previously tabled**

PL/2024/03175 The Wheatsheaf – Parish Council support – recommendation has been made by Wiltshire Council. The Parish Council await details and the planning committee agenda.  
PL/2024/03348 The Wheatsheaf – Parish Council support – under consultation\*  
PL/2024/03701 The Wheatsheaf – Parish Council support – under consultation\*  
23/02142/MINMAJ – Membury, Provision of asphalt plant - West Berkshire Council yet to consider. The Parish Council awaits the publication of the planning committee agenda. The Chairman is to attend the meeting to make representation on behalf of Chilton Foliat.

The Wheatsheaf: The Parish Council has signed the agreement for installation of drains across the footpath adjacent to the pub. The path is to be fully reinstated with hopefully, an improved surface. Ten days notice must be given before work commences and it must be arranged in consultation with the neighbouring property.

\*It has become clear that the applicant is revising these planning applications. The Chairman has suggested that revised plans are presented at a public meeting before submission.

6. **Parish Steward:** The last parish steward visit was the 5<sup>th</sup> September when he carried out clearing of pathways, gullies and small repairs on potholes. The next visit will be on the 7<sup>th</sup> October. Items for the steward to be sent to Cllr. Campbell.
7. **Local Highways & Footpath Improvement Group (LHFIG) & Speed Indication Devices**

The next Local Highway and Footway Improvement Group is being held at 2pm, 17<sup>th</sup> October via TEAMS. There are three Chilton Foliat items on the agenda:

**Item 8-22-10: Request for a raised pavement adjacent to the village hall**  
WC agreed to extend the virtual footway adjacent to the village hall and add a dropped kerb. The kerb has been done and the extension to the virtual footpath markings is still to follow.

**Item 8-22-17: HGV issues on the B4001**  
The Parish Council asked West Berkshire to consider a less ambitious HGV signage scheme due to their ongoing financial constraints. West Berkshire have stated that unfortunately the situation remains the same but they will be prepared to consider this in the future.

**New Item. Re-establishment of pavement with dropped kerb by 1 & 2 South Groves.**  
There has been a request for the vehicle lay-by opposite Popham Close be replaced by a pavement with a dropped kerb to allow for vehicle off road parking in front of the properties.

**Speed Indication Device (SID) data recording.**  
Both devices are working well and the data is being shared with Wiltshire police monthly. A new Speed Limiting Reminder sign has been delivered and will be installed on B4192 (location to be finalised).

8. **Chilton Foliat Wildlife:** A successful talk event on Pollinators was held in July. Forthcoming events and projects include a presentation by Action River Kennet on 26<sup>th</sup> September and a Hedgehog Family event in October, with White Horse Housing. Hedgehog houses will be available to decorate and then be sited at Field View Playing Fields. Tree Planting at Popham Close and Field View will continue in October/November, look out for information soon.
9. **Recreation Ground Committee:** Tree work in Popham Close is scheduled for Autumn. Meeting dates with the school and community association are currently being arranged as regards the car park and Multi Activity Games Area.
10. **Finance – see attached**
  - a) Proposal for Council to accept the financial report and list of payments to be settled by Cllr. Stokoe, seconded Cllr. Outridge, unanimously approved.
  - b) Investment Account Update: Redwood Bank Account application is in progress with £20,000 to be deposited from the Instant Access Account (interest rate of 5.1%).
  - c) Investment Account: Proposal for Council to approve the re investment of £30,000, when existing deposit matures, in a 2yr investment bond commencing November 2024. Finance Committee to process the application and provide information as required by the bank. Unanimously approved.
  - d) Bank Reconciliation completed prior to the meeting – Cllr. Outridge.
11. **Asset Register 2024/25:** The updated register was approved and signed by the Chairman.
12. **Wiltshire Police:** The next community conversation is being arranged for the Autumn. A speed check visit to be requested for the B4192 either early morning or evening.
13. **Village Hall & Village Events:** A full programme of events is arranged for the Village hall including Coffee & Cake on 11<sup>th</sup> September, Harvest Supper on 21<sup>st</sup> September, MacMillan Coffee Morning on 28<sup>th</sup> September. October events include a Cheese & Wine and Pumpkin Carving Event. Panto dates - 4<sup>th</sup> – 7<sup>th</sup> Dec. Yoga continues on Tuesday from 6.30pm.
14. **Correspondence, matters of parochial interest and items for next agenda - not for debate**

Email to Wiltshire Council re diversion route for a road closure of B4001. The diversion route used Gypsy Lane – this has been changed.

Closure of B4001 from Stag Hill North to East Soley - 23 October until 25<sup>th</sup> October, 9-3pm.

Closure of B4192 from Littlecote Lane to Stag Hill - 31<sup>st</sup> October, 7pm-11.59pm.

Wiltshire Council have posted roadworks notice on one.network for Sept 9<sup>th</sup>-20<sup>th</sup> & Oct.
15. **Dates of next meetings:** 12<sup>th</sup> November, 14<sup>th</sup> January 2025

#### **2039 hrs *Standing orders suspended***

16. **Public Forum** – Issues raised included requests for Parish Council assistance with Thames Water to resolved issues. Parishioners are anxious not to let momentum drop. Discussions included the formation of a forum, contact with MP, provision of the Village Hall for meetings and use of press and petitions. The Parish Council would always encourage parishioners to individually report issues to Thames Water but a petition would not hurt. The Parish Council can feed information through to Mr. Danny Kruger MP as there is a process by which MPs can present petitions to Parliament. Contact information for Thames Water should be posted on the village website to help. These issues have been experienced for more than 20 years. The effect of long term overnight tankering on parishioners and through traffic on B4192, particularly when combined with M4 closures, was highlighted.

#### **2052 hrs *Standing orders re-instated***

2053 hrs Meeting Concluded

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Draft and approved minutes will be published on the website ([www.chiltonfoliat.com](http://www.chiltonfoliat.com)) and on the village notice board. Hard copies can be made available, please contact: [ann.mcmath@chiltonfoliat.com](mailto:ann.mcmath@chiltonfoliat.com)

Chairman:

Date:

**CHILTON FOLIAT PARISH COUNCIL**  
Meeting Tuesday 10 September 2024, 8pm, Chilton Foliat Village Hall  
Financial Report August 2024

<b>CURRENT ACCOUNT</b>		<b>General</b>	<b>CIL</b>	<b>S106</b>	<b>Charity</b>	<b>Totals</b>
<b>1 July 2024</b>	<b>Brought Forward</b>	<b>£15,018.20</b>	<b>£18,794.21</b>	<b>£19,498.95</b>	<b>£5,211.72</b>	<b>£58,523.18</b>
<b>30 August 2024</b>	<b>Charity Income</b>				<b>£157.17</b>	<b>£157.17</b>
	<b>Totals</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£157.17</b>	<b>£157.17</b>
<b>Expenditure</b>						
<b>11 July 2024</b>	<b>Clerk's Salary</b>	<b>£798.06</b>				<b>£798.06</b>
<b>11 July 2024</b>	<b>Clerk's expenses</b>	<b>£44.16</b>				<b>£44.16</b>
<b>15 July 2024</b>	<b>Churchyard Grant</b>	<b>£500.00</b>				<b>£500.00</b>
<b>15 July 2024</b>	<b>Chairman's Expenses</b>	<b>£85.01</b>				<b>£85.01</b>
<b>15 July 2024</b>	<b>HMRC</b>	<b>£184.80</b>				<b>£184.80</b>
<b>15 July 2024</b>	<b>Grass Cutting (June)</b>			<b>£383.22</b>		<b>£383.22</b>
<b>15 August 2024</b>	<b>Grass Cutting (July)</b>			<b>£383.22</b>		<b>£383.22</b>
	<b>Totals</b>	<b>£1,558.82</b>	<b>£0.00</b>	<b>£766.44</b>	<b>£0.00</b>	<b>£2,325.26</b>
<b>Transfer</b>						
<b>11 July 2024</b>	<b>Transfer Out</b>	<b>£2,500.00</b>	<b>£7,500.00</b>	<b>£7,500.00</b>	<b>£2,500.00</b>	<b>£20,000.00</b>
	<b>Totals</b>	<b>£2,500.00</b>	<b>£7,500.00</b>	<b>£7,500.00</b>	<b>£2,500.00</b>	<b>£20,000.00</b>
<b>31 August 2024</b>	<b>Bank Balance</b>	<b>£10,961.48</b>	<b>£9,294.21</b>	<b>£11,223.51</b>	<b>£2,868.89</b>	<b>£34,368.09</b>
<b>Items to be settled:</b>						
	<b>Gifts for Julia &amp; Ali *</b>	<b>£150.00</b>				<b>£150.00</b>
	<b>Grass Cutting (August)</b>			<b>£383.22</b>		<b>£383.22</b>
	<b>Car Park Space Barrier</b>			<b>£69.12</b>		<b>£69.12</b>
	<b>Clerk's Expenses</b>	<b>£3.98</b>				<b>£3.98</b>
	<b>Speed Reminder Device</b>		<b>£4,002.00</b>			<b>£4,002.00</b>
	<b>Clerk's Association Subscription</b>	<b>£112.00</b>				<b>£112.00</b>
	<b>Clerk's Salary**</b>	<b>£798.06</b>				<b>£798.06</b>
	<b>HMRC**</b>	<b>£184.80</b>				<b>£184.80</b>
	<b>Grass Cutting (September)**</b>			<b>£383.22</b>		<b>£383.22</b>
	<b>* Previously Approved</b>					
	<b>** Advance Approval</b>					
	<b>Projected Bank Balance</b>	<b>£9,717.84</b>	<b>£5,292.21</b>	<b>£10,297.95</b>	<b>£2,868.89</b>	<b>£28,276.89</b>

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Financial Report August 2024

<b>SAVINGS ACCOUNTS</b>		<b>General</b>	<b>CIL</b>	<b>S106</b>	<b>Charity</b>	<b>Totals</b>
<b>Instant Access Savings Account</b>						
<b>1 July 2024</b>	<b>Brought Forward</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£20,675.85</b>	<b>£0.00</b>	<b>£20,675.85</b>
<b>11 July 2024</b>	<b>Transfer In</b>	<b>£2,500.00</b>	<b>£7,500.00</b>	<b>£7,500.00</b>	<b>£2,500.00</b>	<b>£20,000.00</b>
<b>31 August 2024</b>	<b>Savings Balance</b>	<b>£2,500.00</b>	<b>£7,500.00</b>	<b>£28,175.85</b>	<b>£2,500.00</b>	<b>£40,675.85</b>
<b>C &amp; C Savings Bonds</b>						
<b>1 May 2024</b>	<b>Brought Forward</b>	<b>£10,000.00</b>	<b>£10,000.00</b>	<b>£60,000.00</b>	<b>£0.00</b>	<b>£80,000.00</b>
<b>10 August 2024</b>	<b>Interest</b>	<b>£298.50</b>	<b>£298.50</b>	<b>£1,791.01</b>		<b>£2,388.01</b>
<b>30 June 2024</b>	<b>Savings Bonds Balance</b>	<b>£10,298.50</b>	<b>£10,298.50</b>	<b>£61,791.01</b>	<b>£0.00</b>	<b>£82,388.01</b>
<b>OVERALL PERIOD END POSITION</b>						
<b>30 June 2024</b>		<b>£23,759.98</b>	<b>£27,092.71</b>	<b>£101,200.37</b>	<b>£5,368.89</b>	<b>£157,421.95</b>

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